



STATE OF ALASKA

Department of Natural Resources

Request for Proposals (RFP) 200000049 Fabrication of Interpretive Panels for State Park Facilities

AMENDMENT 1

Date of Issue: February 7, 2020

Amendment 1 to the Fabrication of Interpretive Panels for State Park Facilities RFP serves to:

- 1.** Change the deadline for receipt of proposals to Wednesday, April 1, 2020 by 2:00 PM Alaska Time.
- 2.** Make changes to the RFP;
- 3.** Provide answers to questions received from proposers. The questions and responses begin on page 5 and end on page 5 of this amendment. This amendment is hereby made part of the RFP and is a total of 5 pages.

Issued by: Shawn M. Olsen,
Procurement Officer
Phone: (907) 269-8687

CHANGES TO THE RFP

1. 1.12 RFP Schedule is deleted in its entirety and replaced with the following:

The RFP schedule set out herein represents the State of Alaska's best estimate of the schedule that will be followed. If a component of this schedule, such as the deadline for receipt of proposals, is delayed, the rest of the schedule may be shifted by the same number of days.

- a. Issue RFP January 27, 2020
- b. Questions due by February 28, 2020;
- c. Deadline for Receipt of Proposals April 1, 2020,
- d. Proposal Evaluation Committee complete evaluation anticipated week of April 15, 2020,
- e. State of Alaska issues Notice of Intent to Award a Contract anticipated week of April 20, 2020,
- f. State of Alaska issues contract anticipated week of April 28, 2020,
- g. Anticipated Contract start May 1, 2020.

2. 3.01 Scope of Work, C Panel Requirements is deleted in its entirety and replaced with the following:

The State may determine as non-responsive any proposal that offers panels that do not meet the minimum requirements. Panels offered must meet the following minimum criteria to be considered responsive:

- 1. Contractor must be able to produce either single-sided or double-sided panels in the following size range: 11" x 17" up to 72" x 48".
- 2. Our standard panels that are mounted in framed mounts are 1/8" thick.

For our standard panels that require mounting to frameless mounts (refer to the attachments in section 4.05 of this document), the thickness of these panels can vary, but panel thickness should be specified in the proposal and strong enough to meet the panel requirements, especially those identified in item 9 below. Additionally, they must be a panel that is equipped or designed to be mechanically fastened to a 1/4" aluminum backplate from the reverse side of the panel. Thus, they must have threaded inserts/studs or other mounting system that suitable for frameless mounting that will not be seen from the front of the panel (see also item 3 following).

3. Inserts or other mounting systems must be installed in a manner that will provide secure mounting, resist extraction, and facilitate frameless mounting. Mounting hardware must be included with all panels ordered. DPOR will accept multiple mounting system options as long as the Contractor replaces the panel and mounting systems if either fail within the specified warranty period.

4. All panels must be constructed of high-pressure laminate or another product that meets all the panel requirements and can be installed on existing State infrastructure (refer to the attachments in section 4.05 of this document).

5. Colors and design of fabricated panels must be accurate to the digital file supplied with the order. * The panels should provide good visibility of the images from all angles without blemishes. The Contractor must monitor the color and images throughout the production process to ensure accurate color matching, design quality, and image definition.

6. Unless otherwise specified, all materials, supplies or hardware offered shall be new, unused, of recent manufacture and suitable for the intended purpose.

7. The panels must resist degradation due to UV, moisture, and temperature extremes from - 50F to +100F.
8. The panels must have a consistent, smooth or beveled edge.
9. The panels must exhibit a reasonable and hearty resistance to weathering, fading or decoloring, bubbling, scratching, denting, bending, breakage, fraying, chipping, delaminating, graffiti, or other product failures.

*For the first 10 panels produced under the contract, DPOR requires the Contractor to provide a color sample at no extra cost. Subsequently, DPOR may request color samples depending on the panel. In such cases, DPOR will pay a fee if necessary. Color sample fees will be outlined in the proposal so they can be evaluated with the contract cost or value added in Section Seven of this document.

3. 3.21 Panel Sizes is deleted in its entirety and replaced with the following:

Reference paragraph 4.05 of this RFP for more information on the sample panel.

Panels actually ordered will vary in shape, size, thickness, number, and backplate template (placement of holes/inserts for mounting).

4. 4.05 Panel Products and Sample Panels is deleted in its entirety and replaced with the following:

At a minimum, this section of your proposal will include:

1. A brief narrative description of the product being offered, including a product specification sheet that is annotated to identify how the offered product meets the State's specifications;
2. An explanation of the benefits of your product and how it meets or exceeds the minimum requirements of section 3.01; and
3. A detailed description of your warranty that includes what is covered, what is not covered, and any options that may be offered.
4. Any additional information required in order to address the evaluation questions in Section 5 of this RFP.

Offerors must submit one (1) sample panel and one (1) color sample. In addition, if printing to paper is part of the production process (such as with high pressure laminate), then one (1), full-size, paper copy print for your product must also be submitted.

The sample panel must be a finished size of 24" wide x 18" high. The thickness of the panel can vary; however it must be a panel that is equipped or designed to be mechanically fastened to a 1/4" aluminum backplate from the reverse side of the panel. Thus, it must have six threaded inserts or other mounting system suitable for frameless mounting according to the provided template and the mounting system will not be seen from the front of the panel. In addition, the panel must also be resistant to damage or scratching as it will be placed in high use areas and resist breakage, especially in areas not supported directly by the backplate.

The paper color sample must be a finished size of 8" x 10" x 1/8" thick.

The five digital files are:

1. Two PDFs created from Adobe Creative Suite to be used for panel production (with ¼" bleed for cropping). CHOOSE ONLY ONE of the two options for the sample panel;
2. A PDF of the frameless backplate template. Mounting systems must match the template file.
3. A PDF created from Adobe Creative Suite to be used for the color sample.
4. A PDF File created that includes two commonly used standard drawings that use a backplate for frameless mounts: Park Entrance Sign and Type D Interpretive Sign. Other park standards can be found at the following link:<http://dnr.alaska.gov/parks/designconstruct/standarddrawings.htm>.

Vendors who do not receive or cannot download a copy of the graphics files for the sample panel from the VSS or Online Public Notice website should contact the DNR Procurement Office via email to dnr.ssd.procurement@alaska.gov or via telephone to 907-269-8687 or 907-269-8666 and request a copy of the files.

Each responsive submission will be subjected to the evaluation criteria specified in Section 5 of this document and will be considered the property of the State of Alaska. Failure to submit a full-size sample panel using DPOR's graphic file will be cause to reject your proposal as non-responsive.

5. 4.06 Value Added is deleted in its entirety and replaced with the following:

Offerors desiring to do so may provide a list in their technical proposal of any additional options or services they may offer as it relates to services or products provided under a contract resulting from this RFP. Value added can include but is not limited to: Offerors should describe any contracts they have with shippers or shipping efficiencies that could reduce the State's costs for shipping; additional services the Offeror can provide, such as custom cuts, donut cuts, hog-outs, channels, etc. and the cost for each based on the same size panel described in the cost proposal form, any warranty periods or guarantees longer than the required period, information about any discounts that may be available if the State were to order multiples of the same panel in a single order; and the cost for color samples if the State requests it (other than the samples required for the first ten panels produced under the contract).

Cost information on Value Added services or products is to be put on a separate sheet and included in the Cost Proposal package. This is to avoid the possibility of cost influencing scoring during evaluation of the proposal.

QUESTIONS AND ANSWERS

Question 1: In Section: 3.21 - It states the following size panel 15" x 18" x 1/2" with 6 inserts for the proposal evaluation. It also references paragraph 6.05 for more info on the sample. That's incorrect. The paragraph with info on the samples is 4.05. Which states a different size needed or 18" x 24".

Answer: Please refer to RFP change number 3 on page 3, which references change number 4 on page 3.

Question 2: Then it says in paragraph 4.05 that we must submit a full size paper proof, as well as a color sample paper proof at 8" x 10" x 1/8". This is very confusing. Our 8 x 10 color samples are done at 1/16", not 1/8" CHPL, not paper. Are you looking for a full size paper print, which is not used for color matching in HPL process Or did you want the 8 x 10 sample proof in 1/16" that we always provide for color matching and resolution approval?

Answer: Please refer to section **6.05. Panel Products and Sample Panel(s)**.

Question 3: It states that #4 of the four files included is a pdf of a few drawings for your standard kiosks and signs. I didn't see that file included

Answer: Please refer to RFP change number 4 on page 3 and additional PDF included.

Question 4: I did read over the RFP and it does specify 1/2" product.

Answer: Please refer to RFP change number 2 on page 2.

END OF AMENDMENT 1