***Alaska Civilian-Armed Services Team (ACAST) Planning Document***

 ***4 February 2020***

***Background: ACAST work session public notice***: The advisory task force is charged with facilitating collaboration among military, civilian and State government leaders in an open, public environment, to develop military force structure options and growth in Alaska and Arctic resourcing, training, and readiness, both on and off designated military installations.

***Planned ACAST Meeting Agenda***, for ACAST CY 2020 Meeting #1: 19 February 2020

Meeting planned start and duration: 2 PM, 2 hours

Meeting location: Atwood building, Anchorage.

Teleconference connections:

Opening: Welcome and roll call of ACAST members.

1. Welcome Mr. Douglas Goodwin
2. Publically thank members who departed since last meeting in 2018.

Planned Meeting Chair: Church Kee

 (Bill Popp contributions entirely welcome as Co-Chair)

Planned Order of Business:

1. Briefly review last actions of ACAST in 2018.
2. Outline a tentative road map for efforts and opportunities for Calendar Year 2020. Initial reflections to consider:
	* Conduct quarterly meetings to provide an opportunity to offer insights into needs and perspectives oriented to the U.S. military in Alaska across the ACAST team that reflect the local/regional views. Each quarterly meeting will provide a summary report to transmit to the Commissioner, DMVA in order to allow the Commissioner to onward provide to these updates to State of Alaska Chief of Staff, and onward to the State of Alaska Governor.
	* During quarterly meetings, gain insights from Commissioner, DMVA on issues of concern to the Alaska National Guard and other military or veteran-related concerns in order to provide advice and/or other actions that are allowable per the ACAST administrative order.
	* Provide an annual meeting report that summarizes needs, perspectives and recommendations to provide to the State of Alaska Governor.
3. Gain insights and reflections from the MVA Commissioner and Adjutant General of the Alaska National Guard for ACAST.
4. Roundtable discussion (for both in person attendees and for remote participants).
5. Establish tentative date for next meeting.
6. Summary and way forward…recap discussion and address questions of all ACAST participants.
7. Co-chairs provide concluding remarks and conduct meeting adjournment.

Move and vote to adjourn the meeting*.*

**Additional points.**

* + ACAST was created by administrative order.  That administrative order will stand unless actively repealed or modified by a future governor with a superseding administrative order.
	+ ACAST should provide advice valued to the governor/and the associated administration.
	+ Note, Alaska DMVA ACAST members/support are politically appointed.