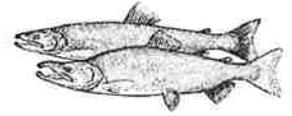






# 2020 SPORT FISH FRESHWATER VESSEL REGISTRATION INSTRUCTIONS



## VESSEL REGISTRATION

The following applies to all powered and non-powered vessels being used to conduct guided sport fishing activities:

- For vessel registration purposes, a vessel is defined as any watercraft used or capable of being used as a means of transportation on water. REGISTRATION EXEMPTION: personal float tubes.
- Must be currently registered with the Alaska Division of Motor Vehicles (DMV) and hold a current AK Boat Number or hold a current U.S. Coast Guard (USCG) documentation number.
- Must be registered with the Alaska Department of Fish and Game (ADF&G) and display ADF&G sport fish guide vessel decals with the current year stickers.
- Vessels borrowed or purchased in-season must adhere to the above criteria and display ADF&G sport fish guide vessel decals and year stickers.
- Current ADF&G vessel decals and year stickers validate vessel registration for the season.

**Upon registration, each vessel is issued two charter vessel decals (if necessary) and two current year stickers.**

## VESSEL DECALS/YEAR STICKERS

- One set of ADF&G decals will be issued per registered vessel (if necessary). Each vessel will also be issued two year stickers upon annual registration.
- Decals must be displayed and visible on each side of the vessel. Decals do not have to be applied directly to the hull of the vessel. Decals can be adhered to wood, fiberglass or plexiglas® which in turn is secured to each side of the vessel.
- Decals can be transferred from one vessel to another, as long as the receiving vessel has a current AK registration number from DMV or a USCG documentation number and has been registered with ADF&G.
- Decals are designed to withstand several years of use. Year stickers will be issued as vessels are registered. Year stickers are to be adhered directly to the decal in the designated area.

## CONTACT INFORMATION

For questions or to register a different vessel during the season, please contact:  
Division of Sport Fish, Guide Registration and Logbook Program in Anchorage, Alaska at  
(907) 267-2369, or (907) 267-2120, or [dfg.dsf.guides@alaska.gov](mailto:dfg.dsf.guides@alaska.gov).

## WHAT A GUIDE MUST HAVE IN POSSESSION WHILE GUIDING

A sport fish business owner or guide should be able to present all documents required for registration upon request by a representative of the Department of Fish and Game, peace officer of the state, or law enforcement representative of the National Marine Fisheries Service. While engaged in sport fishing guide services, a sport fishing guide shall have the following readily available for inspection.

- A current sport fishing guide registration;
- A copy of the current ADF&G sport fishing business registration of the guide's employer;
- A current Alaska sport fishing license and applicable tags, stamps or permits that are required to engage in the sport fishery for which the guide services are being provided;
- An identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide.

**\*As of 5/26/2019 Freshwater logbooks are no longer required.\***



# 2020 SPORT FISH BUSINESS OWNER/GUIDE RENEWAL REGISTRATION APPLICATION

Alaska Department of Fish and Game / Division of Sport Fish - RTS  
333 Raspberry Road, Anchorage, Alaska 99518-1565  
Telephone: (907) 267-2369 or (907) 267-2120  
<http://www.adfg.alaska.gov/index.cfm?adfg=prolicenses.sportfishguides>

**Registration #  
TO BE ASSIGNED**

### CHECK ONE:

- Guide Only Registration (complete sections A and C)
- Business Owner Registration (complete sections A and B)
- Combined Business/Guide Registration\* (complete sections A, B, and C)

\*An agent for a business cannot apply as a guide on a Combined Business/Guide Registration.

Check if you have registered in previous years

*This is a renewal registration application only. Complete this application and return it to the Anchorage Fish & Game address located at the top of this form. Allow 21 business days for processing.*

## INSTRUCTIONS TO COMPLETE APPLICATION ON REVERSE

### SECTION A: ALL APPLICANTS COMPLETE THIS SECTION

Name of Business Owner or Guide: \_\_\_\_\_  
*Last First MI*

Permanent Mailing Address: \_\_\_\_\_  
*PO Box or Street Address City State Zip*

Telephone Number: (\_\_\_\_) \_\_\_\_\_ In-Season Telephone Number: (\_\_\_\_) \_\_\_\_\_

Mail Card Here: \_\_\_\_\_  
*(If different than permanent) PO Box or Street Address City State Zip*

Email Address: \_\_\_\_\_

**Your Registration Card(s) will be emailed to you within 21 days. Please email [dfg.dsf.guides@alaska.gov](mailto:dfg.dsf.guides@alaska.gov) or call (907) 267-2369 if you would like a hardcopy of your registration(s) sent to you.**

### SECTION B: TO BE COMPLETED BY THE BUSINESS OWNER OR THEIR AGENT

**BUSINESS INFORMATION:** An agent for a business cannot apply as a guide on a Combined Business/Guide Registration.

Name of Business: \_\_\_\_\_

State of Alaska Business License Number: \_\_\_\_\_ Expiration Date: Mo/Date/Yr

Name of Business Owner: \_\_\_\_\_

*\*Saltwater operators: Please obtain logbooks for your business from an ADF&G office prior to commencing guiding activities.  
\*Freshwater operators: Remember to register ALL your vessels with ADF&G prior to commencing guiding activities.*

### SECTION C: TO BE COMPLETED BY THE GUIDE OR THEIR AGENT

2020 Alaska Sport Fishing License #: \_\_\_\_\_ Date of Birth: Mo/Date/Yr

### SIGNATURE OF BUSINESS OWNER/AGENT or GUIDE:

I hereby certify that all information is true and correct and that I understand this information is subject to public disclosure. (NOTE: Making a false statement or omitting a material fact, is subject to a maximum penalty of \$10,000 or 1 year imprisonment, or both, per AS 11.56.210.)

**You are not allowed to operate until you receive your 2020 registration card**

Circle one: Applicant or Agent \_\_\_\_\_ Date: Mo/Date/Yr



# INSTRUCTIONS FOR THE 2020 SPORT FISH BUSINESS OWNER/GUIDE RENEWAL REGISTRATION APPLICATION

**Attention: The following will apply without exception:**

1. All applicable sections of the registration must be complete and legible prior to ADF&G validation. No “pending,” “unknowns,” or blanks will be accepted.
2. Incomplete registration forms will be returned, resulting in a processing delay.
3. A signature is required.
4. This is a registration application only. Your wallet-sized registration card(s) will be emailed within 21 business days. You may reply to the email to request a hard copy, which will be mailed to you within 2 business days.
5. There may be additional state and federal requirements to operate as a business or guide. It is your responsibility to determine what those requirements are.

## **INSTRUCTIONS:**

**SECTION A: ALL applicants must complete this section.**

**SECTION B: BUSINESS OWNER OR THEIR AGENT:** Complete this section if you are the owner/agent of the sport fishing business. This section should be filled out even if the owner does not intend to personally guide clients. An agent for this business **CANNOT** apply as a guide on the same registration. A separate registration application must be submitted.

### **IMPORTANT NOTICE TO BUSINESS OWNERS**

State regulation (5 AAC 75.075) requires all business owners providing sport fishing guide services in Alaska to register with the Department of Fish and Game **before** guiding services begin. All business owners are required to register all charter vessels with ADF&G prior to commencement of guiding activities. Saltwater operators are also required to acquire logbook(s) before starting guiding operations. ***Guides must have a copy of the business owner's ADF&G business registration in their possession while guiding.***

**SECTION C: GUIDES:** Complete this section if you intend to guide for a sport fish operation owned by someone other than you, or if you are a business owner who also intends to guide (owner/operator).

**U.S. COAST GUARD OPERATOR'S LICENSE:** A licensed sport fish guide **must** have, at minimum, a Limited OUPV for Western Waters in Alaska or 6-pak U.S.C.G. operator's license in their possession while operating a **motorized vessel** with clients or transporting clients in a motorized vessel on navigable waters. Navigable waters are determined by the U.S. Coast Guard (907) 271-6700.

### **IMPORTANT NOTICE TO GUIDES**

State regulation (5 AAC 75.075) requires all guides providing sport fishing guide services in Alaska to register with the Department of Fish and Game **before** guiding activities begin.

### **WHAT A GUIDE MUST HAVE IN POSSESSION WHILE GUIDING**

A sport fish business owner or guide should be able to present all documents required for registration upon request by a representative of the Department of Fish and Game, peace officer of the state, or law enforcement representative of the National Marine Fisheries Service. While engaged in sport fishing guide services, a sport fishing guide shall have the following readily available for inspection.

- A current sport fishing guide registration;
- A copy of the current ADF&G sport fishing business registration of the guide's employer;
- A current Alaska sport fishing license and applicable tags, stamps or permits that are required to engage in the sport fishery for which the guide services are being provided;
- An identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide;
- If operating in saltwater, a current years' logbook



# State of Alaska

## Department of Fish & Game

### Division of Sport Fish

Logbook No.:

**ATTENTION: In 2021, a sport fish guide business operating in SOUTHEAST ALASKA SALTWATERS will be required to use eLogbook to report their sport fish guiding activity. If you have additional questions, please contact Tom Taube at [tom.taube@alaska.gov](mailto:tom.taube@alaska.gov) or 907-465-6184.**

## 2020 Saltwater Charter Logbook and Vessel Registration

If you are interested in using the electronic logbook during 2020, please contact Bob Powers at [robert.powers@alaska.gov](mailto:robert.powers@alaska.gov) or 907-267-2299.

Vessel Name: \_\_\_\_\_

Vessel AK No. or USCG No.: \_\_\_\_\_

1. All charter trip activity conducted from this vessel must be recorded in the logbook assigned to this vessel.
2. Federal rules require Charter Halibut Permit (CHP) number(s) to be recorded in the logbook before the beginning of any trip during which halibut are caught and retained.
3. Please read the Instructions for Completing 2020 Logbook Pages (beginning on page ii) carefully as they may have changed.

CHP #:

CHP HOLDER:

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### Logbook Inspection

This logbook must be presented for inspection, upon request, to any representative of the Department of Fish and Game, peace officer of the state, or law enforcement representative of the National Marine Fisheries Service.

<b>Monday to Sunday Activity During the week of:</b>	<b><u>Postmarked or Received</u> by ADF&amp;G (Mondays):</b>
January 1 – April 5	April 13
April 6 – April 12	April 20
April 13 – April 19	April 27
April 20 – April 26	May 4
April 27 – May 3	May 11
May 4 – May 10	May 18
May 11 – May 17	May 26
May 18 – May 24	June 1
May 25 – May 31	June 8
June 1 – June 7	June 15
June 8 – June 14	June 22
June 15 – June 21	June 29
June 22 – June 28	July 6
June 29 – July 5	July 13
July 6 – July 12	July 20
July 13 – July 19	July 27
July 20 – July 26	August 3
July 27 – August 2	August 10
August 3 – August 9	August 17
August 10 – August 16	August 24
August 17 – August 23	August 31
August 24 – August 30	September 8
August 31 – September 6	September 14
September 7 – September 13	September 21
September 14 – September 20	September 28
September 21 – September 27	October 5
September 28 – October 4	October 13
October 5 – October 11	October 19
October 12 – October 18	October 26
October 19 – October 25	November 2
October 26 – November 1	November 9
November 2 – November 8	November 16
November 9 – November 15	November 23
November 16 – November 22	November 30
November 23 – November 29	December 7
November 30 – December 6	December 14
December 7 – December 13	December 21
December 14 – December 20	December 28
December 21 – December 27	January 4, 2021
December 28 – December 31	January 11, 2021

## Optional Guide Information

GL Number

GuideName

GL- \_\_\_\_\_

\_\_\_\_\_



# INSTRUCTIONS FOR ADF&G REPRESENTATIVE:

Please forward the white copy of this form to:  
Sport Fish RTS, 333 Raspberry Rd., Anchorage, AK 99518-1565.

**DO NOT REMOVE THE PINK COPY. THE PINK COPY MUST STAY IN THE LOGBOOK.**

DO NOT ISSUE A LOGBOOK UNLESS THE APPLICANT HAS THE FOLLOWING:

- ⇒ 2020 ADF&G Sport Fish Business Registration
- ⇒ Current AK Vessel No. issued by DMV or Current USCG Vessel Documentation No.

**None of the above can be "Pending"**

2020 ADF&G Sport Fish Business Owner and Guide License applications are available at all ADF&G offices or online at:

<http://www.adfg.alaska.gov/index.cfm?adfg=SFGuidesLicense.Businesslicense>

You can also apply for your registration(s) via the online store at: <https://www.adfg.alaska.gov/Store/>

AK Vessel Registration information is available from Alaska Division of Motor Vehicles at (907) 269-5551 or online at: <http://www.doa.alaska.gov/dmv/reg/boat.htm>

## 2020 Saltwater Charter Logbook Sign-Out and Vessel Registration

\* All requested information must be filled out\*

### Sport Fish Business Information:

Logbook No.:

Name of Sport Fishing Business: \_\_\_\_\_

ADF&G Sport Fish **Business** Registration No.: 2020 - **BL-** \_\_\_\_\_

### Sport Fish Charter Vessel Registration:

Check box if your business is using the Electronic Logbook

⇒ DMV issued AK No. or USCG Vessel Documentation No.: \_\_\_\_\_  
(A logbook WILL NOT be issued without a current AK or USCG No.)

⇒ Vessel Name: \_\_\_\_\_  
(Note: Vessel Name and AK No. or USCG No. must also appear on the cover)

⇒ Primary Alaska Saltwater port from which this vessel will operate during 2020: \_\_\_\_\_

#### DEPARTMENT USE ONLY

⇒ Did you issue a Statistical Area Map YES  NO  If No, Explain: \_\_\_\_\_

⇒ ADF&G Representative: (print) \_\_\_\_\_

⇒ Area Office: \_\_\_\_\_ Date of Issue: \_\_\_\_\_

### Vessel Registration

All vessels used in sport fishing guide activities must be registered with ADF&G. All vessels must have a current AK registration number issued by the Division of Motor Vehicles (DMV) or a current USCG documentation number prior to registering with ADF&G. If the vessel has an AK number, the AK number must be displayed during guided fishing operations.

### Vessel Decal/Year Stickers

One set of ADF&G decals will be issued per registered vessel. Decals must be applied and visible on both sides of the vessel. Decals do not have to be applied directly to the hull of the vessel. Decals can be adhered to wood, fiberglass or plexiglas® which in turn is secured to both sides of the vessel. Decals can be transferred from one vessel to another; as long as the receiving vessel has a current AK registration number from DMV or a current USCG documentation number and has been registered with ADF&G. Year stickers will be issued as vessels are registered and must be adhered directly to the decal in the designated area. Lost decals and year stickers can be replaced free of charge at any ADF&G office.

### Transferring A Logbook

A logbook is issued to a specific business for a specific vessel. All active vessels must be registered and issued a current year logbook from an ADF&G office. Logbooks may not be transferred between businesses. Only the business the logbook is issued to may use the logbook.

If a vessel belonging to a registered sport fish business is borrowed by another business, the borrowing business must be currently registered and must acquire their own logbook.

If a business substitutes a different vessel for the primary vessel during any part of the season, the original logbook can be used on the substitute vessel for up to seven (7) consecutive days. A temporary vessel used for more than seven (7) consecutive days must be issued a new logbook. ADF&G must be notified (see contact information on page v) with the substitute vessel registration information.

All vessels engaged in fishing with clients on board must be registered and display the vessel decals.

### Return The Logbook Pages Weekly

Fishing activity that occurs prior to April 6, 2020 is due to ADF&G by April 13, 2020; all activity thereafter must be received by ADF&G WEEKLY as detailed in the schedule on the inside of the front cover of this book. Logbook pages can be submitted to any ADF&G office or mailed to the address printed on the back of each logbook page.

*PINK COPIES OF THE LOGBOOK PAGES ARE TO REMAIN IN THE LOGBOOK*

### Responsibility Of Business Owner & Guide

Guides are responsible for completing logbook pages in the manner and at the location specified in the logbook instructions.

ADF&G licensed business owners are responsible for reporting logbook information and submitting the completed logbook pages to the department for fishing activities from January 1, 2020 through December 31, 2020 for each sport fishing guide they employ in accordance with the schedule printed inside the front cover of the logbook.

### What A Guide Must Have In Possession While Guiding

While providing sport fishing guide services, a sport fishing guide shall have the following readily available for inspection by request of a representative of the Department of Fish & Game, a peace officer of the state, or law enforcement representative of the National Marine Fisheries Service:

- A current sport fishing guide registration issued by ADF&G;
- Copy of the current ADF&G sport fishing owner's business registration of the guide's employer;
- A current Alaska sport fishing license, tags, stamps or permits that are required to engage in the sport fishery for which guide services are being provided;
- An identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide. The identification card **MUST** match the name on the guide license;
- Per federal regulation, a saltwater charter logbook if halibut are being harvested.

Other agencies, such as the USCG or National Marine Fisheries Service, may have additional requirements. It is your responsibility to determine what those requirements are.

**See page v for Federal Regulations.**

## When and How to Complete A Logbook Page

A Charter Vessel Fishing Trip is defined as the time period between the first deployment of fishing gear from a vessel providing sport fishing guide services, and the offloading of one or more anglers or any harvested fish from the vessel. A trip that does not include any paying clients and is completed with “comped anglers” without the guide receiving ANY tips or other compensation is NOT considered a chartered trip. In this case, a logbook page should not be completed and submitted to the ADF&G. If a guide is present during a private fishing trip, the guide may be compensated for actual daily expenses for fuel, food, or bait. In this case a logbook page should not be completed or submitted to ADF&G. However, if the guide receives any other compensation for assisting anglers, such as daily wages, tips, moorage fees, etc. from a registered fishing service or from clients, a logbook page should be completed and submitted to ADF&G.

Additional information about regulations and definitions related to guide and business registration and guiding can be found at: <http://www.adfg.alaska.gov/index.cfm?adfg=SFGuidesLicense.Businesslicense>

### **Before a Trip (see definition above) Begins, the Guide must Record:**

- The 2020 sport fishing license number, permanent identification number (PID) or disabled veteran (DAV) license number for anyone that will fish during any part of the trip, including paying and non-paying (comped) anglers and crew.
- The first and last name of each angler in the space provided below their license number.
- The word “Youth” in the fishing license space along with the first and last name on the name line for resident anglers under the age of 18 and non-resident anglers under the age of 16. Multiple youth anglers on a trip should be recorded as Youth 1, Youth 2 etc.

**Complete the logbook through the last charter trip of the season in the following manner:**

### **Returning to a Dock:**

- Complete and sign the logbook page before offloading any fish from the vessel. If no fish were kept, complete and sign the logbook page before offloading any clients.

### **No Docking Facilities (e.g. trailered vessels):**

- Complete and sign the logbook page before the vessel or guide departs the launch/landing site AND before offloading any fish from the vessel.
- If no fish were kept, complete and sign the logbook page before the vessel or guide departs the launch/landing site.

### **No Vessel Used (aircraft, highway vehicles, walk-in, ATVs, etc.):**

- Complete and sign the logbook page before the guide leaves the fishing site. Fishing site is defined as the location where the fishing activity took place.

### **Multiple Trips per Day:**

Use a separate logbook page for each trip if multiple trips were taken during the same day. Complete and sign the logbook page at the end of each trip as described above.

### **Multi-Day Trips:**

Complete and sign a logbook page at the end of each day on which sport fishing guide services were provided. Use a separate logbook page for each day of the trip. Record the port or community of offloading at the end of the multiple-day trip, not the port or location where the vessel anchored or moored each night.

For example, for a five-day trip with only three days of guided fishing, three logbook pages should be submitted, all with different dates fished but with the same port or community of offloading.



This was a 7 hour trip, 3 hours were spent targeting salmon, 4 hours were spent targeting bottomfish.

Complete this section on separate pages for trips with more than one angler.

The hour the trip ended.

DATE FISHED: 7 / 3 2020 6 AM PM

SPECIES / LOCATION FISHED:

Salmon: 1 1 2 1 2 0

3

Bottomfish: 1 1 2 1 2 0

4

2020 GUIDE REGISTRATION (assigned to you by ADF&G)

20116

The complete CHP number must be provided. This operator was using more than one CHP on this trip.

CHARTER HALIBUT PERMIT (assigned to you by NOAA)

1 2 3 4 B

Check box if more than one CHP is used on this trip: [X]

COMMUNITY OR PORT WHERE TRIP ENDED: (where fish or clients were off-loaded from vessel)

JUNEAU

GUIDED ANGLER FISHING PERMIT NUMBER: (assigned to you by ADF&G)

1

See GAF instructions on page viii.

INDIVIDUAL ANGLER AND CATCH INFORMATION

Complete one row below for each angler who fished this trip.

Record sport fishing license number, printed name AND Alaska residency status for all anglers. Write "Youth" as license number for young anglers not required to license.

If halibut were kept in 3A or 2C, the angler must provide a signature.

1. 20131157

Sport Fishing License Number

Larry Lure

First Name / Last Name

Larry Lure

Signature (required if halibut were kept -- certifies that sport fishing license number, name, and halibut kept are recorded correctly per federal regulation)

Next, for every angler, fill in the Non-Resident or Resident circle.

2. 20135568

Sport Fishing License Number

Igot Halibut

First Name / Last Name

Igot Halibut

Signature (required if halibut were kept -- certifies that sport fishing license number, name, and halibut kept are recorded correctly per federal regulation)

If the angler is a non-paying "Comped" angler or a crew member, fill in the appropriate circle.

3. 20634664

Sport Fishing License Number

Doug Drift

First Name / Last Name

Doug Drift

Signature (required if halibut were kept -- certifies that sport fishing license number, name, and halibut kept are recorded correctly per federal regulation)

Youth angler kept a halibut and must sign on the signature line.

4. Youth1

Sport Fishing License Number

Bryan Baiter

First Name / Last Name

Bryan Baiter

Signature (required if halibut were kept -- certifies that sport fishing license number, name, and halibut kept are recorded correctly per federal regulation)

This license holder had another angler proxy fish for him. Record the beneficiary's license number, first and last name and write "PROXY" on the signature line.

5. 20652009

Sport Fishing License Number

Frank Fisher

First Name / Last Name

Proxy

Signature (required if halibut were kept -- certifies that sport fishing license number, name, and halibut kept are recorded correctly per federal regulation)

The guide must sign the bottom of each logbook page for each trip he/she was in charge of.

6. \_\_\_\_\_

Sport Fishing License Number

First Name / Last Name

Signature (required if halibut were kept -- certifies that sport fishing license number, name, and halibut kept are recorded correctly per federal regulation)

CERTIFICATION: I certify that the information provided herein is accurate and true. Falsification or omission of information on this form is punishable under AS 11.56.210(a) and 5 AAC 75.076.

X Gloria Guidess SIGNATURE

## HOW TO REPORT INFORMATION ON THE LOGBOOK PAGE

The 2020 logbook pages are designed to be read by an optical scanner. Your cooperation and neatness in reporting minimizes data entry time and cost, and makes the information available sooner.

1. Use clear and legible handwriting. Print- Do not use cursive.
2. Use a black ink pen; do not use a pencil or other color pen.
3. Do not write in the margins.
4. Do not write 0's (zero) if a client did not keep or release any fish during a trip. Leave the kept and released fields blank.

X	X
---	---

NO

--	--

NO

	0
--	---

NO

5. Enter the trip information within the boxes and lines provided. Stay within the "bracketed" space allowed:

2
---

NO

	2
--	---

NO

	2
--	---

YES

Single digits should appear in the right hand column.

6. Please keep the pages and logbook as clean as possible.

### ADF&G Contact Information:

Division of Sport Fish, Guide License and Logbook Program in Anchorage, Alaska at  
(907) 267-2369, or (907) 267-2120, or email: [dfg.dsf.guides@alaska.gov](mailto:dfg.dsf.guides@alaska.gov).

### FEDERAL REGULATIONS

Federal regulations for International Pacific Halibut Commission (IPHC) Area 2C and 3A (1) authorize guided angler fish (GAF) for the Charter halibut fisheries, (2) prohibit the licensed guide and crew members from retaining halibut on any charter vessel fishing trip, (3) require all anglers in IPHC Areas 2C and 3A who harvest (keep) halibut to sign the logbook, (4) require a saltwater charter logbook be on the vessel if halibut are being harvested, and (5) require retention of all logbook pages showing halibut harvest for 2 years after the end of the fishing year for which the logbook was issued.

### NOAA CONTACT INFORMATION:

There are numerous differences between State and Federal regulations that govern charter fishing in IPHC areas 2C and 3A, which all operators must be aware of, and operate under. For additional information on federal requirements for charter logbooks and halibut, call NOAA Fisheries Office for Law Enforcement (907) 586-7225.

You must comply with the federal regulations described at:

<https://www.fisheries.noaa.gov/alaska/resources-fishing/sport-halibut-fishing-alaska#guided-sport-halibut-fishing>  
and

<https://iphc.int/the-commission/fishery-regulations/>

<b>Trip Information</b>	
<b>Date</b>	Record the month and day for each trip taken. If two or more trips were taken on the same day, that date will appear on all pages for that day.
<b>Hour Trip Ended</b>	Record the hour the trip ended with the offloading of clients and fish. Round to the nearest hour. For example, trips ending from 5:00 pm to 5:30pm should be logged as 5 pm and trips ending from 5:31pm to 6:00 pm should be logged as 6 pm. Do not indicate minutes. Fill in the circle for AM or PM. For multi-day trips, record the hour that fishing ended on <u>each</u> day.
<b>Guide Registration Number</b>	The 2020 guide registration number issued by ADF&G to the guide that led the fishing trip.
<b>Charter Halibut Permit (CHP) and multiple Permits</b>	Record the Charter Halibut Permit (CHP) number used for the trip on the logbook page in the space provided. Write the entire CHP number as it appears on the permit followed by the letter, i.e., 1234A. If more than one CHP is used during a trip, check the box next to the CHP number. Complete a separate page for each CHP used during a trip. Unique trip information for each CHP, along with individual angler and catch information must be recorded for each CHP used. Angler license numbers along with kept and released information should be recorded only ONCE per trip. You MUST record all CHP number(s) and CHP Holder names on the front cover of the logbook.
<b>NOAA Guided Angler Fish (GAF) Requirements</b>	If you have a federal GAF permit in 2020 and are allowing clients to harvest halibut under the authority of your GAF permit, record the GAF permit number used on each logbook page for trips in which GAF halibut were harvested. If GAF halibut are kept along with non-GAF halibut, record each in its appropriate box.
<b>Port or Community of Off-Loading</b>	Record the port or community where clients and/or fish were off-loaded at the conclusion of the trip. On a multi-day trip, indicate the community where clients and fish will be off-loaded when the trip is finished.
<b>Primary Statistical Area Fished</b>	Report the 5 or 6-digit statistical area where most of the fish were caught or targeted. Record the statistical area for salmon and/or bottomfish, depending on whether the gear and fishing methods were effectively targeting salmon, bottomfish, or both. Only report statistical areas from maps provided with the logbook for this purpose.
<b>EXAMPLE 1: Only Salmon Targeted</b>	If salmon were targeted, whether any were caught or not, record the statistical area and boat hours fished on the salmon target species line in the trip information section. If bottomfish were caught while targeting salmon only, record the number of bottomfish kept and released in the appropriate columns in the bottomfish portion of the individual angler and catch information section. The statistical area and hours fished should be recorded in the salmon targeted line in the trip information section.

INSTRUCTIONS FOR COMPLETING 2020 SALTWATER LOGBOOK PAGES

<b>Trip Information (Continued)</b>	
<p><b>EXAMPLE 2:</b> Only Bottomfish Targeted (incl. Halibut)</p>	<p>If bottomfish were targeted, whether any were caught or not, record the statistical area and boat hours fished on the bottomfish targeted species line in the trip information section.</p> <p>If salmon were caught while targeting bottomfish only, record the number of salmon kept and released in the appropriate columns in the salmon portion of the individual angler and catch information section. The statistical area and hours fished should be recorded in the bottomfish targeted line in the trip information section.</p>
<p><b>EXAMPLE 3:</b> Salmon <u>and</u> Bottomfish Targeted</p>	<p>Record the statistical area and maximum number of boat hours spent fishing simultaneously for both salmon AND bottomfish on both the salmon and bottomfish target species lines under "Trip Information". For example, if mooching or jigging for 7 hours, record 7 hours in the salmon effort row and 7 hours in the bottomfish effort row.</p>
<p>Hours Fished</p>	<p>The number of boat hours for which at least one rod/line was fished. <u>Record only the number of hours spent fishing, DO NOT include the hours spent running to or from fishing areas.</u> Round to the nearest whole hour.</p>
<b>Individual Angler Information</b>	
<p>Sport Fish License No.</p>	<p>Before a guided sport fishing trip begins (see trip definition on page iii), record the 2020 Alaska Sport Fishing License number, resident PID (permanent identification number) or DAV (disabled veteran license number) of each client, comped angler, and crew member that will be fishing. PID and DAV numbers can begin with a P, D, T, or Z. See youth angler instructions below.</p>
<p>Residency</p>	<p>Fill in the circle to indicate <u>AK Resident</u> OR <u>Non-Resident</u> for all anglers, including youth, crew and "comped" anglers.</p>
<p>"Comped" and Crew Angler Status</p>	<p><u>If applicable</u>, next to each angler license number:</p> <ul style="list-style-type: none"> <li>➤ Fill in the circle if the angler is the guide or a Crew member,</li> <li>➤ Fill in the circle if the angler is "comped" (neither the guide service or the guide leading the trip is compensated by the angler).</li> </ul> <p>A crew member includes the licensed guide leading the fishing trip as well as any person who, for compensation or the intent to receive compensation, provides assistance to clients on board the vessel.</p> <p>Federal rules prohibit the licensed guide and crew members from retaining halibut on a charter fishing trip with clients on board in IPHC Area 2C and 3A.</p>
<p>Angler Name</p>	<p>Angler's first and last name <u>MUST</u> be <u>printed</u> below the angler's license number.</p>
<p>Youth Anglers</p>	<p>For resident anglers under the age of 18 and non-resident anglers under the age of 16, write the word "Youth" in the fishing license space, indicate residency AND record the first and last name on the name line. If more than one youth angler is on a trip, record them as Youth 1, Youth 2, etc.</p>
<p>Angler Signatures in IPHC Areas 2C and 3A</p>	<p>Federal rules require all anglers who harvest (keep) halibut in IPHC area 2C or 3A to sign the logbook and to verify that their name, license number (if required), and number of halibut kept (retained) are recorded correctly. A signature is also required of youth anglers that keep halibut.</p>

INSTRUCTIONS FOR COMPLETING 2020 SALTWATER LOGBOOK PAGES

Proxy Fishing Instructions	
<p>Proxy Fishing</p> <p>Per federal regulation: Halibut may not be taken by proxy fishing.</p>	<p>If an angler is proxy fishing for a beneficiary, other than for halibut, that angler <u>must</u> have the fishing license or PID/DAV of the person for whom he/she is fishing, as well as a validated proxy fishing form. Write down the license number of the recipient of the fish (beneficiary), the beneficiary's first and last name, followed by the word "Proxy" on the signature line.</p> <p>Use two records on the logbook page, one for the angler's license number and name and the other for the beneficiary's license number and name. Mark "AK Resident" in the adjacent column for both. Beneficiaries and those fishing for them <u>must</u> both be residents of Alaska.</p> <p>For <u>permanent</u> licenses (residents only), write down the entire license number, including the preceding alpha character, which can be a P, D, T or Z, e.g. Z50148.</p>
Recording Catch Information	
<p>Recording Catch Information</p>	<p>Indicate the number of fish Kept (retained) and Released (let go) by species or group. Leave the fields BLANK if no fish were kept or released.</p>
<p>Guide Signature</p>	<p>The licensed guide who led the trip with clients on board, <b>MUST</b> sign at the bottom of each page.</p>
<p>Continuing Trip Information</p>	<p>Complete the Page <input type="checkbox"/> of <input type="checkbox"/> if more than one page is required for a trip. For example, if two pages are required to list all anglers, they would be numbered page 1 of 2 and page 2 of 2. The trip information <b>MUST</b> be duplicated on each logbook page used.</p>
Special Instructions & Definitions	
<p>Charter Halibut Permit (CHP)</p>	<p>Federal regulations require that if one or more anglers are catching and retaining halibut in IPHC Area 2C or 3A, a valid Charter Halibut Permit (CHP) for the appropriate regulatory area must be on board the vessel at all times. Record the CHP used during a trip on each page. If more than one CHP is used during a trip, check the box next to the CHP number. Complete a separate page for each CHP used during a trip. Unique trip information for each CHP, along with individual angler and catch information must be recorded for each CHP used. Angler License numbers along with Kept and Released information should be recorded only <b>ONCE</b> per trip. All CHP number(s) and CHP Holder names used during the fishing season <b>MUST</b> appear on the front cover of the logbook. The CHP number used during a trip must appear on the individual logbook page. A CHP number needs to appear only once on the cover but must be recorded on the logbook page each time it is used.</p>
<p>NOAA Guided Angler Fish (GAF) Requirements</p> <p>See FEDERAL REGULATIONS on page v for Federal GAF program information</p>	<p>If you have a federal Guided Angler Fish (GAF) permit in 2020 and are allowing clients to harvest halibut under the authority of your GAF permit along side Non-GAF halibut, record the number of each within the appropriate halibut category. NOTE: Record the number of <u>Non-GAF halibut Kept AND Released</u>. Only record the number of <u>GAF halibut Kept</u>.</p> <p>You must record your GAF Permit Number if GAF halibut are kept.</p>

Special Instructions & Definitions (Continued)	
IPHC Area 2C/3A Operators (operators who fish both 2C and 3A for Halibut)	Federal regulations prohibit retention of halibut from IPHC Area 2C and 3A during the same charter vessel fishing trip. Contact NOAA for additional federal halibut regulations; see page v for contact information.
Angler Signature	Federal regulations require every angler (including youth) in IPHC Area 2C or 3A who keep halibut to sign on the angler signature line directly beneath the angler's first and last name on each page.
"Shakers"	King salmon under 28" in Southeast Alaska must be released upon capture, unless caught in designated terminal harvest areas, or allowed by emergency order.
Pelagic Rockfish	Includes black, dark, and dusky rockfish (commonly called "black bass"), yellowtail, widow, and blue rockfish. These species of rockfish are uniformly gray, green, brown, or black (see rockfish ID chart in your regulation booklet).
Yelloweye Rockfish	Commonly called "red snapper." Adults are primarily orange with a pale yellow line running along the lateral line; juveniles display two bold white lateral stripes. Yelloweye Rockfish have yellow eyes and can grow to 36 inches in length.
Other Non-Pelagic Rockfish	Includes quillback, copper, silvergray, China, tiger, and other rockfish species.
Sablefish (Black Cod)	Sablefish, commonly known as black cod, have a streamlined, elongated body, and are black to dark gray on top and fade to gray or white on the belly with two dorsal fins and small teeth. Larger Sablefish can be found in deep water and can grow to 40 inches.
Salmon Shark	This is a single species, <i>Lamna ditropis</i> . These sharks are large, firm, dark brown or black on top with white bellies with dark blotches. Do not include spiny dogfish ("sand shark") or sleeper sharks ("mud sharks") in this category.
All Other Fish	DO NOT record any OTHER fish kept or released.



# 2020 SPORT FISH BUSINESS OWNER/GUIDE REGISTRATION APPLICATION

Alaska Department of Fish and Game / Division of Sport Fish - RTS  
333 Raspberry Road, Anchorage, Alaska 99518-1565  
Telephone: (907) 267-2369 or (907) 267-2120  
<http://www.adfg.alaska.gov/index.cfm?adfg=prolicenses.sportfishguides>

Temporary  
Registration #

This TEMPORARY REGISTRATION is good for 21 days from date signed by ADFG Representative.

### CHECK ONE:

- Guide Only Registration** (complete sections A and C)
- Business Owner Registration** (complete sections A and B)
- Combined Business/Guide Registration\*** (complete sections A, B, and C)

\*An agent for a business cannot apply as a guide on a Combined Business/Guide Registration.

Check if you were registered  
 in previous years

APPLICATION  
MUST BE  
STAMPED BY  
ADF&G TO BE  
VALID

## INSTRUCTIONS ON BACK OF FORM

### SECTION A: ALL APPLICANTS COMPLETE THIS SECTION

Name of Business Owner or Guide: \_\_\_\_\_  
*Last First MI*

Permanent Mailing Address: \_\_\_\_\_  
*PO Box or Street Address City State Zip*

Telephone Number: ( ) \_\_\_\_\_ In-Season Telephone Number: ( ) \_\_\_\_\_

Mail Card Here: \_\_\_\_\_  
*(If different than permanent) PO Box or Street Address City State Zip*

Email Address: \_\_\_\_\_  
**Your Registration Card(s) will be emailed to you within 21 days. Please email [dfg.dsf.guides@alaska.gov](mailto:dfg.dsf.guides@alaska.gov) or call (907) 267-2369 if you would like a hardcopy of your registration(s) sent to you.**

### SECTION B: TO BE COMPLETED BY THE BUSINESS OWNER OR THEIR AGENT

**BUSINESS INFORMATION:** An agent for a business cannot apply as a guide on a Combined Business/Guide Registration.

Name of Business: \_\_\_\_\_

State of Alaska Business License Number: \_\_\_\_\_ Expiration Date: *Mo/Date/Yr*

Name of Business Owner: \_\_\_\_\_

\*Saltwater operators: Please obtain logbooks for your business from an ADF&G office prior to commencing guiding activities.

\*Freshwater operators: Remember to register ALL your vessels with ADF&G prior to commencing guiding activities.

### SECTION C: TO BE COMPLETED BY THE GUIDE OR THEIR AGENT

2020 Alaska Sport Fishing License #: \_\_\_\_\_ Date of Birth: *Mo/Date/Yr*

### SIGNATURE OF BUSINESS OWNER/AGENT or GUIDE:

I hereby certify that all information is true and correct and that I understand this information is subject to public disclosure. (NOTE: Making a false statement or omitting a material fact is subject to a maximum penalty of \$10,000 or 1 year imprisonment, or both, per AS 11.56.210.)

X \_\_\_\_\_ **Circle one:** Applicant or Agent Date: *Mo/Date/Yr*

This TEMPORARY REGISTRATION must be signed and stamped by an ADF&G employee and in your possession before guiding activities begin.

Name of ADF&G Representative (*print*): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Place of Issue: \_\_\_\_\_



# INSTRUCTIONS FOR THE 2020 SPORT FISH BUSINESS OWNER/GUIDE REGISTRATION

**Attention:** *The following will apply without exception:*

1. All applicable sections of the registration must be complete and legible prior to ADF&G validation. No “pending,” “unknowns,” or blanks will be accepted.
2. Incomplete registration forms will be returned, resulting in a processing delay.
3. A signature is required.
4. This is a temporary registration that expires in 21 days. Your wallet-sized registration card(s) will be emailed to you. You may reply to the email to request a hard copy, which will be mailed to you within 2 business days.
5. There may be additional state and federal requirements to operate as a business or guide. It is your responsibility to determine what those requirements are.

## **INSTRUCTIONS:**

**SECTION A: ALL applicants must complete this section.**

**SECTION B: BUSINESS OWNER OR THEIR AGENT:** Complete this section if you are the owner/agent of the sport fishing business. This section should be filled out even if the owner does not intend to personally guide clients. An agent for this business **CANNOT** apply as a guide on the same registration. A separate registration application must be submitted.

### **IMPORTANT NOTICE TO BUSINESS OWNERS**

State regulation (5 AAC 75.075) requires all business owners providing sport fishing guide services in Alaska to register with the Department of Fish and Game **before** guiding services begin. All business owners are required to register all charter vessels with ADF&G prior to commencement of guiding activities. Saltwater operators are also required to acquire logbook(s) before starting guiding operations. **Guides must have a copy of the business owner's ADF&G business registration in their possession while guiding.**

**SECTION C: GUIDES:** Complete this section if you intend to guide for a sport fish operation owned by someone other than you, or if you are a business owner who also intends to guide (owner/operator).

**U.S. COAST GUARD OPERATOR'S LICENSE:** A licensed sport fish guide **must** have, at minimum, a Limited OUPV for Western Waters in Alaska or 6-pak U.S.C.G. operator's license in their possession while operating a **motorized vessel** with clients or transporting clients in a motorized vessel on navigable waters. Navigable waters are determined by the U.S. Coast Guard (907) 271-6700.

### **IMPORTANT NOTICE TO GUIDES**

State regulation (5 AAC 75.075) requires all guides providing sport fishing guide services in Alaska to register with the Department of Fish and Game **before** guiding activities begin.

### **WHAT A GUIDE MUST HAVE IN POSSESSION WHILE GUIDING**

A sport fish business owner or guide should be able to present all documents required for registration upon request by a representative of the Department of Fish and Game, peace officer of the state, or law enforcement representative of the National Marine Fisheries Service. While engaged in sport fishing guide services, a sport fishing guide shall have the following readily available for inspection.

- A current sport fishing guide registration;
- A copy of the current ADF&G sport fishing business registration of the guide's employer;
- A current Alaska sport fishing license and applicable tags, stamps or permits that are required to engage in the sport fishery for which the guide services are being provided;
- An identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide
- If operating in saltwater, a current years' logbook



# 2020 Saltwater Sport Fishing Charter Trip Logbook Page

## TRIP INFORMATION

⇒ Complete this section for every trip. Continue on additional pages for trips with more than six anglers in the same trip.

⇒ DATE FISHED: \_\_\_\_\_ / \_\_\_\_\_ 2020  AM  PM  
Month Day Hour Trip Ended

⇒ 2020 GUIDE REGISTRATION NUMBER: \_\_\_\_\_  
(assigned to you by ADF&G)

GL- \_\_\_\_\_

⇒ CHARTER HALIBUT PERMIT (CHP) NUMBER: \_\_\_\_\_  
(assigned to you by NOAA)

Check box if more than one CHP is used on this trip:

FOR ADF&G USE ONLY  
\_\_\_\_\_  
Total Anglers

⇒ TARGETED SPECIES / LOCATION FISHED: (where most fish species were caught)

Salmon: \_\_\_\_\_  
Primary Statistical Area Hours Fished

Bottomfish: \_\_\_\_\_  
Primary Statistical Area Hours Fished

⇒ COMMUNITY OR PORT WHERE TRIP ENDED: \_\_\_\_\_  
(where fish or clients were off-loaded from vessel)

⇒ GUIDED ANGLER FISH (GAF) PERMIT NUMBER: \_\_\_\_\_  
(assigned to you by NOAA)

## INDIVIDUAL ANGLER AND CATCH INFORMATION

Complete one row below for each angler who fished this trip.

Record sport fishing license number, printed name AND Alaska residency status for all anglers.

Write "Youth" as license number for young anglers not required to license.

	AK Resident	Non - Resident	Comped	Captain or Crew	Kept / Released	SALMON						BOTTOMFISH					
						King (28" & larger)	King (under 28")	Coho	Sockeye	Other Salmon	Halibut	GAF Halibut	Lingcod	Pelagic Rockfish	Yelloweye Rockfish	Nonpelagic Rockfish (excluding Yelloweye)	Sablefish (Black Cod)

1. \_\_\_\_\_     K▶ \_\_\_\_\_  
Sport Fishing License Number

\_\_\_\_\_ R▶ \_\_\_\_\_  
First Name / Last Name

Signature (required if halibut were kept -- certifies that sport fishing license number, name, and halibut kept are recorded correctly per federal regulation)

2. \_\_\_\_\_     K▶ \_\_\_\_\_  
Sport Fishing License Number

\_\_\_\_\_ R▶ \_\_\_\_\_  
First Name / Last Name

Signature (required if halibut were kept -- certifies that sport fishing license number, name, and halibut kept are recorded correctly per federal regulation)

3. \_\_\_\_\_     K▶ \_\_\_\_\_  
Sport Fishing License Number

\_\_\_\_\_ R▶ \_\_\_\_\_  
First Name / Last Name

Signature (required if halibut were kept -- certifies that sport fishing license number, name, and halibut kept are recorded correctly per federal regulation)

4. \_\_\_\_\_     K▶ \_\_\_\_\_  
Sport Fishing License Number

\_\_\_\_\_ R▶ \_\_\_\_\_  
First Name / Last Name

Signature (required if halibut were kept -- certifies that sport fishing license number, name, and halibut kept are recorded correctly per federal regulation)

5. \_\_\_\_\_     K▶ \_\_\_\_\_  
Sport Fishing License Number

\_\_\_\_\_ R▶ \_\_\_\_\_  
First Name / Last Name

Signature (required if halibut were kept -- certifies that sport fishing license number, name, and halibut kept are recorded correctly per federal regulation)

6. \_\_\_\_\_     K▶ \_\_\_\_\_  
Sport Fishing License Number

\_\_\_\_\_ R▶ \_\_\_\_\_  
First Name / Last Name

Signature (required if halibut were kept -- certifies that sport fishing license number, name, and halibut kept are recorded correctly per federal regulation)

Form 11-540 (01-2020)

CERTIFICATION: I certify that the information provided herein is accurate and true. Falsification or omission of information on this form is punishable under AS 11.56.210(a) and 5 AAC 75.076.

X \_\_\_\_\_ GUIDE SIGNATURE

PAGE \_\_\_\_\_ OF \_\_\_\_\_

(Fold here)

**Fold and Insert into a Business Envelope and mail to the following address:**



**Alaska Department of Fish and Game  
Division of Sport Fish – RTS  
Logbook Program  
333 Raspberry Road  
Anchorage, AK 99518-1565**

**UP TO 4 PAGES CAN BE MAILED FOR THE COST OF ONE FIRST CLASS STAMP.**

(Fold here)