



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Corrections**  
**DIVISION OF ADMINISTRATIVE SERVICES**  
**Anchorage Procurement Office**

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January 30, 2020

ATTN: All Vendors

**RE: Project Name:** Laundry Expansion  
**Project Number:** 200003569A  
**Project Location:** Lemon Creek Correctional Center  
**ITB Opening Date and Time:** February 5, 2020 @ 2:00 PM local time

**Addendum # FIVE (5)**

This addendum forms a part of the ITB documents. In case of conflicts between this addendum and previously issued documents, this addendum shall take precedence.

**Q&A's**

**QUESTION:**

I still on unclear on item substitution, do we send in the substitution request from prior to the bid to qualify the Item, or do we submit it with the bid and hope it is approved?

**ANSWER:** For bidders requesting approval of substitute equipment, the Substitution Request Form shall be submitted with bids **prior** to the bid due date. Please reference Addendum #3, Question and Response #1 for additional instructions regarding completion for the Substitution Request Form. Bidders may include additional pages with the Substitution Request Form to list all substitute equipment being proposed if there is not enough room on the form.

Bidders which are requesting approval of substitute equipment shall; include all applicable product cut sheets, clearly indicate the substitute model specifications, and clearly indicate which substitute equipment items being proposed correspond to the equipment requested in the ITB's Summary of Work, Section 01010.

**End of Addendum # 5**

Sincerely,

A handwritten signature in black ink that reads "Gary Bailey".

Gary Bailey  
Procurement Officer