



Department of Health and Social Services
Finance and Management Services
Grants and Contracts Support Team
333 Willoughby Ave., Room 760
Juneau, Alaska 99801

RFP #200000039

Supplemental Nutrition Assistance Program and Education (SNAP ED) Program Coordination Services

Amendment One (1)

Amendment Issue Date: 01/08/2020

IMPORTANT NOTE TO OFFERORS: Only the following items referenced in this amendment are to be changed. All other sections of the RFP remain the same. A copy of the amendment is available on the State's Vendor Self Service website.

This amendment is being issued to amend the following:

Sec. 1.02 Budget

Department of Health and Social Services estimates a budget that will not exceed ~~\$110,000.00~~ **\$220,000.00** for completion of this ~~two (2) year project (\$55,000 per year)~~ **three (3) year project**. Proposals priced at more than ~~\$110,000~~ **\$220,000.00** will be considered non-responsive.

Sec. 1.03 Deadline for Receipt of Proposals

Proposals must be received no later than **12PM** prevailing Alaska Time on ~~JANUARY 9, 2020~~ **JANUARY 13, 2020**. Faxed or emailed proposals are acceptable but not encouraged. Oral proposals are not acceptable. Late proposals or amendments will be disqualified and not opened or accepted for evaluation.

Sec. 1.12 RFP Schedule

The RFP schedule set out herein represents the State of Alaska's best estimate of the schedule that will be followed. If a component of this schedule, such as the deadline for receipt of proposals, is delayed, the rest of the schedule may be shifted by the same number of days.

- Issue RFP **DECEMBER 19, 2019**
- Deadline for Questions **DECEMBER 30, 2019**
- Deadline for Receipt of Proposals ~~JANUARY 9, 2020~~, **JANUARY 13, 2020** 12 PM Alaska Standard Time
- Proposal Evaluation Committee complete evaluation by ~~JANUARY 14, 2020~~ **JANUARY 17, 2020**,
- State of Alaska issues Notice of Intent to Award a Contract ~~JANUARY 16, 2020~~ **JANUARY 21, 2020**,
- Contract start **FEBRUARY 1, 2020**.

This RFP does not, by itself, obligate the state. The state's obligation will commence when the contract is approved by the Commissioner of the Department of Health and Social Services, or the Commissioner's designee. Upon written notice to the contractor, the state may set a different starting date for the contract. The state will not be responsible for any work done by the contractor, even work done in good faith, if it occurs prior to the contract start date set by the state.

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ATTACHMENT 2: COST PROPOSAL

Cost Proposal

The purpose of the cost proposal format below is to allow offerors to submit pricing in a consistent manner that the State can evaluate and score. The amount indicated below will be used to establish a billing/payment plan in the resultant contract. The actual payment amount in year 1 will be prorated based on the resultant contract start date.

Year 1			
Item	Proposed Monthly Cost		Proposed Annual Cost
Performance of service as described in scope and deliverables Section 3. The cost proposed here must be inclusive of all expenses (including travel), and will be indicated in the awarded contract.	\$	X 11	
Year 2			
Item	Proposed Monthly Cost		Proposed Annual Cost
Performance of service as described in scope and deliverables Section 3. The cost proposed here must be inclusive of all expenses (including travel), and will be indicated in the awarded contract.	\$	X 12	
Year 3			
Item	Proposed Monthly Cost		Proposed Annual Cost
Performance of service as described in scope and deliverables Section 3. The cost proposed here must be inclusive of all expenses (including travel), and will be indicated in the awarded contract.	\$	X 12	
Total Proposed Cost for all four three years (adding up years 1 through 3)		\$	
This amount may not exceed the overall project budget of \$220,000.00			