
STATE OF ALASKA
DEPARTMENT OF PUBLIC SAFETY



EMERGENCY FEDERAL LAW ENFORCEMENT ASSISTANCE
(EFLEA) PROGRAM

Request for Grant Proposals

AMENDED 10/25/2019

Date Posted: October 16, 2019
Application Deadline: November 30, 2019

TABLE OF CONTENTS

OVERVIEW	1
FUNDING PRIORITIES	1
APPLICATION REQUIREMENTS	2
Eligibility (Who May Apply).....	2
Minimum Responsiveness	2
Deadline for Submission.....	2
AWARD INFORMATION	3
Period of Performance	3
Allowable Costs	3
Unallowable Costs	3
Non-Supplanting of State and Local Funds	3
Audit Requirements	3
OTHER SPECIFIC INFORMATION	5
Project Reporting Requirements	5
Reimbursement of Funds	5
Proposal Review	5
Final Decision Authority.....	5
Notification of Grant Award.....	5
Appeals	6
APPLICATION REQUIREMENTS	7
PROJECT NARRATIVE INSTRUCTIONS.....	8
BUDGET INSTRUCTIONS	9

**EMERGENCY FEDERAL LAW ENFORCEMENT ASSISTANCE
(EFLEA) PROGRAM
CFDA # 16.824**

RURAL PUBLIC SAFETY INFRASTRUCTURE PROJECT

OVERVIEW

The Department of Public Safety was recently awarded funding through the Emergency Federal Law Enforcement Assistance (EFLEA) Program to address the critical public safety infrastructure needs in rural Alaska. Funding through this award is being made available through this solicitation to Alaska Native organizations, Alaska Native villages, and federally recognized Indian tribes to assist in meeting those needs.

Eligible applicants also include municipal governments in communities with a population of less than 1,000 that are within 1) the unorganized borough, or 2) a borough, if the community is not connected by road to Anchorage or Fairbanks.

It is expected that the capacity to recruit and retain law enforcement and public safety officers in rural Alaska can be significantly improved by assisting communities with basic infrastructure needs that are essential to recruitment and retention of public safety and law enforcement positions.

To address the critical public safety infrastructure needs in rural Alaska, and with the goal of ensuring safe and habitable space to support public safety services within communities, funds will be available for:

- Placement of prefabricated buildings with office space and holding cells where there are no existing permanent structures available or sufficient to support public safety services, or to allow for rotational police services in communities that do not have a population base to support a full-time officer; and
- Renovation of existing public safety facility office space and holding cells identified as needing repairs, and/or renovations.

All EFLEA awards will be subject to the availability of appropriated funds.

FUNDING PRIORITIES

Funding priority will be given to those eligible applicants with demonstrated public safety infrastructure needs to support public safety services within the identified rural communities, and that demonstrate collaborative partnerships within the communities.

APPLICATION REQUIREMENTS

Eligibility (Who May Apply)

This solicitation is open to Alaska Native organizations as defined under [AS 47.27.070](#), Alaska Native villages, and federally recognized Indian tribes to address the critical public safety infrastructure needs in rural Alaska.

Additionally, this solicitation is open to municipal governments in communities with a population of less than 1,000 that are within 1) the unorganized borough, or 2) a borough, if the community is not connected by road to Anchorage or Fairbanks.

Applications submitted by ineligible entities will be removed from further consideration during an initial review process.

Minimum Responsiveness

To be considered responsive to this solicitation, all proposals will be reviewed to determine if they meet the following minimum responsiveness requirements:

1. Applicants must meet the eligibility requirement stated above.
2. Proposals must be received by the DPS Grants Office in electronic format on or before the deadline stated below.

If a proposal meets the above minimum criteria, it will be considered responsive for purposes of evaluation. **If the proposal fails to meet any one of the criteria, it will be rejected.** Once determined to be responsive, the proposal will then be evaluated per the criteria set forth in Appendix A of this application packet.

Deadline for Submission

To be considered for funding, applications must be received by the DPS Grants Office by November 30, 2019 or postmarked on or before the deadline.

Applications may be submitted electronically via email to dps.grants@alaska.gov or mailed to:

April Carlson, Grants Manager
Department of Public Safety
5700 East Tudor Road
Anchorage, Alaska 99507-1225

AWARD INFORMATION

Period of Performance

The period of performance may not exceed 18 months from the start date of the award, which is anticipated to be January 1, 2020.

Allowable Costs

Funding may be used for the following:

- Repair and renovation of existing public safety facilities;
- Prefabricated buildings with office space and holding cells where there are no existing permanent structures available or sufficient to support public safety services, or to allow for rotational police services in communities that do not have a population base to support a full-time officer; and
- Other costs associated with repair or renovation of existing public safety facilities or placement of prefabricated public safety buildings, such as sewer and water hook-ups, land preparation, and other costs normally associated with construction site work; items associated with managing the planned repair, renovation or construction process; construction materials necessary to repair or renovate facilities; or other items affixed or integral to the facility.

Unallowable Costs

Costs for new construction projects are not allowable under this program.

All recipients must forgo any profit or management fee, including any direct or indirect administrative costs.

Non-Supplanting of State and Local Funds

Grantees must use federal funds to supplement existing funds for program activities and may not replace (supplant) nonfederal funds that they have appropriated for the same purpose. Potential supplanting will be the subject of monitoring and an audit. Violations can result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

Audit Requirements

The applicant agency must provide a copy of their most current federal single audit report for the agency. The applicant agency must also certify that any problems identified in the report have been addressed and resolved with the auditors.

In accordance with the provisions of the Uniform Grant Guidance 2 CFR Part 200, (replaces OMB Circular A-133) a non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with Subpart F.

For additional information on Audit Requirements:

http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

The applicant agency must also comply with audit requirements of the Alaska Administrative Code set forth in 2 AAC 45.010 – Audit Requirements. A copy of the most recent 2 AAC 45.010 adopted regulations is available at the State Single Audit website: <http://doa.alaska.gov/dof/ssa/>.

OTHER SPECIFIC INFORMATION

Project Reporting Requirements

Projects funded through this grant program will be required to submit the following reports on a quarterly basis:

- Reimbursement Request - This report contains the actual expenditures and unliquidated obligations as incurred for the reporting period and, cumulative, for the award.
- Quarterly project status reports and photos to document project status and timeline.

Reimbursement of Funds

Reimbursement for allowable project expenditures will be provided upon receipt of a completed Reimbursement Request form provided by the department to include documentation of all expenditures.

Proposal Review

Following the deadline for receipt of applications, department staff will verify that all submission requirements have been met. No amendments or corrections will be accepted after the deadline unless they are in response to the department's request. Proposals will be reviewed as follows:

- Department staff will evaluate each grant proposal for minimum responsiveness and other technical requirements and eliminate non-responsive proposals from consideration.
- Using the criteria set out in Appendix A and applicable federal statutes, regulations, and guidelines, staff will conduct a written evaluation of each responsive proposal based on the contents of the proposal as well as relevant documentation and information regarding the applicant that is available to the department.

Final Decision Authority

The Department of Public Safety will make the final decision on grant awards, taking into consideration demonstration of need and the availability of funds.

Notification of Grant Award

Grant applicants will be notified by the Department of Public Safety within 30 days of award determinations.

Appeals

An applicant who wishes to appeal a final grant award decision, or a decision eliminating an applicant from consideration, must submit, within 15 days after receipt of notification of the decision, a written request for appeal to the department. The request must contain the reasons for the appeal.

The department will review the request for appeal and, within 15 days after receipt of the request, will advise the applicant of acceptance or rejection of the appeal and, if the appeal is rejected, inform the applicant of the reason for the rejection.

Mail appeals to:

April Carlson, Grants Manager
Department of Public Safety
5700 East Tudor Road
Anchorage, Alaska 99507-1225

APPLICATION REQUIREMENTS

- 1. Grant Application Form**
- 2. Project Abstract Form**
- 3. Project Narrative**
 - a. Project Overview
 - b. Need
 - c. Project Activities
 - d. Performance Measures/Evaluation
- 4. Budget Detail Worksheet**
- 5. Assurances, Certifications, Disclosures**
 - a. DOJ-OJP Certified Standard Assurances
 - b. DOJ Certifications Regarding Lobbying; Debarment; Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
 - c. Disclosure of Pending Applications
- 6. Applicant Agency Description**
 - a. Organizational Chart
- 7. Applicant Agency Federal Single Audit Report**

PROJECT NARRATIVE INSTRUCTIONS

Project Narrative

Define the agency's plans and justification for the project. Support statements with current relevant data, community assessments, and evidence from the applicant agency's experience.

- **Project Overview** - Provide a brief overview of the proposed project, describing the problem that will be addressed, the goals and objectives of the proposed project, the project activities which will be implemented, and the outcomes that are expected.
- **Need** - In detail, provide justification for the need for the project. The justification should indicate the nature of the problem that needs to be addressed.
- **Project Activities** - In detail, identify the goals and objectives for the project being proposed.
- **Evaluation and Performance Measures** - In detail, identify the performance measures that will be used to evaluate the effectiveness of the project being proposed.

BUDGET INSTRUCTIONS

Budget Detail Worksheet

The applicant is required to provide a detailed computation for each budget line item, listing the total cost of each and showing how it was calculated by the applicant. The budget detail worksheet should present a complete itemization of all proposed costs for the full period of performance expected for the completion of the project.

The itemized budget provides specific cost estimates for the project by cost categories (contractual, supplies, and equipment). For each cost category provide a description for each item within that category and the computation used to determine each item cost.

Example: If the work is to be completed by a contractor, list the contractor name and itemize each cost to be provided under the contract such as labor, travel, supplies, equipment, etc.

Provide copies of quotes for each contract, supplies, and equipment.

APPENDIX A

STAFF REVIEW FORM

Applicant Agency:		
Applicant Type:		
<input type="checkbox"/> Alaska Native organization	<input type="checkbox"/> Alaska Native village	<input type="checkbox"/> Federally recognized Indian tribe
<input type="checkbox"/> Municipal government		

1. Minimum Responsiveness Criteria	Requirement Met?
a. Applicant meets the definition of an eligible applicant.	
b. Proposal was received on or before the deadline, at the address specified.	
Comments:	
.....	
.....	
.....	
.....	

2. Other Technical Requirements	Requirement Met?
a. Grant application is complete and is signed and dated by a person authorized to enter into legal agreements on behalf of the applicant.	
b. Assurances and Certification forms are signed and dated by a person authorized to enter into legal agreements on behalf of the applicant.	
Comments:	
.....	
.....	
.....	
.....	

APPENDIX A

STAFF REVIEW FORM

3. History of Compliance with Grant Requirements	Requirement Met?
a. If applicable, prior year(s) reporting is complete, accurate, and timely (this includes progress reports, and Reimbursement Requests).	
b. If applicable, prior year(s) activities met proposed objectives and have demonstrated effectiveness.	
c. If applicable, all previous grants have been satisfactorily reconciled, and the applicant owes no funds to the department.	
d. All required audits have been provided with no unresolved findings.	
<p>Comment</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	

4. Project Description	Requirement Met?	Page Number
a. The proposal demonstrates a thorough understanding of the program requirements as identified in the grant program solicitation.		
b. Proposed goals and anticipated outcomes are achievable and support the program's intent to address critical public safety infrastructure needs.		
c. The proposal contains a clear and systematic plan for successful project completion.		

APPENDIX A

STAFF REVIEW FORM

4. Project Description (cont.)	Requirement Met?	Page Number
d. Proposed budget reflects costs that are allowable and reasonable for proper performance and completion of the project.		
Comment		