

AMENDMENT TWO (2) to RFP 200000025



Department of Military and Veterans Affairs
Division of Administrative Services
Procurement Section
P.O. Box 5800
Joint Base Elmendorf-Richardson, Alaska 99505

THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: October 23, 2019

RFP Title: Contract Project Management for Disaster Grant Projects in Alaska for the Department of Military and Veteran's Affairs, Division of Homeland Security & Emergency Management Services

This is an INFORMATIONAL ONLY amendment. Offerors are not required to acknowledge receipt of this amendment.

This amendment summarizes questions received after the pre-proposal conference (held October 16, 2019) until the deadline for questions, which ended Noon Alaska Time on October 22, 2019.

Summary of Questions and Answers received regarding RFP 200000025

- 1. Question:** With respect to attachment 6 of the RFP and related to [questions] asked in the pre-proposal meeting, we respectfully request [a change to the RFP allowing] proposing firms be evaluated on more than one unit rate for the subject RFP. Given the uncertainty of potential projects and potential scope of services of the selected firm, it is difficult to determine a rate based on the wide range of possible services and locations. For example, an industry standard for a senior level project manager could be between \$160-\$200 / hour, whereas a project administrator may be near \$100 / hour. Your consideration of the following rationale is appreciated.

If each proposer included rates for some of the common and expected project roles (Senior Project Manager, Project Manager, Project Administrator, Administrative staff, etc.), we believe the DM&VA could more objectively evaluate all proposals and ultimately determine the most advantageous teams for the work, all while being more cost effective with future project funds. Any given project will require more or less labor effort for some variation of the roles listed above. If a Project Manager could perform the necessary work, we don't believe it is in the best interest of the project to have a Senior Project Manager (and their corresponding rate) complete the work. We believe the ultimate costs for DM&VA to complete the requested work will be lower if all firms can include, and be evaluated on, more than one labor rate. In order for an objective evaluation, DM&VA can decide what positions they anticipate needing for this contract and request proposing firms provide an all-inclusive rate for each position.

Response: After consideration of the above, we will not be making a change to the RFP at this time. Similar to out of state travel, the cost of the proposal is an hourly rate which is made up of your labor estimation and any other direct costs associated with completing the Contract Project Manager work. The intent (as answered in Amendment 1 of this RFP) is to have a single point of contact working on project work under a contract resulting from this RFP.

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The evaluation criteria (found in Section 5 and Attachment 7 of the RFP) outline the different areas for evaluation, including a firm's understanding, methodology, management of the contract, experience, and qualifications, which is the bulk of the points possible. Whether we were to have a list of six positions with various costs or just the one hourly rate, in either scenario, the cost portion of the evaluation is worth up to 40 points and would be based on ONE total amount. During evaluation, the cost is not revealed to the evaluators until all other components have been reviewed and scored so it doesn't sway people's decisions one way or the other before evaluating the other components.

No other questions were submitted prior to the deadline. As a reminder, the deadline for receipt of proposals is 2:00pm Alaska Time on October 29, 2019. Please refer to the RFP for specifications, requirements, and delivery instructions for proposals.

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