

Request for Information/Letters of Interest – Nome Office Lease Space

Category: Procurement and Public Notice

Department: Administration

Location: Nome

Body of Notice: Request for Information (RFI)

The Department of Administration, Shared Services of Alaska is requesting information on available office and other type space to lease for the Department of Health and Social Services, Division Juvenile Justice located in Nome, Alaska.

The State of Alaska (State) is seeking letters of interest from contractors, developers, or lessors, interested in providing approximately 2,500 - 3,000 usable square feet of office and other type lease space. The space shall be within an approximate one point five (1.5) mile radius of the new State Courthouse located at 306 W 5th Avenue, 99762, and shall include the following special features: 6 private offices, 2 hard cells, meeting rooms, a private entrance outfitted with bullet resistant glass/walls, a dedicated UA restroom and a dedicated restroom within the space for staff in addition to standard public access restrooms. Signed parking for 2 State owned vehicles and 8 additional spaces for employee vehicles is required. Onsite parking is preferred but shall not be further than within 750 feet of the main entrance to the proposed office location. The State will consider a firm term lease of approximately 5-years with additional renewal periods up to 10 years. The projected occupancy date is July 1, 2020.

The State is considering all alternative space where economically advantageous. The State will use the information it receives in response to this advertisement as the basis to develop a cost/benefit analysis and to determine whether to compete this office lease space requirement or take other appropriate action.

If you are interested in providing office lease space to the State in Nome, Alaska, please respond in writing by no later than November 15th, 2019. Responses must indicate compliance with the items below and include a name, contact information, and building location/address:

- Size of proposed building in usable square feet
- Location of building including distance from the new State Court House
- Number of parking spaces available (to accommodate employees and visitors)
- Estimated date building could be ready for State occupancy

This RFI does not obligate the State to issue an RFP, award a contract or pay any costs incurred in the preparation of a response to this RFI. Do not submit price/costs with your response, a Notice of Award for space will not be made as a direct result of this RFI. Contact information will be kept on file for any potential future related Request for Proposal (RFP) solicitations under AS 36.30, Alaska State Procurement Code.

Written responses may be sent by: US Mail, fax, or email to the following address. Please note the State does not accept responsibility for failed fax or emailed response deliveries.

Department of Administration
Shared Services of Alaska
c/o Steve Smith, Leasing Contracting Officer
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Anchorage, AK 99501
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