



Department of Health and Social Services
Finance and Management Services
Grants and Contracts Support Team
333 Willoughby Ave., Room 760
Juneau, Alaska 99801

RFP #200000016**Amendment #2****Amendment Issue Date: 10/1/2019****Responses to questions submitted by interested parties:****Question 1: Sec. 1.03 (Deadline for Receipt of Proposals)**

Would the State consider extending the deadline to allow for at least seven business days between receipt of answers to questions and the proposal submission date?

A: The state has extended the deadline for receipt of proposals to October 11th on our previous amendment.

Question 2: Sec 3.09. (Third Party Service Providers)

SEC. 3.09 of the RFP requires the submission on an annual basis of a Type 2 Statement on Standards for Attestation Engagements (SSAE) SOC 1, SOC 2, OR SOC 3 report(s). It is highly unusual for a consulting contract to require a SSAE SOC report; engagements for which a SOC or similar report are typically required are those where an IT system is a significant part of the engagement. Given the potentially extremely sensitive nature of the information contained within these reports, would the State accept a high level summary of the findings from the contractor rather than the actual report?

A: A high level summary of the findings from the contractor would be acceptable.

Question 3: Sec. 1.03 (Deadline for Receipt of Proposals)/1.07 (Return Instructions)

Section 1.03 indicates that emailed proposals are "acceptable, but not encouraged". Section 1.07 states that email is the "preferred method of response submission." Can you confirm that email submission is the State's preference for receiving submissions?

A: Email submission of a vendors proposal is the States preferred form of receiving submissions.

Question 4: Sec 5.04 (Experience and Qualifications) -

Letter (c) indicates that the bidder should submit letters of reference. Can you please provide details on what is expected for this requirement (how many letters are required, any restrictions on types of clients, etc.)?

A: Offerors must provide reference names and phone numbers for similar projects the offeror's firm has completed.

Question 5: Sec 3.2 (Contract Term and Work Schedule) and Sec. 3.03 (Deliverables)

This section indicates that all deliverables shall be completed no later than March 1, 2020. Section 3.03 includes a due date in the second paragraph right above the bulleted list that deliverables are due October 1, 2020. Please clarify the due dates for each deliverable, or confirm that the only deliverable due March 1, 2020 is the project plan with milestones, and the overall system implementation, including work listed for each bullet under deliverables section 3.03 would be October 1, 2020.

A: A project plan with milestones due March 1, 2020 and the overall system implementation, including work listed in each bullet under deliverables would be October 1, 2020.

Question 6: Sec 3.2 (Contract Term and Work Schedule)

Can the state share the expectation on the contract term. Do you anticipate this will be a one-year contract, or a one-year with renewal options in order to process the MDS quarterly data for future periods and update per diem rates on an on-going basis? If renewal options are anticipated, please indicate the renewal periods incorporated within this bid.

A: Please refer to Sec. 3.02 where the length of the contract is stated to be approximately from November 1, 2019 through March 1, 2020. There will be no renewal options on this contract.

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