



Department of Health and Social Services
Finance and Management Services
Grants and Contracts Support Team
333 Willoughby Ave., Room 760
Juneau, Alaska 99801

RFP #200000011

Amendment #1

Amendment Issue Date: 09/05/2019

Correction of RFP Schedule in Sec. 1.12:

RFP Schedule

The RFP schedule set out herein represents the State of Alaska's best estimate of the schedule that will be followed. If a component of this schedule, such as the deadline for receipt of proposals, is delayed, the rest of the schedule may be shifted by the same number of days.

- Issue RFP **AUGUST 20, 2019**
- Deadline for Receipt of Proposals **SEPTEMBER 20, 2019 AT 3PM, PREVAILING ALASKAN TIME,**
- Proposal Evaluation Committee complete evaluation by **SEPTEMBER 26 2019,**
- State of Alaska issues Notice of Intent to Award a Contract **SEPTEMBER 27, 2019,**
- State of Alaska issues contract **OCTOBER 8, 2019,**
- Contract start date **OCTOBER 9, 2019.**

This RFP does not, by itself, obligate the state. The state's obligation will commence when the contract is approved by the Commissioner of the Department of **HEALTH AND SOCIAL SERVICES**, or the Commissioner's designee. Upon written notice to the contractor, the state may set a different starting date for the contract. The state will not be responsible for any work done by the contractor, even work done in good faith, if it occurs prior to the contract start date set by the state.

IMPORTANT NOTE TO OFFERORS: Only the following items referenced in this amendment are to be changed. All other sections of the RFP remain the same. A copy of the amendment is available on the State's Online Public Notice website.

Responses to questions submitted by interested parties:

Question 1: Section 3.02 (Contract Term and Work Schedule)

This section indicates the length of the contract will be from the date of award, approximately October 9, 2019 to January 1, 2020, at which point all deliverables must be completed. Based on our experience with similar projects, certain tasks will likely necessitate obtaining and working with claims data, which may be difficult to complete in less than three months. Section 3.03 (Deliverables) indicates the state anticipates implementing the DRG methodology by July 1, 2020 and requests the contractor provide a project plan for implementation by July 1, 2020. Will the contract term end on January 1, 2020 or July 1, 2020?

A: Three months is ambitious. I'm fine with pushing the TAC deliverables back to 2-15-20, as long as it does not impact the proposed implementation date.

Question 2: Sec. 1.03 (Deadline for Receipt of Proposals)

Would the State consider extending the deadline to allow for at least seven business days between receipt of answers to questions and the proposal submission date?

A: Yes, this will be part of the revised schedule

Question 3: Sec 3.0. (Third Party Service Providers)

SEC. 3.09 of the RFP requires the submission on an annual basis of a Type 2 Statement on Standards for Attestation Engagements (SSAE) SOC 1, SOC 2, OR SOC 3 report(s). It is highly unusual for a consulting contract to require a SSAE SOC report; engagements for which a SOC or similar report are typically required are those where an IT system is a significant part of the engagement. Given the potentially extremely sensitive nature of the information contained within these reports, would the State accept a high level summary of the findings from the contractor rather than the actual report?

A: This appears to be a "boilerplate" requirement that was inserted by procurement. ORR does not believe the requirement is necessary for this contract.

Question 4: Sec. 1.03 (Deadline for Receipt of Proposals)/1.07 (Return Instructions)

Section 1.03 indicates that emailed proposals are "acceptable, but not encouraged". Section 1.07 states that email is the "preferred method of response submission." Can you confirm that email submission is the State's preference for receiving submissions?

A: emailed proposals are the preferred method of receipt of proposals.

Question 5: Sec 5.04 (Experience and Qualifications)

Letter (c) indicates that the bidder should submit letters of reference. Can you please provide details on what is expected for this requirement (how many letters are required, any restrictions on types of clients, etc.)?

A: I think the bidders should use their best judgement in providing letters of reference.

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