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**OFFICE OF THE LIEUTENANT GOVERNOR  
ALASKA**

**MEMORANDUM**

**TO:** Debbie Morgan  
Department of Commerce Community and Economic Development

**FROM:** April Simpson, Office of the Lieutenant Governor  
465.4081 

**DATE:** August 30, 2019

**RE:** Filed Permanent Regulations: Board of Physical Therapy and Occupational Therapy Regulations

Board of Physical Therapy and Occupational Therapy Regulations (12 AAC 54.030 - 12 AAC 54.915)

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Attorney General File:	2019200300
Regulation Filed:	8/30/2019
Effective Date:	9/29/2019
Print:	231, October 2019

cc with enclosures: Harry Hale, Department of Law  
Judy Herndon, LexisNexis

ORDER CERTIFYING THE CHANGES TO  
REGULATIONS OF THE STATE PHYSICAL THERAPY  
AND OCCUPATIONAL THERAPY BOARD

The attached seven pages of regulations, dealing with licensure requirements, preceptor, reexamination, renewal, continuing education requirements, telerehabilitation practice, and checklists, are hereby certified to be a correct copy of the regulation changes that the State Physical Therapy and Occupational Therapy Board adopted at its May 14, 2019 teleconference meeting, under the authority of AS 08.84.010, AS 08.84.030, AS 08.84.032, AS 08.84.040, AS 08.84.060, AS 08.84.065, AS 08.84.075, AS 08.84.080, AS 08.84.100, and AS 08.84.120 and after compliance with the Administrative Procedure Act (AS 44.62), specifically including notice under AS 44.62.190 and 44.62.200 and opportunity for public comment under AS 44.62.210.

This action is not expected to require an increased appropriation.

On the record, in considering public comments, the State Physical Therapy and Occupational Therapy Board paid special attention to the cost to private persons of the regulatory action being taken.

The regulation changes described in this order take effect on the 30th day after they have been filed by the lieutenant governor, as provided in AS 44.62.180.

DATE: May 14, 2019  
Juneau, Alaska

  
\_\_\_\_\_  
Ruth Kostik, Chair  
State Physical Therapy and  
Occupational Therapy Board

April Simpson for

FILING CERTIFICATION

I, <sup>^</sup>Kevin Meyer, Lieutenant Governor for the State of Alaska, certify that on August 30, 2019 at 8:05 a.m., I filed the attached regulations according to the provisions of AS 44.62.040 – 44.62.120.

April Simpson for  
\_\_\_\_\_  
Kevin Meyer, Lieutenant Governor

Effective: September 29, 2019

Register: 23, October 2019

**FOR DELEGATION OF THE LIEUTENANT GOVERNOR'S AUTHORITY**

**I, KEVIN MEYER, LIEUTENANT GOVERNOR OF THE STATE OF ALASKA,  
designate the following state employees to perform the Administrative Procedures Act  
filing functions of the Office of the Lieutenant Governor:**

**Josh Applebee, Chief of Staff  
Kady Levale, Notary Administrator  
April Simpson, Regulations and Initiatives Specialist**

**IN TESTIMONY WHEREOF, I have  
signed and affixed the Seal of the State of  
Alaska, in Juneau, on December 11th,  
2018.**



*K. Meyer*  
.....

**KEVIN MEYER  
LIEUTENANT GOVERNOR**

**Chapter 54. State Physical Therapy and  
Occupational Therapy Board.**

12 AAC 54.030(b) is amended to read:

(b) An application must be reviewed and approved by a majority of the board members before an applicant may take the examination. The board will not review an application until all documents required under (a) of this section have been received by the department; however, the board may approve an applicant to take the examination <sup>upon receipt of</sup> when a statement, sent directly from the educational institution to the department indicating that the applicant is <sup>anticipated to meet</sup> on-track <sup>ion requirements</sup> to graduate, and the required documents under (a)(1), (3), and (4) of this section ~~have been received~~.

(Eff. 10/30/82, Register 84; am 7/4/84, Register 90; am 9/26/91, Register 119; am 5/21/97, Register 142; am 10/20/99, Register 152; am 2/17/2002, Register 161; am 8/18/2013, Register 207; am 9 / 29 / 2019, Register 231)

**Authority:** AS 08.84.010 AS 08.84.030 AS 08.84.040

The introductory language of

^ 12 AAC 54.040(f) is amended to read:

(f) The [UPON COMPLETION OF THE INTERNSHIP, THE] preceptor shall submit [A LETTER SENT] directly to the department, a national performance evaluation tool recognized by the board to determine competence upon completion of a supervised clinical practice experience [ON A FORM PROVIDED BY THE DEPARTMENT] attesting to the applicant's (( Publisher: No change to 12 AAC 54.040 (F)(1)-(3) ))

(1) ~~satisfactory or unsatisfactory completion of the internship;~~

(2) ~~proficiency in English, if English is the applicant's second language; and~~

(3) ~~level of skill in completion of evaluation, program planning, therapeutic practice, potential ability to practice safely while unsupervised with sound professional judgment, and ethics related to the practice of physical therapy.~~ <sup>no change to</sup> ~~(((Publisher 12 AAC 54.040 (F)(1)-(3))))~~  
(Eff. 10/30/82, Register 84; am 7/4/84, Register 90; am 9/26/91, Register 119; am 5/21/97, Register 142; am 10/20/99, Register 152; am 2/17/2002, Register 161; am 8/23/2003, Register 167; am 8/19/2004, Register 171; am 10/18/2007, Register 184; am 8/18/2013, Register 207; am 9 / 29 / 2019, Register 231 )

**Authority:** AS 08.84.010 AS 08.84.032 AS 08.84.065

12 AAC 54.080(c) is amended to read:

(c) An applicant for licensure who does not pass the examination on the first attempt may retake the examination two additional times without reapplication for licensure within 12 months of the first failure. Before the board may approve an application for subsequent testing beyond three attempts, an applicant shall reapply for licensure under 12 AAC 54.030 and shall submit evidence satisfactory to the board of having successfully completed additional course work offered by an education program that is accredited by a national accreditation agency [THE APPROVED EXAMINATION BODY SPECIFIED IN (a) OF THIS SECTION]. (Eff. 10/30/82, Register 84; am 9/26/91, Register 119; am 6/1/95, Register 134; am 10/20/99, Register 152; am 10/18/2007, Register 184; am 9 / 29 / 2019, Register 231 )

**Authority:** AS 08.84.010 AS 08.84.080

12 AAC 54.420(b) is repealed:

(b) Repealed 9 / 29 / 2019 [IF AN APPLICANT FOR RENEWAL IS

~~UNCERTAIN WHETHER A PARTICULAR CONTINUING EDUCATION OPPORTUNITY  
WILL MEET THE STANDARDS OF THIS SECTION, THE APPLICANT MAY REQUEST  
BOARD APPROVAL BEFORE CLAIMING THOSE CONTACT HOURS].~~

(Eff. 6/3/89, Register 110; am 5/21/97, Register 142; am 2/17/2002, Register 161; am 8/19/2004,  
Register 171; am 9 / 29 / 2019, Register 231)

**Authority:** AS 08.84.010 AS 08.84.100

12 AAC 54.530(b)(1) is repealed:

(1) ~~repealed 9 / 29 / 2019 [MUST BE PHYSICALLY PRESENT IN THE  
STATE WHILE PERFORMING TELEREHABILITATION UNDER THIS SECTION];~~

(Eff. 9/27/2008, Register 187; am 9 / 29 / 2019, Register 231)

**Authority:** AS 08.84.010 AS 08.84.120

12 AAC 54.620 is amended to read:

**12 AAC 54.620. Supervised field work.** As used in AS 08.84.030(b)(2), "supervised field work" means experience that is part of the educational program completed by the applicant under the supervision of a licensed occupational therapist. [IF THE TRAINING OCCURRED IN A STATE THAT DOES NOT REQUIRE LICENSURE, THE SUPERVISING OCCUPATIONAL THERAPIST MUST BE CERTIFIED BY THE NATIONAL BOARD FOR CERTIFICATION IN OCCUPATIONAL THERAPY (NBCOT).] Supervised field work must include

(1) for occupational therapists, at least two three-month internships and shall provide for the development of skills in data collection, treatment planning, and treatment



implementation; and

(2) for occupational therapy assistants, at least one two-month internship. (Eff.

9/26/91, Register 119; am 9 / 29 / 2019, Register 231 )

**Authority:** AS 08.84.010 AS 08.84.030 AS 08.84.060

12 AAC 54.710 is <sup>repealed and readopted</sup> ~~amended~~ to read:

**12 AAC 54.710. Occupational therapy continuing education requirements. (a)**

Except as provided in 12 AAC 54.725, an applicant for renewal of an occupational therapist or an occupational therapy assistant license who has been licensed for 12 months or more of the concluding licensing period shall have

*no bold/ul* (1) completed, during that period, 24 contact hours of continuing education; or  
(2) evidence of current certification by the National Board for Certification in Occupational Therapy (NBCOT).

*no bold/ul* (b) An applicant for renewal of an occupational therapist or an occupational therapy assistant license who has been licensed for less than 12 months of the concluding licensing period shall have

(1) completed, during that period, 12 contact hours of continuing education; [OR]

(2) passed the national occupational therapy examination during the 12 months

immediately before the date that the applicant's license is due to lapse; or

*no bold/ul* (3) evidence of current certification by the National Board for Certification in Occupational Therapy (NBCOT).

*no bold/ul* (c) ~~(b)~~ An applicant shall complete at least one-half of the required contact hours in courses or programs offered by an accredited academic institution or a professional organization

approved by the board under 12 AAC 54.715(a).

*no bold/ul* { (d) ~~[(e)]~~ For the purposes of this section,

(1) one "contact hour" equals a minimum of 50 minutes of instruction;

(2) one continuing education unit awarded by a professional health care association equals 10 contact hours;

(3) one academic semester credit hour equals 15 contact hours; and

(4) one academic quarter credit hour equals 10 contact hours.

*no bold/ul* { (e) ~~[(d)]~~ Repealed 5/21/97.

*no bold/ul* { (f) ~~[(e)]~~ An applicant for renewal is responsible for maintaining adequate and detailed records of all continuing education contact hours claimed and shall make the records available to the board upon request under 12 AAC 54.720. Records must be retained for three years from the date the contact hours were obtained.

*no bold/ul* { (f) ~~[(f)]~~ The following activities will not be accepted for continuing education contact hours under this section:

(1) routine staff meetings attended by the applicant;

(2) rounds conducted by the applicant;

(3) routine courses required for employment, including courses on cardiopulmonary resuscitating, first aid, and training related to Occupational Safety and Health Administration requirements.

*no bold/ul* { (g) ~~[(g)]~~ The board recognizes the maintenance of NBCOT certification as fulfilling the requirements of (a) and (b) of this section.

*no bold/ul* { (h) ~~[(h)]~~ To document current proof of the current certification with the National Board for Certification in Occupational Therapy (NBCOT), the applicant shall submit a



Register 231, October 2019 **PROFESSIONAL REGULATIONS**

applicants

**photocopy of the front and back of the current NBCOT certificate.** (Eff. 9/26/91, Register 119; am 5/21/97, Register 142; am 10/3/2002, Register 163; am 7/21/2006, Register 179; am 4/24/2009, Register 190; am 8/18/2013, Register 207; am 9 / 29 / 2019, Register 231 )

**Authority:** AS 08.84.010 AS 08.84.100

12 AAC 54.715(b) is repealed:

(b) **Repealed 9 / 29 / 2019** ~~[IF AN APPLICANT FOR RENEWAL IS UNCERTAIN WHETHER A PARTICULAR CONTINUING EDUCATION OPPORTUNITY WILL MEET THE STANDARDS OF THIS SECTION, THE APPLICANT MAY REQUEST BOARD APPROVAL BEFORE CLAIMING THOSE CONTACT HOURS].~~

(Eff. 5/21/97, Register 142; am 2/17/2002, Register 161; am 8/19/2004, Register 171; am

9 / 29 / 2019, Register 231 )

**Authority:** AS 08.84.010 AS 08.84.100

12 AAC 54.825(b)(1) is repealed:

(1) **repealed 9 / 29 / 2019** ~~[MUST BE PHYSICALLY PRESENT IN THE STATE WHILE PERFORMING TELEREHABILITATION UNDER THIS SECTION];~~

(Eff. 9/27/2008, Register 187; am 9 / 29 / 2019, Register 231 )

**Authority:** AS 08.84.010 **AS 08.84.120**

12 AAC 54.915(b) is amended to read:

(b) The form titled "Application Checklist for Temporary Permit," dated **February 2019** [APRIL 2005], is adopted by reference. This form is established by the board for review by staff

of an application for a temporary permit to practice as an occupational therapist, occupational therapy assistant, physical therapist, or physical therapy assistant.

(Eff. 10/3/2002, Register 163; am 7/21/2006, Register 179; am 8/18/2013, Register 207; am

9 / 29 / 2019, Register 231 )

**Authority:** AS 08.84.010 AS 08.84.065 AS 08.84.075  
AS 08.84.030

**Editor's note:** ~~The application checklist forms adopted by reference in 12 AAC 54.915~~  
are available at the Department of Commerce, Community, and Economic Development,  
Division of Corporations, Business, and Professional Licensing offices in Anchorage and Juneau.  
(CI Publisher: No change to editor's note.)))

# MEMORANDUM

## State of Alaska Department of Law

**To:** The Honorable Kevin Meyer  
Lieutenant Governor

**Date:** August 23, 2019

**Thru:** Susan R. Pollard *SRP*  
Chief Assistant Attorney General  
Legislation and Regulations Section

**File No.:** 2019200300  
**Tel. No.:** 465-3600

**From:** Allison Radford  
Assistant Attorney General  
Legislation and Regulations Section

**Re:** Board of Physical Therapy and  
Occupational Therapy Regulations  
(12 AAC 54.030 - 12 AAC 54.915)

We have reviewed the attached regulations changes from the Board of Physical Therapy and Occupational Therapy against the statutory standards of the Administrative Procedure Act. The regulations make updates to account for developments in the board's utilization of national performance standards and testing, and the enactment of the telemedicine bill, SB 74 (sec. 13 ch., 25 SLA 2016). Changes include allowing the board to approve an applicant taking the required examination upon receipt of a statement from the educational institution that the applicant is anticipated to meet graduation requirements. This appears to provide additional opportunities for applicants to take the examination needed for licensing.

We find no legal problems. This memorandum constitutes the written statement of approval under AS 44.62.060(b) and (c) that authorizes your office to file the attached regulations.

The April 10, 2019 public notice and May 14, 2019 certification of adoption order both state that this action is not expected to require an increased appropriation. Therefore, a fiscal note under AS 44.62.195 is not required.

We have made some technical corrections to conform the regulations in accordance with AS 44.62.125. The corrections are shown on the attached copy of the regulations.

ALR/nlw

cc: Honorable Julie Anderson, Commissioner  
Department of Commerce, Community, and Economic Development  
Amy Demboski, Assistant Commissioner  
Department of Commerce, Community and Economic Development  
Glenn Hoskinson, Junior Special Assistant to the Commissioner  
Department of Commerce, Community, and Economic Development  
Sara Chambers, Division Director  
Corporations, Business, and Professional Licensing  
Ruth Kostik, Chair  
State Physical Therapy and Occupational Therapy Board (*via Jun Maiquis*)  
Sher Zinn, Regulations Specialist  
Division of Corporations, Business, and Professional Licensing  
Jun Maiquis, Regulations Specialist  
Division of Corporations, Business, and Professional Licensing  
Harriet Dinegar-Milks, Senior Assistant Attorney General  
Commercial, Fair Business, and Child Support Section

## NOTICE OF PROPOSED CHANGES IN THE REGULATIONS OF THE STATE PHYSICAL THERAPY AND OCCUPATIONAL THERAPY BOARD

**BRIEF DESCRIPTION:** The State Physical Therapy and Occupational Therapy Board proposes to update various regulations regarding licensure requirements, preceptor, reexamination, renewal, continuing education requirements, telerehabilitation practice, and to adopt by reference the updated checklists used for review of applications.

The State Physical Therapy and Occupational Therapy Board (Board) proposes to adopt regulation changes in Title 12, Chapter 54 of the Alaska Administrative Code including the following:

1. **12 AAC 54.030. Requirements for physical therapy license by examination**, is proposed to be changed to amend the requirements for a physical therapist or a physical therapy assistant license by examination.
2. **12 AAC 54.040. Foreign-trained physical therapy applicants**, is proposed to add standardized tool for preceptors.
3. **12 AAC 54.080. Passing scores**, is proposed to amend the approved examination body and provide opportunity for additional course work options accredited by a national accreditation agency.
4. **12 AAC 54.420. Approved physical therapy courses and activities**, is proposed to repeal the continuing education course or activity board approval request.
5. **12 AAC 54.530. Standards for practice of telerehabilitation by physical therapist**, is proposed to be changed to repeal the requirements that a licensed physical therapist must be physically present in Alaska while performing telerehabilitation services to patients who are located at distant sites by means of an interactive telecommunication system.
6. **12 AAC 54.620. Supervised field work**, is proposed to remove obsolete language to align with national standards.
7. **12 AAC 54.710. Occupational therapy continuing education requirements**, is proposed to be changed to amend the continuing education requirements for renewal of an occupational therapist or an occupational therapy assistant.
8. **12 AAC 54.715. Approved occupational therapy courses and activities**, is proposed to repeal the continuing education course or activity board approval request.
9. **12 AAC 54.825. Standards for practice of telerehabilitation by occupational therapy**, is proposed to be changed to repeal the requirements that a licensed occupational therapist must be physically present in Alaska while performing telerehabilitation services to patients who are located at distant sites by means of an interactive telecommunication system.
10. **12 AAC 54.915. Review of applications for temporary permit or limited permit**, is proposed to be changed to update the checklists used for review of applications.

You may comment on the proposed regulation changes, including the potential costs to private persons of complying with the proposed changes, by submitting written comments to Jun Maiquis, Regulations Specialist, Division of Corporations, Business and Professional Licensing, P.O. Box 110806, Juneau, AK 99811-0806. Additionally, the Board will accept comments by facsimile at (907) 465-2974 and by electronic mail at [RegulationsAndPublicComment@alaska.gov](mailto:RegulationsAndPublicComment@alaska.gov). Comments may also be submitted through the Alaska Online Public Notice System by accessing this notice on the system at <http://notice.alaska.gov/193746>, and using the comment link. **The comments must be received not later**

**than 4:30 p.m. on May 10, 2019.** Comments received after this deadline will not be considered by the Board.

You may submit written questions relevant to the proposed action to Jun Maiquis, Regulations Specialist, Division of Corporations, Business and Professional Licensing, P.O. Box 110806, Juneau, AK 99811-0806 or by e-mail at [RegulationsAndPublicComment@alaska.gov](mailto:RegulationsAndPublicComment@alaska.gov). **The questions must be received at least 10 days before the end of the public comment period.** The Board will aggregate its response to substantially similar questions and make the questions and responses available on the Alaska Online Public Notice System and on the Board's website at <https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/PhysicalTherapyOccupationalTherapy.aspx>. The Board may, but is not required to, answer written questions received after the 10-day cut-off date and before the end of the comment period.

If you are a person with a disability who needs a special accommodation in order to participate in this process, please contact Jun Maiquis at (907) 465-2537 or [RegulationsAndPublicComment@alaska.gov](mailto:RegulationsAndPublicComment@alaska.gov) not later than May 3, 2019 to ensure that any necessary accommodation can be provided.

A copy of the proposed regulation changes is available on the Alaska Online Public Notice System and by contacting Jun Maiquis at (907) 465-2537 or [RegulationsAndPublicComment@alaska.gov](mailto:RegulationsAndPublicComment@alaska.gov), or go to <https://www.commerce.alaska.gov/web/portals/5/pub/PHY-0319.pdf>.

A copy of the material proposed for adoption by reference may be viewed at the Board's office at the Department of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional Licensing, State Office Building, 333 Willoughby Avenue, 9th Floor, Juneau, AK.


After the public comment period ends, the Board will either adopt the proposed regulation changes or other provisions dealing with the same subject, without further notice, or decide to take no action. The language of the final regulation may be different from that of the proposed regulation. **You should comment during the time allowed if your interests could be affected.** Written comments and questions received are public records and are subject to public inspection.

**Statutory Authority:** AS 08.84.010; AS 08.84.030; AS 08.84.032; AS 08.84.040; AS 08.84.060; AS 08.84.065; AS 08.84.075; AS 08.84.080; AS 08.84.100

**Statutes Being Implemented, Interpreted, or Made Specific:** AS 08.84.010; AS 08.84.030; AS 08.84.032; AS 08.84.040; AS 08.84.060; AS 08.84.065; AS 08.84.075; AS 08.84.080; AS 08.84.100


**Fiscal Information:** The proposed regulation changes are not expected to require an increased appropriation.

DATE: 4/9/19

  
\_\_\_\_\_  
Jun Maiquis, Regulations Specialist  
Division of Corporations, Business and  
Professional Licensing

For each occupation regulated under the Division of Corporations, Business and Professional Licensing, the Division keeps a list of individuals or organizations who are interested in the regulations of that occupation. The Division automatically sends a Notice of Proposed Regulations to the parties on the appropriate list each time there is a proposed change in an occupation's regulations in Title 12 of the Alaska Administrative Code. If you would like your address added to or removed from such a list, send your request to the Division at the address above, giving your name, either your e-mail address or mailing address (as you prefer for receiving notices), and the occupational area in which you are interested.

**ADDITIONAL REGULATION NOTICE INFORMATION**  
**(AS 44.62.190(d))**

1. **Adopting agency:** State Physical Therapy and Occupational Therapy Board – Department of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional Licensing.
2. **General subject of regulation:** Licensure requirements, preceptor, reexamination, renewal, continuing education requirements, telerehabilitation practice, and checklists.
3. **Citation of regulation:** 12 AAC 54.030 – 12 AAC 54.915.
4. **Department of Law file number:** To be assigned.
5. **Reason for the proposed action:** Update and clarification of current regulations; compliance with current statute.
6. **Appropriation/Allocation:** Corporations, Business and Professional Licensing – #2360.
7. **Estimated annual cost to comply with the proposed action to:**  
A private person: None known.  
Another state agency: None known.  
A municipality: None known.
8. **Cost of implementation to the state agency and available funding (in thousands of dollars):**  
No costs are expected in FY 2019 or in subsequent years.
9. **The name of the contact person for the regulation:**  
Connie Petz, Licensing Examiner  
State Physical Therapy and Occupational Therapy Board  
Division of Corporations, Business and Professional Licensing  
Telephone: (907) 465-2580  
E-mail: connie.petz@alaska.gov
10. **The origin of the proposed action:** State Physical Therapy and Occupational Therapy Board.
11. **Date:** 4/9/19      **Prepared by:**   
Jun Maiquis  
Regulations Specialist  
(907) 465-2537



STATE OF ALASKA

## FIRST JUDICIAL DISTRICT

) ss.

**AFFIDAVIT OF NOTICE OF PROPOSED REGULATION  
AND FURNISHING OF ADDITIONAL INFORMATION**

I, Jun Maiquis, Regulations Specialist, of the Department of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional Licensing, being sworn, state the following:

As required by AS 44.62.190, notice of the proposed adoption of changes to 12 AAC 54.030 through 12 AAC 54.915, dealing with licensure requirements, preceptor, reexamination, renewal, continuing education requirements, telerehabilitation practice, and checklists, has been given by being

1. published in a newspaper or trade publication;
2. furnished to every person who has filed a request for notice of proposed action with the state agency;
3. furnished to appropriate state officials;
4. furnished to interested persons;
5. furnished to the Department of Law, along with a copy of the proposed regulation;
6. furnished electronically to incumbent State of Alaska legislators;
7. posted on the Alaska Online Public Notice System as required by AS 44.62.175(a)(1) and (b) and 44.62.190(a)(1).

As required by AS 44.62.190, additional regulation notice information regarding the proposed adoption of the regulation changes described above has been furnished to persons in (2), (4), and (6) of the list above. The additional regulation notice information also has been posted on the Alaska Online Public Notice System.

DATE: 5/21/19  
Juneau, Alaska

  
Jun Maiquis, Regulations Specialist

SUBSCRIBED AND SWORN TO before me this 21 day of May, 2019.

Notary Public in and for the  
State of Alaska  
My commission expires: w/o Africa



## FIRST JUDICIAL DISTRICT

## AFFIDAVIT OF AGENCY RECORD OF PUBLIC COMMENT

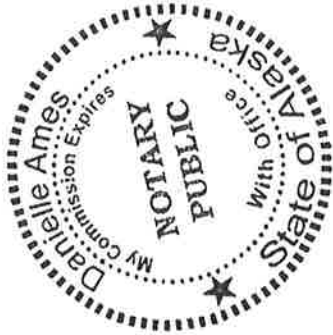
I, Jun Maiquis, Regulations Specialist for the Department of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional Licensing, being duly sworn, state the following:

In compliance with AS 44.62.215, the State Physical Therapy and Occupational Therapy Board has kept a record of its use or rejection of factual or other substantive information that was submitted in writing as public comment and that was relevant to the accuracy, coverage, or other aspect of the State Physical Therapy and Occupational Therapy Board regulations on dealing with licensure requirements, preceptor, reexamination, renewal, continuing education requirements, telerehabilitation practice, and checklists.

DATE: 5/21/19  
Juneau, Alaska

  
Jun Maiquis, Regulations Specialist

SUBSCRIBED AND SWORN TO before me this 21 day of May, 2019.



Notary Public in and for the  
State of Alaska  
My commission expires: w/o office

**STATE OF ALASKA**

**FIRST JUDICIAL DISTRICT**

} ss.

## AFFIDAVIT OF BOARD ACTION

I, Connie Petz, Licensing Examiner for the State Physical Therapy and Occupational Therapy Board, being duly sworn, state the following:

The attached motion dealing with licensure requirements, preceptor, reexamination, renewal, continuing education requirements, telerehabilitation practice, and checklists was passed by the State Physical Therapy and Occupational Therapy Board during its May 14, 2019 teleconference meeting.

Date: 5.15-19  
Juneau, Alaska

Connie Petz  
Connie Petz, Licensing Examiner

SUBSCRIBED AND SWORN TO before me this 15<sup>th</sup> day of May, 2019.



Helem A. Hoskinson  
Notary Public in and for the  
State of Alaska  
My commission expires: w/ office

# APPLICATION CHECKLIST FOR TEMPORARY PERMIT

Name \_\_\_\_\_ TYPE: ☐ PT ☐ PTA ☐ OT ☐ OTA  
METHOD: ☐ CRED ☐ EXAM

## PHYSICAL THERAPIST OR PHYSICAL THERAPY ASSISTANT

### TEMPORARY PERMIT BY CREDENTIALS - 12 AAC 54.050 AND 12 AAC 54.100

- \_\_\_\_\_ All fees paid ☐ Application fee ☐ License fee ☐ Temporary permit fee  
\_\_\_\_\_ A complete application on a form provided by the department  
\_\_\_\_\_ All items required under 12 AAC 54.100  
\_\_\_\_\_ Holds a current license in good standing to practice physical therapy in \_\_\_\_\_  
\_\_\_\_\_ Completed application file ready for board review

Items in 12 AAC 54.100  
\_\_\_\_\_ All items under 54.030a  
\_\_\_\_\_ NPTE Scores  
\_\_\_\_\_ Lic Verification/All States

### TEMPORARY PERMIT BY EXAMINATION - 12 AAC 54.050 AND 12 AAC 54.030

- \_\_\_\_\_ All fees paid ☐ Application fee ☐ License fee ☐ Temporary permit fee  
\_\_\_\_\_ A complete application on a form provided by the department  
\_\_\_\_\_ All items required under 12 AAC 54.030  
\_\_\_\_\_ Completed application file ready for board review  
\_\_\_\_\_ Scheduled for examination  
\_\_\_\_\_ Statement of responsibility

Items in 12 AAC 54.030  
\_\_\_\_\_ PT or PTA Transcript  
\_\_\_\_\_ Professional Reference  
\_\_\_\_\_ Jurisprudence Questionnaire

## OCCUPATIONAL THERAPIST OR OCCUPATIONAL THERAPY ASSISTANT

### TEMPORARY PERMIT BY CREDENTIALS - 12 AAC 54.640

- \_\_\_\_\_ All fees paid ☐ Application fee ☐ License fee ☐ Temporary permit fee  
\_\_\_\_\_ A complete application on a form provided by the department  
\_\_\_\_\_ All items required under 12 AAC 54.640(b)  
\_\_\_\_\_ Holds a current license in good standing to practice occupational therapy in \_\_\_\_\_  
\_\_\_\_\_ Completed application file ready for board review

Items in 12 AAC 54.640b  
\_\_\_\_\_ Professional Reference  
\_\_\_\_\_ NBCOT Registration, and  
\_\_\_\_\_ Last 24 mths-60 hrs exp  
OR  
\_\_\_\_\_ passed Exam

### TEMPORARY PERMIT BY EXAMINATION - 12 AAC 54.640

- \_\_\_\_\_ All fees paid ☐ Application fee ☐ License fee ☐ Temporary permit fee  
\_\_\_\_\_ A complete application on a form provided by the department  
\_\_\_\_\_ All items required under 12 AAC 54.640(a)  
\_\_\_\_\_ Completed application file ready for board review  
\_\_\_\_\_ Statement of responsibility

Items in 12 AAC 54.640a  
\_\_\_\_\_ Professional Reference  
\_\_\_\_\_ NBCOT Exam Date Letter  
\_\_\_\_\_ Jurisprudence Questionnaire

Temporary Permit Requirement met: \_\_\_\_\_  
Date

Approved by:  
Signature \_\_\_\_\_

#### COMMENTS/NOTES

Circle one  
PT PTA OT OTA  
Permit No: \_\_\_\_\_  
Effective: \_\_\_\_\_  
Expires: \_\_\_\_\_  
Supervision Required  
☐ Yes ☐ No

STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY  
AND ECONOMIC DEVELOPMENT

May 14, 2019

By authority of AS 08.065.020 and in compliance with the provision of AS 44.62, Article 6,  
a scheduled teleconference meeting of the Board of Physical and Occupational Therapy was held  
333 Willoughby Ave, 9<sup>th</sup> Floor, Conference Room A, Juneau AK

**These draft minutes were prepared by the staff of the Division of Corporations, Business and  
Professional Licensing. They have not been reviewed or approved by the Board.**

**Tuesday, May 14, 2019**

Ruth Kostik, Chair of the Board of Physical Therapy and Occupational Therapy called the  
teleconference meeting to order on May 14, 2019 at 12:21 p.m. The teleconference was public  
noticed April 15, 2018 in the Anchorage Daily News.

**Voice Roll Call Vote:**

James Parietti  
Mari-Margaret Celeste Tydingco  
Keith Poorbaugh  
Enlow Walker  
Jennifer Carlson  
Ruth Kostik

Robert Calhoon excused absence

Staff: Jun Maiquis, Regulations Specialist  
Connie Petz, Licensing Examiner

**Public present telephonically:**

Scotty Orr  
Kristen Neville

This meeting was called to discuss proposed regulations and review written public comment for  
those regulations. Ms. Kostik asked board members to affirm they had all read the public comment  
received for these regulations.

Board members were pleased with the amount of written public comment discussed the comments  
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Some were concerned about language to repeal the requirement from 12 AAC 54.825 for a  
therapist to be physically "in this state" to perform services for Alaska residents. Ms. Kostik

recapped about two sessions ago SB74 legislation passed. The board had been told by the division they must repeal the "in this state" regulations because they could not enforce it due to the law 08.84.120 enacted in physical therapy and occupational therapy statute which added:

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- (1) or another licensed health care provider is available to provide follow-up care;
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The board stated another benefit to this regulation change assisted licensees who had concerns if they had enough credits for their license renewal, they would know that if they chose to meet the NBCOT recertification requirement they would know they met the 24 contact hour requirement for Alaska.

Regulations specialist Jun Maiquis joined the meeting in person.

Ms. Kostik asked the board if they were all in agreement to keep 12 AAC 54.710 in this project as public noticed in this regulation. It was noted it was important that the public understood that NBCOT recertification is an option for them, it is not mandatory. All board members were in support to keep it.

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the National Board for Certification in Occupational Therapy (NBCOT)” as the first part identifies licensed. That sentence, should be removed to avoid confusion for the public. If the board left this wording in the law it would be unclear to the public. Per Mr. Maiquis, this is still within the context of the public notice and the board will not need to republish the regulation, only make a motion for the amendment.

**ON MOTION BY POORBAUGH, SECONDED BY TYDINGCO, TO ADOPT THE PROPOSED CHANGES IN THE REGULATIONS FOR THE STATE PHYSICAL THERAPY AND OCCUPATIONAL THERAPY BOARD REGULATIONS 12 AAC 54.030, 12 AAC 54.040, 12 AAC 54.080, 12 AAC 54.420, 12 AAC 54.530, 12 AAC 54.710, 12 AAC 54.715, 12 AAC 54.825, 12 AAC 54.915 AS PUBLICLY NOTICED. VOICE ROLE CALL VOTE: JAMES PARIETTI, CELESTE TYDINGCO, KEITH POORBAUGH, JENNIFER CARLSON, ENLOW WALKER, RUTH KOSTIK. ALL IN FAVOR, NO NAYS.**

MOTION PASSED.

**ON MOTION BY POORBAUGH, SECONDED BY TYDINGCO, TO APPROVE as amended 12 AAC 54.620 for the regulation project. VOICE ROLE CALL VOTE: JAMES PARIETTI, CELESTE TYDINGCO, KEITH POORBAUGH, JENNIFER CARLSON, ENLOW WALKER RUTH KOSTIK. ALL IN FAVOR, NO NAYS.**

MOTION PASSED.

Ms. Kostik stated for the record, the board considered all the written public comments, the costs to the public and she will sign the certification order and staff will sign the affidavit of board action.

TASK: Staff to forward to Jun Maiquis to proceed with regulation project.

The board having no further business the meeting was adjourned at 1:06 p.m.

Respectfully Submitted:

\_\_\_\_\_  
Connie Petz, Licensing Examiner

Approved:

\_\_\_\_\_  
Ruth Kostik, Chair

\_\_\_\_\_  
Date

# MEMORANDUM

## State of Alaska Department of Law

**To:** The Honorable Kevin Meyer  
Lieutenant Governor

**Date:** August 23, 2019

**Thru:** Susan R. Pollard *SRP*  
Chief Assistant Attorney General  
Legislation and Regulations Section

**File No.:** 2019200300  
**Tel. No.:** 465-3600

**From:** Allison Radford  
Assistant Attorney General  
Legislation and Regulations Section

**Re:** Board of Physical Therapy and  
Occupational Therapy Regulations  
(12 AAC 54.030 - 12 AAC 54.915)

We have reviewed the attached regulations changes from the Board of Physical Therapy and Occupational Therapy against the statutory standards of the Administrative Procedure Act. The regulations make updates to account for developments in the board's utilization of national performance standards and testing, and the enactment of the telemedicine bill, SB 74 (sec. 13 ch., 25 SLA 2016). Changes include allowing the board to approve an applicant taking the required examination upon receipt of a statement from the educational institution that the applicant is anticipated to meet graduation requirements. This appears to provide additional opportunities for applicants to take the examination needed for licensing.

We find no legal problems. This memorandum constitutes the written statement of approval under AS 44.62.060(b) and (c) that authorizes your office to file the attached regulations.

The April 10, 2019 public notice and May 14, 2019 certification of adoption order both state that this action is not expected to require an increased appropriation. Therefore, a fiscal note under AS 44.62.195 is not required.

We have made some technical corrections to conform the regulations in accordance with AS 44.62.125. The corrections are shown on the attached copy of the regulations.

ALR/nlw

cc: Honorable Julie Anderson, Commissioner  
Department of Commerce, Community, and Economic Development  
Amy Demboski, Assistant Commissioner  
Department of Commerce, Community and Economic Development  
Glenn Hoskinson, Junior Special Assistant to the Commissioner  
Department of Commerce, Community, and Economic Development  
Sara Chambers, Division Director  
Corporations, Business, and Professional Licensing  
Ruth Kostik, Chair  
State Physical Therapy and Occupational Therapy Board (*via Jun Maiquis*)  
Sher Zinn, Regulations Specialist  
Division of Corporations, Business, and Professional Licensing  
Jun Maiquis, Regulations Specialist  
Division of Corporations, Business, and Professional Licensing  
Harriet Dinegar-Milks, Senior Assistant Attorney General  
Commercial, Fair Business, and Child Support Section

## **NOTICE OF PROPOSED CHANGES IN THE REGULATIONS OF THE STATE PHYSICAL THERAPY AND OCCUPATIONAL THERAPY BOARD**

**BRIEF DESCRIPTION:** The State Physical Therapy and Occupational Therapy Board proposes to update various regulations regarding licensure requirements, preceptor, reexamination, renewal, continuing education requirements, telerehabilitation practice, and to adopt by reference the updated checklists used for review of applications.

The State Physical Therapy and Occupational Therapy Board (Board) proposes to adopt regulation changes in Title 12, Chapter 54 of the Alaska Administrative Code including the following:

1. **12 AAC 54.030. Requirements for physical therapy license by examination**, is proposed to be changed to amend the requirements for a physical therapist or a physical therapy assistant license by examination.
2. **12 AAC 54.040. Foreign-trained physical therapy applicants**, is proposed to add standardized tool for preceptors.
3. **12 AAC 54.080. Passing scores**, is proposed to amend the approved examination body and provide opportunity for additional course work options accredited by a national accreditation agency.
4. **12 AAC 54.420. Approved physical therapy courses and activities**, is proposed to repeal the continuing education course or activity board approval request.
5. **12 AAC 54.530. Standards for practice of telerehabilitation by physical therapist**, is proposed to be changed to repeal the requirements that a licensed physical therapist must be physically present in Alaska while performing telerehabilitation services to patients who are located at distant sites by means of an interactive telecommunication system.
6. **12 AAC 54.620. Supervised field work**, is proposed to remove obsolete language to align with national standards.
7. **12 AAC 54.710. Occupational therapy continuing education requirements**, is proposed to be changed to amend the continuing education requirements for renewal of an occupational therapist or an occupational therapy assistant.
8. **12 AAC 54.715. Approved occupational therapy courses and activities**, is proposed to repeal the continuing education course or activity board approval request.
9. **12 AAC 54.825. Standards for practice of telerehabilitation by occupational therapy**, is proposed to be changed to repeal the requirements that a licensed occupational therapist must be physically present in Alaska while performing telerehabilitation services to patients who are located at distant sites by means of an interactive telecommunication system.
10. **12 AAC 54.915. Review of applications for temporary permit or limited permit**, is proposed to be changed to update the checklists used for review of applications.

You may comment on the proposed regulation changes, including the potential costs to private persons of complying with the proposed changes, by submitting written comments to Jun Maiquis, Regulations Specialist, Division of Corporations, Business and Professional Licensing, P.O. Box 110806, Juneau, AK 99811-0806. Additionally, the Board will accept comments by facsimile at (907) 465-2974 and by electronic mail at [RegulationsAndPublicComment@alaska.gov](mailto:RegulationsAndPublicComment@alaska.gov). Comments may also be submitted through the Alaska Online Public Notice System by accessing this notice on the system at <http://notice.alaska.gov/193746>, and using the comment link. **The comments must be received not later**

**than 4:30 p.m. on May 10, 2019.** Comments received after this deadline will not be considered by the Board.

You may submit written questions relevant to the proposed action to Jun Maiquis, Regulations Specialist, Division of Corporations, Business and Professional Licensing, P.O. Box 110806, Juneau, AK 99811-0806 or by e-mail at [RegulationsAndPublicComment@alaska.gov](mailto:RegulationsAndPublicComment@alaska.gov). **The questions must be received at least 10 days before the end of the public comment period.** The Board will aggregate its response to substantially similar questions and make the questions and responses available on the Alaska Online Public Notice System and on the Board's website at <https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/PhysicalTherapyOccupationalTherapy.aspx>. The Board may, but is not required to, answer written questions received after the 10-day cut-off date and before the end of the comment period.

If you are a person with a disability who needs a special accommodation in order to participate in this process, please contact Jun Maiquis at (907) 465-2537 or [RegulationsAndPublicComment@alaska.gov](mailto:RegulationsAndPublicComment@alaska.gov) not later than May 3, 2019 to ensure that any necessary accommodation can be provided.

A copy of the proposed regulation changes is available on the Alaska Online Public Notice System and by contacting Jun Maiquis at (907) 465-2537 or [RegulationsAndPublicComment@alaska.gov](mailto:RegulationsAndPublicComment@alaska.gov), or go to <https://www.commerce.alaska.gov/web/portals/5/pub/PHY-0319.pdf>.

A copy of the material proposed for adoption by reference may be viewed at the Board's office at the Department of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional Licensing, State Office Building, 333 Willoughby Avenue, 9th Floor, Juneau, AK.


After the public comment period ends, the Board will either adopt the proposed regulation changes or other provisions dealing with the same subject, without further notice, or decide to take no action. The language of the final regulation may be different from that of the proposed regulation. **You should comment during the time allowed if your interests could be affected.** Written comments and questions received are public records and are subject to public inspection.

**Statutory Authority:** AS 08.84.010; AS 08.84.030; AS 08.84.032; AS 08.84.040; AS 08.84.060; AS 08.84.065; AS 08.84.075; AS 08.84.080; AS 08.84.100

**Statutes Being Implemented, Interpreted, or Made Specific:** AS 08.84.010; AS 08.84.030; AS 08.84.032; AS 08.84.040; AS 08.84.060; AS 08.84.065; AS 08.84.075; AS 08.84.080; AS 08.84.100


**Fiscal Information:** The proposed regulation changes are not expected to require an increased appropriation.

DATE: 4/9/19

  
\_\_\_\_\_  
Jun Maiquis, Regulations Specialist  
Division of Corporations, Business and  
Professional Licensing

For each occupation regulated under the Division of Corporations, Business and Professional Licensing, the Division keeps a list of individuals or organizations who are interested in the regulations of that occupation. The Division automatically sends a Notice of Proposed Regulations to the parties on the appropriate list each time there is a proposed change in an occupation's regulations in Title 12 of the Alaska Administrative Code. If you would like your address added to or removed from such a list, send your request to the Division at the address above, giving your name, either your e-mail address or mailing address (as you prefer for receiving notices), and the occupational area in which you are interested.

**ADDITIONAL REGULATION NOTICE INFORMATION**  
**(AS 44.62.190(d))**

1. **Adopting agency:** State Physical Therapy and Occupational Therapy Board – Department of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional Licensing.
2. **General subject of regulation:** Licensure requirements, preceptor, reexamination, renewal, continuing education requirements, telerehabilitation practice, and checklists.
3. **Citation of regulation:** 12 AAC 54.030 – 12 AAC 54.915.
4. **Department of Law file number:** To be assigned.
5. **Reason for the proposed action:** Update and clarification of current regulations; compliance with current statute.
6. **Appropriation/Allocation:** Corporations, Business and Professional Licensing – #2360.
7. **Estimated annual cost to comply with the proposed action to:**  
A private person: None known.  
Another state agency: None known.  
A municipality: None known.
8. **Cost of implementation to the state agency and available funding (in thousands of dollars):**  
No costs are expected in FY 2019 or in subsequent years.
9. **The name of the contact person for the regulation:**  
Connie Petz, Licensing Examiner  
State Physical Therapy and Occupational Therapy Board  
Division of Corporations, Business and Professional Licensing  
Telephone: (907) 465-2580  
E-mail: connie.petz@alaska.gov
10. **The origin of the proposed action:** State Physical Therapy and Occupational Therapy Board.
11. **Date:** 4/9/19      **Prepared by:**   
Jun Maiquis  
Regulations Specialist  
(907) 465-2537

## FIRST JUDICIAL DISTRICT

**AFFIDAVIT OF NOTICE OF PROPOSED REGULATION**  
**AND FURNISHING OF ADDITIONAL INFORMATION**

I, Jun Maiquis, Regulations Specialist, of the Department of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional Licensing, being sworn, state the following:

As required by AS 44.62.190, notice of the proposed adoption of changes to 12 AAC 54.030 through 12 AAC 54.915, dealing with licensure requirements, preceptor, reexamination, renewal, continuing education requirements, telerehabilitation practice, and checklists, has been given by being

1. published in a newspaper or trade publication;
2. furnished to every person who has filed a request for notice of proposed action with the state agency;
3. furnished to appropriate state officials;
4. furnished to interested persons;
5. furnished to the Department of Law, along with a copy of the proposed regulation;
6. furnished electronically to incumbent State of Alaska legislators;
7. posted on the Alaska Online Public Notice System as required by AS 44.62.175(a)(1) and (b) and 44.62.190(a)(1).

As required by AS 44.62.190, additional regulation notice information regarding the proposed adoption of the regulation changes described above has been furnished to persons in (2), (4), and (6) of the list above. The additional regulation notice information also has been posted on the Alaska Online Public Notice System.

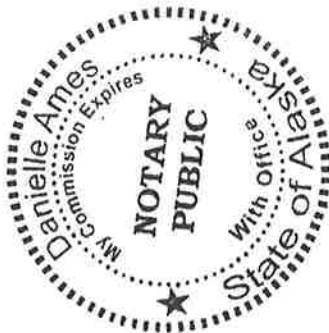
DATE: 5/21/19  
Juneau, Alaska

Jun Maiquis, Regulations Specialist

SUBSCRIBED AND SWORN TO before me this 21 day of May, 2019.

Notary Public in and for the  
State of Alaska

My commission expires: W/0H1a





## FIRST JUDICIAL DISTRICT

## AFFIDAVIT OF AGENCY RECORD OF PUBLIC COMMENT

I, Jun Maiquis, Regulations Specialist for the Department of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional Licensing, being duly sworn, state the following:

In compliance with AS 44.62.215, the State Physical Therapy and Occupational Therapy Board has kept a record of its use or rejection of factual or other substantive information that was submitted in writing as public comment and that was relevant to the accuracy, coverage, or other aspect of the State Physical Therapy and Occupational Therapy Board regulations on dealing with licensure requirements, preceptor, reexamination, renewal, continuing education requirements, telerehabilitation practice, and checklists.

DATE: 5/21/19  
Juneau, Alaska

  
Jun Maiquis, Regulations Specialist

SUBSCRIBED AND SWORN TO before me this 21 day of May, 2019.



Notary Public in and for the  
State of Alaska  
My commission expires: w/o office

**STATE OF ALASKA**

**FIRST JUDICIAL DISTRICT**

} ss.

## AFFIDAVIT OF BOARD ACTION

I, Connie Petz, Licensing Examiner for the State Physical Therapy and Occupational Therapy Board, being duly sworn, state the following:

The attached motion dealing with licensure requirements, preceptor, reexamination, renewal, continuing education requirements, telerehabilitation practice, and checklists was passed by the State Physical Therapy and Occupational Therapy Board during its May 14, 2019 teleconference meeting.

Date: 5.15-19  
Juneau, Alaska

Connie Petz  
Connie Petz, Licensing Examiner

SUBSCRIBED AND SWORN TO before me this 15<sup>th</sup> day of May, 2019.



Shawn A. Hoskinson  
Notary Public in and for the  
State of Alaska  
My commission expires: w/ office

# APPLICATION CHECKLIST FOR TEMPORARY PERMIT

Name \_\_\_\_\_ TYPE: ☐ PT ☐ PTA ☐ OT ☐ OTA  
METHOD: ☐ CRED ☐ EXAM

## PHYSICAL THERAPIST OR PHYSICAL THERAPY ASSISTANT

### TEMPORARY PERMIT BY CREDENTIALS - 12 AAC 54.050 AND 12 AAC 54.100

- \_\_\_\_\_ All fees paid ☐ Application fee ☐ License fee ☐ Temporary permit fee  
\_\_\_\_\_ A complete application on a form provided by the department  
\_\_\_\_\_ All items required under 12 AAC 54.100  
\_\_\_\_\_ Holds a current license in good standing to practice physical therapy in \_\_\_\_\_  
\_\_\_\_\_ Completed application file ready for board review

Items in 12 AAC 54.100  
\_\_\_\_\_ All items under 54.030a  
\_\_\_\_\_ NPTE Scores  
\_\_\_\_\_ Lic Verification/All States

### TEMPORARY PERMIT BY EXAMINATION - 12 AAC 54.050 AND 12 AAC 54.030

- \_\_\_\_\_ All fees paid ☐ Application fee ☐ License fee ☐ Temporary permit fee  
\_\_\_\_\_ A complete application on a form provided by the department  
\_\_\_\_\_ All items required under 12 AAC 54.030  
\_\_\_\_\_ Completed application file ready for board review  
\_\_\_\_\_ Scheduled for examination  
\_\_\_\_\_ Statement of responsibility

Items in 12 AAC 54.030  
\_\_\_\_\_ PT or PTA Transcript  
\_\_\_\_\_ Professional Reference  
\_\_\_\_\_ Jurisprudence Questionnaire

## OCCUPATIONAL THERAPIST OR OCCUPATIONAL THERAPY ASSISTANT

### TEMPORARY PERMIT BY CREDENTIALS - 12 AAC 54.640

- \_\_\_\_\_ All fees paid ☐ Application fee ☐ License fee ☐ Temporary permit fee  
\_\_\_\_\_ A complete application on a form provided by the department  
\_\_\_\_\_ All items required under 12 AAC 54.640(b)  
\_\_\_\_\_ Holds a current license in good standing to practice occupational therapy in \_\_\_\_\_  
\_\_\_\_\_ Completed application file ready for board review

Items in 12 AAC 54.640b  
\_\_\_\_\_ Professional Reference  
\_\_\_\_\_ NBCOT Registration, and  
\_\_\_\_\_ Last 24 mths-60 hrs exp  
OR  
\_\_\_\_\_ passed Exam

### TEMPORARY PERMIT BY EXAMINATION - 12 AAC 54.640

- \_\_\_\_\_ All fees paid ☐ Application fee ☐ License fee ☐ Temporary permit fee  
\_\_\_\_\_ A complete application on a form provided by the department  
\_\_\_\_\_ All items required under 12 AAC 54.640(a)  
\_\_\_\_\_ Completed application file ready for board review  
\_\_\_\_\_ Statement of responsibility

Items in 12 AAC 54.640a  
\_\_\_\_\_ Professional Reference  
\_\_\_\_\_ NBCOT Exam Date Letter  
\_\_\_\_\_ Jurisprudence Questionnaire

Temporary Permit Requirement met: \_\_\_\_\_  
Date

Approved by:  
Signature \_\_\_\_\_

#### COMMENTS/NOTES

Circle one  
PT PTA OT OTA  
Permit No: \_\_\_\_\_  
Effective: \_\_\_\_\_  
Expires: \_\_\_\_\_  
Supervision Required  
☐ Yes ☐ No

STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY  
AND ECONOMIC DEVELOPMENT

May 14, 2019

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**ON MOTION BY POORBAUGH, SECONDED BY TYDINGCO, TO ADOPT THE PROPOSED CHANGES IN THE REGULATIONS FOR THE STATE PHYSICAL THERAPY AND OCCUPATIONAL THERAPY BOARD REGULATIONS 12 AAC 54.030, 12 AAC 54.040, 12 AAC 54.080, 12 AAC 54.420, 12 AAC 54.530, 12 AAC 54.710, 12 AAC 54.715, 12 AAC 54.825, 12 AAC 54.915 AS PUBLICLY NOTICED. VOICE ROLE CALL VOTE: JAMES PARIETTI, CELESTE TYDINGCO, KEITH POORBAUGH, JENNIFER CARLSON, ENLOW WALKER, RUTH KOSTIK. ALL IN FAVOR, NO NAYS.**

MOTION PASSED.

**ON MOTION BY POORBAUGH, SECONDED BY TYDINGCO, TO APPROVE as amended 12 AAC 54.620 for the regulation project. VOICE ROLE CALL VOTE: JAMES PARIETTI, CELESTE TYDINGCO, KEITH POORBAUGH, JENNIFER CARLSON, ENLOW WALKER RUTH KOSTIK. ALL IN FAVOR, NO NAYS.**

MOTION PASSED.

Ms. Kostik stated for the record, the board considered all the written public comments, the costs to the public and she will sign the certification order and staff will sign the affidavit of board action.

TASK: Staff to forward to Jun Maiquis to proceed with regulation project.

The board having no further business the meeting was adjourned at 1:06 p.m.

Respectfully Submitted:

\_\_\_\_\_  
Connie Petz, Licensing Examiner

Approved:

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Ruth Kostik, Chair

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Date