



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Corrections

DIVISION OF ADMINISTRATIVE SERVICES
Anchorage Procurement Section

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June 18, 2019

To: **All Dentists**

Re: **Letter of Interest – Dentist Services in Juneau, AK**

The Department of Corrections is seeking interest from a qualified State of Alaska licensed Dentist to providing Dental Services to incarcerated inmates at the Lemon Creek Correctional Center in Juneau, Alaska which houses approximately 226 male and female inmates. Services will be provided at the facility. The facility has a dental office with one dental chair. Dentists will be responsible for providing their own dental assistant.

The work schedule is two days a month for a total of 15 hours per month or 180 hours annually. Scheduling clinic time is flexible and shall be made in collaboration with health care and security staff at the facility. Evening and weekend hours may be acceptable with prior approval. Services may be provided on state or federal holidays but are not required.

Multiple awards may be allowed if all hours cannot be covered by one provider.

General Responsibilities: *Duties shall include, but are not limited to:*

- Accomplish necessary dental treatment, not limited to extractions. Necessary dental service, per DOC policy, is dental work required to maintain nutrition and/or the prevention of pain.
- Provide emergency dental care, including, but not limited to, consultation and/or treatment of traumatically induced pain, hemorrhage, fractures and acute infections.
- Accomplish as many procedures/treatments as possible in the facility, the objective being to keep out-of-facility care and treatment to a minimum. The contractor must ensure that all efforts to provide in-facility care are exhausted before a prisoner is transported for community treatment.
- Within 90 days of admission to the facility, conduct a complete dental examination by a dentist on appropriate inmates based on the results of the dental screening, unless an examination was completed within the previous six months.
- Assist the facility health care staff, when necessary, in accomplishing the required dental review and presenting basic dental hygiene instructions. This review and instruction is normally accomplished by the health care staff during the initial dental screening.
- Maintain health care dental records in the Department's Electronic Health Record.

- Maintain dental care standards and scope of practice as set out by the Alaska Board of Dental Examiners.
- Consult with and refer to the Chief Medical Officer, or designee, when necessary.
- Comply with all institutional security and safety requirements, procedures and protocols related to provision of services required by this contract.
- Maintain a close working relationship with those ultimately responsible for inmate dental health care, i.e., institutional health care staff, the departmental health care operations manager, and Regional Dental Officers, the Chief Medical Officer and the facility superintendent.

If you **are** interested in providing this service, please send a copy of your current resume no later than July 15, 2019 to my attention via fax # 907-269-7345, or email me at gary.bailey@alaska.gov

If you **are not** interested but know of someone who may be, please forward this letter on to them.

Your services would be greatly appreciated.

_____ **YES** I/We are interested and have provided a copy of my resume & contact info.

_____ **NO** I/We are **not** interested.

Please provide the below info:

Print Name: _____ Tel #: _____

Email: _____

Sincerely,

//original signed//

Gary Bailey
Procurement Officer