



THE STATE  
of **ALASKA**  
GOVERNOR MICHAEL J. DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

DIVISION OF CORPORATIONS, BUSINESS AND  
PROFESSIONAL LICENSING  
Juneau Office

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May 11, 2019

Dear licensees and interested parties:

Alaska's professional licensing statutes (AS 08.01.065) require the Division of Corporations, Business and Professional Licensing (CBPL) to "annually review each fee level to determine whether the regulatory costs of each occupation are approximately equal to fee collections related to that occupation." Alaska's licensing fee statutes go on to say, "If the review indicates that an occupation's fee collections and regulatory costs are not approximately equal, the department shall calculate fee adjustments and adopt regulations...to implement the adjustments."

The division has conducted a thorough fee analysis. Program fees have not changed since 2005, and revenue has outpaced expenditures. To be more closely aligned with AS 08.01.065, the division proposes a decrease in licensing fee amounts to reduce the program's surplus. In addition, to cover the higher cost associated with issuing new licenses, the division proposes increasing the application fee for initial licensure.

The proposed fee amounts are enclosed and can also be found on the Mechanical Administrators web page at <https://ProfessionalLicense.Alaska.gov/MechanicalAdministrators.aspx>.

This fee proposal is entering a public comment period. The division encourages all licensees and interested parties to comment on this proposal through the division's regulations specialist. After the comment period closes and the division reviews all comments received, the division may adopt the regulation as drafted, may amend a proposed fee, or may withdraw the regulations in part or in whole.

All comments received will be reviewed and taken into consideration prior to adopting the final regulations. The final decision will result in fee implementation prior to the upcoming license renewal.

Follow the instructions enclosed to make written comments during the public comment period. Comments must be addressed to CBPL Regulations Specialist, PO Box 110806, Juneau, AK 99811 or [regulationsandpubliccomment@alaska.gov](mailto:regulationsandpubliccomment@alaska.gov).

Sincerely,

A handwritten signature in blue ink that reads "Sara Chambers".

Sara Chambers  
Division Director

**Chapter 02. General Occupational Licensing Functions.**

(Words in **boldface and underlined** indicate language being added; words [CAPITALIZED AND BRACKETED] indicate language being deleted.)

12 AAC 02.245(1) is amended to read:

(1) nonrefundable application fee for each license category applied for separately,  
**\$150** [\$50];

12 AAC 02.245(2) is repealed:

(2) repealed \_\_\_\_ / \_\_\_\_ / \_\_\_\_; [EXAMINATION FEE, DUE EACH TIME AN  
APPLICANT APPLIES FOR AN EXAMINATION, \$125 PER CATEGORY];

12 AAC 02.245(3) is amended to read:

(3) mechanical administrator license fee for all or part of the initial biennial  
license period, **\$200** [\$250];

12 AAC 02.245(4) is amended to read:

(4) biennial mechanical administrator license renewal fee, **\$200** [\$250];  
(Eff. 5/4/90, Register 114; am 10/29/94, Register 132; am 5/17/95, Register 134; am 5/30/97,  
Register 142; am 7/30/99, Register 151; am 8/12/2001, Register 159; am 7/9/2005, Register 175;  
am \_\_\_\_ / \_\_\_\_ / \_\_\_\_, Register \_\_\_\_)

**Authority:** AS 08.01.065 AS 08.40.290 AS 08.40.310