

STATE OF ALASKA RFP NUMBER 2519H056
AMENDMENT NUMBER ONE

AMENDMENT ISSUING OFFICE:



Department of Transportation & Public Facilities
Statewide Contracting & Procurement
P.O. Box 112500
(3132 Channel Drive, Room 310)
Juneau, Alaska 99811-2500

THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: May 15, 2019

RFP TITLE:

ALASKA INTERNATIONAL AIRPORT SYSTEM TERMINAL GROUND ACCESS PLANS

REVISED DUE DATE: June 4, 2019 at 2:00pm prevailing Alaska Time

This is a mandatory return Amendment. *Your proposal may be considered non-responsive if this signed amendment is not received [in addition to your proposal] by the date and time proposals are due.*

State Signature

Signature:

A handwritten signature in blue ink, appearing to read "Tom Mayer", written over a horizontal line.

Date:

5/15/19

Name:

Tom Mayer

Title:

Procurement Specialist IV

Vendor Signature

Business Name: _____

Date: _____

Printed Name: _____

Signature: _____

Title: _____

The following questions have been posed by the vendor community.

Question 1: Can you provide a list of those that participated in the Pre-Proposal meeting held on May 13, 2019?

Answer 1: *In addition to state representatives from the Alaska International Airport System and the Statewide Procurement Office, the following vendors participated: Micondo, Dowl, Landrum-Brown, and Leigh Fisher.*

Question 2: Would the state consider allowing Joint Ventures or Subcontractors:

Answer 2: Please see changes 2 and 3 below.

Question 3: In section 3.01, bullet 5(a), is the ground transportation survey to be completed in the community or just at the airports?

Answer 3: This is a community survey.

In addition to the above questions, the following changes are hereby incorporated:

Change 1: Delete section 1.04 in its entirety and replace with the following:

SEC. 1.04 PRIOR EXPERIENCE

In order for offers to be considered responsive, offerors must meet or exceed the following minimum prior experience requirement:

1. Offerors must provide verifiable evidence confirming the offeror has completed at least two similar projects in the past five years.

An offeror's failure to meet this minimum prior experience requirement may cause their proposal to be considered non-responsive and their proposal may be rejected.

NOTE: If the offeror is proposing to utilize a subcontractor, a subcontractor's experience may not be used to meet the minimum prior experience as defined above.

NOTE: If the offeror is submitting as a Joint Venture, the experience of each party to the Joint Venture may be used to meet the minimum prior experience as defined above.

OFFEROR RESPONSE: Offerors must submit written narrative(s) statements that confirm the offeror meets or exceeds the required minimum experience as described above.

OFFERORS RESPONSE: Offerors must provide an organizational chart specific to the personnel assigned to accomplish the work called for in this RFP; illustrate the lines of authority; designate the individual responsible and accountable for the completion of each component and deliverable of the RFP.

OFFERORS RESPONSE: Offerors must provide a narrative description of the organization of the project team and a personnel roster that identifies each person who will actually work on the contract, their title, resume, and the location where work will be performed.

OFFERORS RESPONSE: Offeror must provide at least three, but no more than five letters of reference. The reference letters must include names and point of contact information for similar projects the offerors firm has completed.

OFFERORS RESPONSE: If submitting a proposal utilizing a subcontractor, please see section 3.10 for additional information.

OFFERORS RESPONSE: If submitting a proposal as a Joint Venture, please see section 3.11 for additional information.

Change 2: Delete section 3.10 in its entirety and replace with the following:

SEC. 3.10 SUBCONTRACTORS

Subcontractors may be used to perform work under this contract. If an offeror intends to use a subcontractor, the offeror must identify in the proposal the name of the subcontractor's business, the individual subcontractor employees that are being proposed to work on the project, and the portions of the work the subcontractor will perform.

The work performed by the subcontractor may not exceed 50% of the total volume of work on the project.

Subcontractor experience **SHALL NOT** be considered in determining whether the offeror meets the requirements set forth in **SEC. 1.04 PRIOR EXPERIENCE**.

If the offeror is proposing to use a subcontractor to perform a portion of the services required under the intended contract, the offeror must provide the following information with the proposal.

- complete name of the subcontractor;
- complete address of the subcontractor;
- names of subcontractor staff that will be performing the service;
- type of work the subcontractor will be performing;
- percentage (must not exceed 50%) of the total work the subcontractor will be providing;
- evidence that the subcontractor holds a valid Alaska business license (if applicable); and
- a written statement, signed by the proposed subcontractor that clearly verifies that the subcontractor is committed to render the services required by the contract.

An offeror's failure to provide this information, may cause the state to consider their proposal non-responsive and reject it. The substitution of one subcontractor for another may be made only at the discretion and prior written approval of the state project director.

OFFERORS RESPONSE: If proposing to utilize a subcontractor, offerors must submit the above information with the proposal.

Change 3: Delete section 3.11 in its entirety and replace with the following:

SEC. 3.11 JOINT VENTURES

Joint ventures are acceptable. If submitting a proposal as a joint venture, the offeror must submit a copy of the joint venture agreement which identifies the principals involved and their rights and responsibilities regarding performance and payment. The Joint Venture agreement must also define the percentage of, and the work to be performed by each party to the Joint Venture.

Joint Venture experience **SHALL** be considered in determining whether the offeror meets the requirements set forth in **SEC. 1.04 PRIOR EXPERIENCE**.

OFFERORS RESPONSE: If proposed a joint venture, offerors must submit an executed copy of the joint venture agreement between the parties to include principal points of contact for each party, the percentage of work to be performed by each party, and a description of the specific work that will be performed by each party.

Change 4: Delete section 5.03 in its entirety and replace with the following:

SEC. 5.03 MANAGEMENT PLAN FOR THE PROJECT (10%)

Proposals will be evaluated against the questions set out below:

1. How well does the management plan support the project requirements and offeror's methodology? (20 points)
2. Is the organization of the project team clear? (20 points)
3. How well is accountability completely and clearly defined? (15 points)
4. How well does the management plan illustrate the lines of authority and communication? (15 points)

5. If the proposal utilizes one or more subcontractor, is the total subcontractor work less than 50% of the total project work? (30 points)

Change 5: *Delete section 5.04 in its entirety and replace with the following*

SEC. 5.04 EXPERIENCE AND QUALIFICATIONS (16%)

Proposals will be evaluated against the questions set out below:

1. For individuals identified to work on the project, how relevant and extensive is the:
 - a. Previous experience on similar projects? (50 points)
 - b. General background in the industry? (25 points)
 - c. Education? (20 points)
2. To what extent does the offeror already have the hardware, software, equipment, and licenses necessary to perform the contract? (25 points)
3. Questions regarding the firm:
 - a. How well has the firm demonstrated experience in completing similar projects on time and within budget? (20 points)
 - b. Has the firm provided letters of reference from previous clients that provides evidence of satisfactory work complete that is relevant to the tasks in this project? (20 points)

Change 6: *Delete Attachment A, Proposal Evaluation Form in its entirety and replace with the following file:*

RFP 2519H056 Attachment A – Proposal Evaluation Form 5 15 19 V1