

STATE OF ALASKA ITB NUMBER 1900000029
AMENDMENT NUMBER 2



Department of Natural Resources
Support Services Division
Procurement Section
550 W. 7th Avenue, Suite 1330
Anchorage, Alaska 99501

THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: April 12, 2019

ITB TITLE: As-Needed Portable Toilets & Hand Wash Stations for Forestry

ITB CLOSING DATE AND TIME: 2:00 p.m. on April 23, 2019 (No Change)

ITB PUBLIC BID OPENING DATE AND TIME: 2:15 p.m. on April 23, 2019 (No Change)

This amendment revises the Bid Schedule and makes other changes within the ITB. This amendment is for informational purposes only and need not be returned to the State.

1. Attached to this amendment is a **BID SCHEDULE, REVISION 2**. This revision reflects additional changes requested by the Division of Forestry to maximize participation in the bid process and answers questions asked or comments made by potential bidders.

All bidders who have portable toilet and hand wash station units available for rent, regardless of the type of unit, are invited to participate in this competitive bid process.

Bidders must complete and submit the BID SCHEDULE, REVISION 2 for their bid to be considered responsive. Because the Bid Schedule in the ITB and Revised Bid Schedule in Amendment 1 have changed, this provision applies to bidders who have already submitted a bid in response to this ITB. Bidders who have already submitted a bid must submit a new bid using the BID SCHEDULE, REVISION 2 attached to this amendment.

2. **ADD** the following to **Section F, Scope of Work**, in the ITB:

7. TRAILER MOUNTED OR CONTAINER-TYPE PORTABLE TOILET AND HAND WASH UNITS.

Trailer mounted or container-type portable toilet and hand wash units (square or rectangular shaped pre-fab units) may be offered in response to this ITB. If offered, bidder is to provide specifications on the type of unit offered with their bid. Toilets and hand wash stations must meet the same requirements shown in the ITB for other types of units with regards to water, chemicals, soap, paper towels/toilet paper, delivery, etc.

3. **Question:** Is this bid only pertaining to emergency situations or does it include regular seasonal rentals as well?

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Response: It includes regular season rentals as well for the Division of Forestry only.

4. This amendment is for informational purposes only and need not be returned to the state.

SIGNED COPY ON FILE

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ATTACHMENT:

1. BID SCHEDULE, REVISION 2 (3 pages)

BID SCHEDULE, REVISION 2

AMENDED BY AMENDMENT 2

to ITB 190000029

Bidders must complete and submit this BID SCHEDULE, REVISION 2 for their bid to be considered responsive. Because the Bid Schedule in the ITB and Revised Bid Schedule in Amendment 1 have changed, this provision applies to bidders who have already submitted a bid in response to this ITB. Bidders who have already submitted a bid must submit a new bid using the BID SCHEDULE, REVISION 2 attached to this amendment.

All bidders who have portable toilet and hand wash station units available for rent, regardless of the type of unit, are invited to participate in this competitive bid process.

Bidders may bid on one or more of Items 1 through 4, and may provide a Rental, Delivery, Servicing, or Charging cost or fee at their sole discretion. For example, a bidder offering a bid only on Line 3, Toilet Units, will not be rejected for not bidding on Lines 1, 2, and 4. If no cost is provided for Delivery, Servicing, or Charging the State will consider this to be an offer to provide these services at no cost to the State.

Costs offered must be inclusive of all costs associated with providing required services, to include but not limited to overhead, profit, labor, supplies, material, equipment, benefits, wages, supervision, etc.

Bidder may include an additional Bid Schedule, Revision 2, if desired to provide a bid on additional types of units. For example, a bidder offering “porta-potty” type standalone units may submit an additional Bid Schedule, Revision 2 if also offering trailer mounted units.

Bidder must identify the Type of Unit Offered in the space provided on the Bid Schedule. Description should be clear enough that department staff can easily determine the type of unit for ordering purposes. Examples may be “porta-potty,” “trailer mounted,” “standalone hand wash,” etc.

The Delivery and Pick-Up Cost must include all costs or fees required to delivery and pick up the unit(s) from the location specified in the State’s order. This is to be entered as a charge per service and not a charge for both services. For example, the contractor offers a cost of \$50 per unit, per service. They would charge the State \$50 when they delivered the unit, and \$50 when they picked up the unit, for a total cost of \$100. The contractor is to enter the type of rate per (hour, unit, etc.) in the space shown on the Bid Schedule.

The Servicing Cost must include cost of servicing for each unit serviced. For example, the contractor offers a cost of \$50 per unit and is servicing two units at the required location. The contractor would invoice the State \$100 for servicing both units. The contractor is to enter the type of rate per (hour, unit, etc.) in the space shown on the Bid Schedule.

The Charging Fee per unit must include the cost of charging the unit and for replenishing any required liquid hand soap, paper towels, hand sanitizer, toilet paper, chemicals, water, or other supplies for each unit serviced. For example, the contractor offers a cost of \$10 per unit and is servicing two units. The contractor would invoice the State \$20 for servicing both units. The contractor is to enter the cost in the space shown on the Bid Schedule.

Bidder should provide information with their bid on the type of units offered in response to this ITB.

The State does not guarantee a minimum or maximum number of units to be provided or dollar amount to be spent under any contract resulting from this ITB.

A. Equipment and Offered Cost.

Item	Description	Type of Unit Offered (specify type, i.e., “porta-potty”, trailer mounted, etc.)	Contractor’s Location (City)	Rental Cost Daily per unit	Rental Cost Monthly per unit	Delivery and Pick-Up Cost per (specify hour, etc.)	Servicing Cost per (specify hour, unit, etc.)	Charging Fee per unit
1.	Hand Wash Station			\$	\$	\$	\$	\$
2.	Hand Wash Station - Handicapped Accessible							
3.	Toilet Unit							
4.	Toilet Unit - Handicapped Accessible							
5.	Bidder may include an additional Bid Schedule, Revision 2, if desired to provide a bid on additional units. For example, a bidder offering both “porta-potty” type standalone units may submit an additional Bid Schedule, Revision 2 if also offering trailer mounted units.							

B. Amendment(s). I acknowledge receipt of the following amendment(s) issued for this ITB: _____.

C. Prompt Payment. Per Section E, paragraph 13, of the ITB, I will offer a discount of _____% for invoices paid within 15 business days. Unless a different discount is specified here, the discount shall be 5%.

D. Bidder Certification.

1.	Bidder's Name:
2.	Authorized Person (printed name):
3.	Authorized Person (signature):
4.	Date Signed:
