

**STATE OF ALASKA RFP NUMBER 2519S079  
AMENDMENT NUMBER Four (4)**

***AMENDMENT ISSUING OFFICE:***

Department of Transportation & Public Facilities  
Statewide Contracting & Procurement  
P.O. Box 112500  
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Juneau, Alaska 99801-7898



**DATE AMENDMENT ISSUED:**

**March 28, 2019**

**RFP TITLE:**

**Alaska Marine Highway System (AMHS) Economic Reshaping Consultant**

**This is an Informational Amendment** only, which is not required to be returned.

**Question:**

We have accounted for all individual overhead as part of our current cost proposal. While we don't break it out individually, we have chosen to use that approach in the past. Do you require that all potential overhead be accounted for by individual and broken out in detail by category, i.e. insurance, office space, travel, lodging, etc.?

**Answer:**

SEC. 4.07 COST PROPOSAL (at page 18) states:

Cost proposals must include an itemized list of all direct and indirect costs associated with the performance of the contract, including, but not limited to, total number of hours at various hourly rates, direct expenses, payroll, supplies, overhead assigned to each person working on the project, percentage of each person's time devoted to the project, and profit.

We anticipate Cost Proposals will include "loaded rates" but we do not need to see it at that granular level (insurance and office space). Travel and lodging are reimbursed at cost so these numbers are essentially a best estimate in contemplating the number of trips needed to complete performance.

Amy Deininger

A handwritten signature in blue ink that reads "Amy Deininger".

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