

**STATE OF ALASKA RFP NUMBER 2519S079
AMENDMENT NUMBER THREE (3)**

AMENDMENT ISSUING OFFICE:

Department of Transportation & Public Facilities
Statewide Contracting & Procurement
P.O. Box 112500
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Juneau, Alaska 99801-7898



DATE AMENDMENT ISSUED:

March 27, 2019

RFP TITLE:

Alaska Marine Highway System (AMHS) Economic Reshaping Consultant

This is a mandatory return Amendment. Proposals submitted without the inclusion of this Amendment may be rejected as non-responsive. Please complete the fields on the 2nd page as acknowledgement of this request.

Question One:

Sec. 4.06 includes a description about the roster of personnel with a bulleted list of requirements. Bullet #4 calls for the proposal to “itemize the total cost and the number of estimated hours for each individual named above.” Given that the cost proposal is to be submitted separately, does ADOT&PF still want the costs included here? Alternatively, should we include this information in the cost proposal instead, or perhaps just list the hours in the roster included in the main proposal?

Answer One:

Sec. 4.06, 4th bullet at page 17: “Itemize the total cost and the number of estimated hours for each individual named above” and present this information under separate cover in the Cost Proposal.

Question Two:

Sec. 4.06, the RFP states “Offerors must provide reference names and phone numbers for similar projects the offeror’s firm has completed.” But the evaluation criteria in Sec. 5.04 item 2.c reads “Has the firm provided letters of reference from previous clients?” Was the intent there to ask about references as listed in the requirements in Section 4.06? Given the short time table for the proposal, getting letters of reference will be very difficult. Further, if letters of reference are required, will it be necessary to obtain them for all subcontractors?

Answer Two:

In the interest of time, strike Sec. 5.04, bullet c) at page 20. Submitting reference names and phone numbers is sufficient as called for in Section 1.06 at page 17.

Question Three:

Sec. 4.07 states that the cost proposals must include “...overhead assigned to each person working on the project...” We will have two subcontractors who are sole proprietors and whose share will be relatively small. Since they don’t pay themselves a salary, it will be very difficult for them to calculate overhead rates. Would ADOT&PF consider it reasonable for us to treat those subs as vendors with respect to overhead rates?

Answer Three:

This requirement remains the same. Even sole proprietors incur expenses and should be able to estimate numbers for this task.

Name of Firm

Authorized Signature

Printed Name

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