

**ALASKA COURT SYSTEM (ACS)**  
**ADDENDUM #1**  
**Invitation to Bid # PAL-S-19-0007**

*SERVICE CONTRACT*

Addendum issued Date: **March 22, 2019**

Service Location: **Palmer, Alaska**

Type of Services: **Landscaping Maintenance Services**

To All Plan Holders:

The following changes, additions, and/or deletions are hereby made a part of the Invitation to Bid (ITB) for the above services as fully and completely as if the same were fully contained therein.

**Please acknowledge this addendum under Item #III on the Contractors' Bid Form.** All other terms, conditions, and specifications of the original ITB remain unchanged.

**Response Due Date is CHANGED from that specified in ITB. The new bid deadline is Wednesday, March 27, 2019 at 10:00 a.m.**

**A. The following Document(s) are revised:**

**1. Invitation to Bid, Cover Sheet:**

Remove the ITB Cover Sheet from the original ITB and substitute the new Cover Sheet included in this addendum. **The bid opening date and submittal deadline is changed to Wednesday, March 27, 2019 at 10:00 a.m.**

**END OF ADDENDUM #1**

**ALASKA COURT SYSTEM (ACS)**  
**INVITATION TO BID – COVER SHEET**  
**SERVICE CONTRACT**

Procurement per ACS Procurement Guidelines

**ISSUING OFFICE:**

Alaska Court System  
820 West 4<sup>th</sup> Avenue  
Anchorage, Alaska 99501

ITB Number: PAL-S-19-0007  
Issuing Date: February 25, 2019

All questions shall be directed to Dawn Molina, Leasing & Contracts Manager, at 907-264-8284

**SERVICE:**

Location: 435 S. Denali Street, Palmer, Alaska

Description of Work: Landscaping Services Contract

Estimated Period of Contract: 1 (one) Year(s) with 2 (two) 1 (one)-year options to renew

Contract Term: April 15, 2019 through October 15, 2019

Estimated Cost of Base Year of Contract: \$12,000

**SUBMITTAL DEADLINE:**

DATE: Wednesday, March 27, 2019

PREVAILING TIME: **10:00 A.M.**

**HAND DELIVER OR MAIL SEALED BID TO:**

Alaska Court System  
Attn: Facilities Manager  
820 West 4th Avenue  
Anchorage, Alaska 99501

Palmer Courthouse  
Attn: Clerk of Court  
435 S. Denali Street  
Palmer, AK 99645

The Court System is soliciting sealed bids under ACS Procurement Guidelines 2-202. **Sealed Bids cannot be faxed.** Bid **modifications may be faxed** and will be accepted up to the time of bid. Faxed modifications must modify a sealed bid received by the Facilities Manager by the bid deadline. FAX number 264-8296. Bids will be opened publicly, shortly after submittal deadline.

**PRE-BID CONFERENCE:**

A pre-bid inspection will be held **Wednesday, March 13, 2019 at 10 a.m.** Meet in the **main lobby of the Palmer Courthouse, 435 S. Denali Street, Palmer, Alaska.**

Prospective bidders may tie in by teleconference by contacting the Facilities Manager at the above number, at least 1 hour prior to conference. Attendance is not mandatory, but separate or individual inspections of the non-public areas will not be permitted.