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**OFFICE OF THE LIEUTENANT GOVERNOR
ALASKA**

MEMORANDUM

TO: Jun Maiquis
Board of Certified Real Estate Appraisers

FROM: Scott Meriwether, Office of the Lieutenant Governor
465.4081 

DATE: November 28, 2018

RE: Filed Permanent Regulations: Board of Certified Real Estate Appraisers

Board of Certified Real Estate Appraisers regulations re: certification or licensure requirements, transition of trainees as certified residential or certified general real estate appraisers, transition of certified residential real estate appraisers as certified general real estate appraisers, and continuing education requirements (12 AAC 70.105 - 12 AAC 70.125; 12 AAC 70.200; 12 AAC 70.210)

Attorney General File:	2018200803
Regulation Filed:	11/28/2018
Effective Date:	12/28/2018
Print:	228, January 2019

cc with enclosures: Linda Miller, Department of Law
Judy Herndon, LexisNexis

ORDER CERTIFYING THE CHANGES TO REGULATIONS
OF THE BOARD OF CERTIFIED REAL ESTATE APPRAISERS

The attached eight pages of regulations, dealing with application for general and residential real estate appraiser certification by examination, application for trainee appraiser to transition as a certified real estate appraiser, education requirements, approval as a trainee appraiser, courses and seminars, and continuing education requirements, are hereby certified to be a correct copy of the regulation changes that the Board of Certified Real Estate Appraisers adopted at its September 24, 2018 meeting, under the authority of AS 08.87.020, AS 08.87.110, AS 08.87.120, and AS 08.87.310 and after compliance with the Administrative Procedure Act (AS 44.62), specifically including notice under AS 44.62.190 and 44.62.200 and opportunity for public comment under AS 44.62.210.

This action is not expected to require an increased appropriation.

On the record, in considering public comments, the Board of Certified Real Estate Appraisers paid special attention to the cost to private persons of the regulatory action being taken.

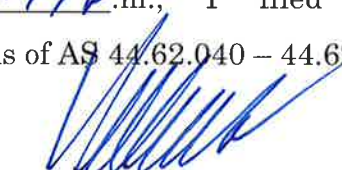
The regulation changes described in this order take effect on the 30th day after they have been filed by the lieutenant governor, as provided in AS 44.62.180.

DATE: 10/3/18
Anchorage, Alaska


David M. Derry, Chair
Board of Certified Real Estate
Appraisers

FILING CERTIFICATION

I, ~~Byron Mallott~~, Lieutenant Governor for the State of Alaska, certify that on November 28, 2018 at 1:49 p.m., I filed the attached regulations according to the provisions of AS 44.62.040 – 44.62.120.


~~Byron Mallott~~, Lieutenant Governor
Valerie Nurr-arcaute Davidson

Effective: December 28, 2018.

Register: 228, January, 2019.

Chapter 70. Board of Certified Real Estate Appraisers.

12 AAC 70.100(a) is amended to read:

(a) The board will issue a certification by examination to practice as a general real estate appraiser to an applicant who meets the requirements of AS 08.87.110(a), 12 AAC 70.130(a)(1), and this section.

(Eff. 7/16/92, Register 123; am 12/13/94, Register 133; am 6/28/2015, Register 214; am 12/28/2018, Register 228)

Authority: AS 08.87.020 AS 08.87.110

"Publisher: Please delete the 'and' connector at the end of existing 12 AAC 70.105(b)(1)(C); retain the 'and' connector at the end of existing 12 AAC 70.105(b)(1)(D)."

12 AAC 70.105(b)(1) is amended by adding a new subparagraph to read:

(E) a copy of the work product from a minimum of two appraisals performed by the applicant, selected by the board, and included in the log of appraisals submitted under 12 AAC 70.110(a); and

12 AAC 70.105 is amended by adding a new subsection to read:

(c) A certificate to practice under this section will not be issued until

(1) the board has approved the applicant's work product submitted under (b)(1)(E) of this section;
12 AAC 70.105(b)(1)(E); and

(2) the applicant has passed the examination required under AS 08.87.110(b)(3) and 12 AAC 70.130. (Eff. 7/16/92, Register 123; am 12/13/94, Register 133; am 6/28/2015, Register 214; am 12/28/2018, Register 228)

Authority: AS 08.87.020 AS 08.87.110

12 AAC 70 is amended by adding a new section to read:

12 AAC 70.111. Application for trainee appraiser to residential real estate appraiser

certification. (a) A trainee appraiser who is applying to transition as a certified residential real estate appraiser ~~shall~~ must

(1) submit a completed application, on a form provided by the department; the application must include

(A) the personal identification information requested on the form;

(B) the official transcripts showing the applicant has met the degree requirements of 12 AAC 70.115(a);

(C) in addition to the core curriculum requirements in 12 AAC 70.115(f), additional documentation of completion of 125 ~~additional~~ core curriculum hours as specified in 12 AAC 70.115(d)(4) – (10);

(D) the determination of competency form described in 12 AAC 70.935(c)(3);

(E) the authorization for release of records form;

(2) submit a copy of the work product from a minimum of two appraisals

performed by the applicant, selected by the board, and included in the log of appraisals submitted under 12 AAC 70.110(a); and

(3) pay any fees required in 12 AAC 02.370.

(b) A certificate to practice under this section will not be issued until

(1) the board has approved the applicant's work product submitted under (a)(2) of this section; ~~12 AAC 70.105(b)(1)(E);~~ and

(2) the applicant has passed the examination required under AS 08.87.110(h)(3)

(F) work experience verification forms and a log of completed appraisals that meet the requirements of 12 AAC 70.110 and 12 AAC 70.935(F) and that verify the real estate appraisal experience required in 12 AAC 70.108(b);

and 12 AAC 70.130. (Eff. 12/28/2018, Register 228)

Authority: AS 08.87.020 AS 08.87.110 AS 08.87.310

12 AAC 70 is amended by adding a new section to read:

12 AAC 70.112. Application for trainee appraiser to general real estate appraiser certification. (a) A trainee appraiser who is applying to transition as a certified general real estate appraiser ~~shall~~ must

(1) submit a completed application, on a form provided by the department; the application must include

(A) the personal identification information requested on the form;

(B) the official transcripts showing the applicant has met the degree requirements of 12 AAC 70.115(a);

(C) in addition to the core curriculum requirements in 12 AAC 70.115(f), documentation of completion of 225 additional core curriculum hours as specified in 12 AAC 70.115(b)(4) – (10);

(D) the determination of competency form described in 12 AAC 70.935(c)(3);

(E) the authorization for release of records form;

(F) ~~the~~ work experience verification forms a and log described in 12 AAC 70.108(a);

(2) submit a copy of the work product from a minimum of two appraisals performed by the applicant, selected by the board, and included in the log of appraisals submitted under 12 AAC 70.110(a); and

of completed appraisals that meet the requirements of 12 AAC 70.110 and 12 AAC 70.935(f) and that verify the real estate appraisal experience required

(3) pay any fees required in 12 AAC 02.370.

(b) A certificate to practice under this section will not be issued until

(1) the board has approved the applicant's work product submitted under (a)(2) of this section;
~~12 AAC 70.105(b)(1)(E);~~ and

(2) the applicant has passed the examination required under AS 08.87.110(h)(3) and 12 AAC 70.130. (Eff. 12/28/2018, Register 228)

Authority: AS 08.87.020 AS 08.87.110 AS 08.87.310

12 AAC 70 is amended by adding a new section to read:

12 AAC 70.113. Application for residential real estate appraiser to general real estate appraiser certification. A certified residential real estate appraiser who is applying to transition as a certified general real estate appraiser ~~shall~~ must

(1) submit a completed application, on a form provided by the department; the application must include

(A) the personal identification information requested on the form;

(B) the official transcripts showing the applicant has met the degree requirements of 12 AAC 70.115(a);

(C) in addition to the core curriculum requirements in 12 AAC 70.115(b)(1), (2), and (3), documentation of completion of 100 additional core curriculum hours as specified in 12 AAC 70.115 b and (4) – (10);

(D) the authorization for release of records form;

(2) submit a copy of a non-residential work product from a minimum of two appraisals performed by the applicant, selected by the board, and included in the log of appraisals

submitted under 12 AAC 70.110(a);

(3) submit ~~the~~ work experience verification forms and log described in

12 AAC 70.108(a);

(4) submit proof that the applicant has successfully completed and passed the

examination described in AS 08.87.110(h)(3) and 12 AAC 70.130(a)(1); and

(5) pay the fees required in 12 AAC 02.370. (Eff. 12/28/2018, Register 228)

Authority: AS 08.87.020 AS 08.87.110

12 AAC 70.115 is amended by adding a new subsection to read:

(f) An applicant for approval as a trainee appraiser ~~shall~~ ^{must} document satisfactory completion of 75 creditable classroom hours as specified in the following core curriculum:

(1) basic appraisal principles, 30 hours;

(2) basic appraisal procedures, 30 hours;

(3) the 15-hour national USPAP course or its equivalent, 15 hours. (Eff. 12/13/94,

Register 133; am 4/16/2004, Register 170; am 1/16/2005, Register 173; am 5/24/2007, Register

182; am 9/14/2012, Register 203; am 6/28/2015, Register 214; am 12/28/2018, Register

228)

Authority: AS 08.87.020 AS 08.87.110

12 AAC 70.125(b)(1)(B) is amended to read:

proof [PROOF]

(B) ~~proof~~ that the applicant has successfully completed and passed 75

classroom hours of instruction that meet the requirements in 12 AAC 70.115(f) ^{and}

12 AAC 70.140(a), and the required courses that are specifically oriented to the

requirements and responsibilities of supervisory appraisers and trainee appraisers, and that comply with the specifications for course content established by the Appraiser Qualifications Board of the Appraisal Foundation; the course must be completed by the trainee appraiser before obtaining a training appraiser credential; all qualifying education must be completed within the five year period before the date of submission of a trainee appraiser application; and

(Eff. 4/15/94, Register 130; am 12/13/94, Register 133; am 6/28/2015, Register 214; am 12/28/2018, Register 229)

Authority: AS 08.87.020 AS 08.87.310

12 AAC 70.200(d) is amended to read:

(d) Courses [COURSE] and seminars that are not approved by the Appraisal Qualifications Board (AQB) or the International Distance Education Certification Center (IDECC) are [SEMINAR APPROVAL UNDER THIS SECTION IS] valid for three years from the date of initial approval.

12 AAC 70.200 is amended by adding a new subsection to read:

(e) Courses and seminars approved by the Appraiser Appraisal Qualifications Board (AQB) or the International Distance Education Certification Center (IDECC) are given an expiration date consistent with the organizations' expiration date: as follows

(1) the department will update the course or seminar expiration date if the course provider submits recertification documents, but will not update the course or seminar expiration date if the AQB or IDECC recertification exceeds three years from the date of initial approval;

(2) a course or seminar that expires after three years ^{must} be re-submitted if the provider requests reapproval. (Eff. 7/16/92, Register 123; am 12/13/94, Register 133; am 6/13/97, Register 142; am 9/16/2000, Register 155; am 6/22/2005, Register 174; am

12 / 28 / 2018, Register 228)

Authority: AS 08.87.020

AS 08.87.120

Editor: Please delete the "or" connector at the end of 12 AAC 70.210(c)(2), and change the period at the end of 12 AAC 70.210(c)(3) to a semicolon, followed by an "or" connector, to reflect the addition of 12 AAC 70.210(c)(4).)

12 AAC 70.210(c) is amended by adding a new paragraph to read:

(4) distance education courses approved by the International Distance Education

Certification Center (IDECC).

in The Real Property Appraiser Qualification Criteria, adopted by reference in 12 AAC 70.140

12 AAC 70.210 is amended by adding a new subsection to read:

Appraiser

(g) Consistent with Appraisal Qualification Criteria, the board will award continuing

education credit for participation in one in-person or teleconference board meeting each biennial licensing period

~~cycle~~ if participation meets the requirements of this section:

(1) the participant is a certified real estate appraiser subject to the requirements of

12 AAC 70.220;

(2) the board meeting is a minimum of two hours;

(3) the hours claimed for participation ~~does~~ not exceed seven hours;

(4) attendance is maintained throughout the duration of the scheduled meeting;

(5) participation is documented on a form provided by the department and

returned to the board. (Eff. 7/16/92, Register 123; am 4/15/94, Register 130; am 12/13/94,

Register 133; am 6/13/97, Register 142; am 6/5/98, Register 146; am 12/30/99, Register 152; am

9/14/2012, Register 203; am 6/28/2015, Register 214; am 12 / 28 / 2018, Register 228)

Register 22nd, January 2019 **PROFESSIONAL REGULATIONS**

Authority: AS 08.87.020 AS 08.87.120


MEMORANDUM

State of Alaska Department of Law


To: The Honorable Valerie Nurr'araaluk
Davidson
Lieutenant Governor

Date: November 27, 2018

File No.: 2018200803

Thru: Susan R. Pollard 
Chief Assistant Attorney General
and Regulations Attorney
Legislation and Regulations Section

Tel. No.: 465-3600

From: Steven C. Weaver 
Senior Assistant Attorney General
and Assistant Regulations Attorney
Legislation and Regulations Section

Re: Board of Certified Real Estate
Appraisers regulations re:
certification or licensure
requirements, transition of trainees as
certified residential or certified
general real estate appraisers,
transition of certified residential real
estate appraisers as certified general
real estate appraisers, and continuing
education requirements (12 AAC
70.105 - 12 AAC 70.125; 12 AAC
70.200; 12 AAC 70.210)

The Department of Law has reviewed the attached regulations of the Board of Certified Real Estate Appraisers against the statutory standards of the Administrative Procedure Act. Based upon our review, we find no legal problems. This memorandum constitutes the written statement of approval under AS 44.62.060(b) and (c) that authorizes your office to file the attached regulations. The regulations were adopted by the Board of Certified Real Estate Appraisers after the close of the public comment period. The regulations concern certification and licensing requirements, including requirements for transition of trainees as certified residential or certified general real estate appraisers, transition of certified residential real estate appraisers as certified general real estate appraisers, and continuing education requirements. In particular, many of the regulations are adopted in accordance with AS 08.87.020(3), directing the adoption of regulations necessary to comply with 12 U.S.C. 3331 - 3351 (Title XI, Financial Institutions Reform, Recovery, and Enforcement Act of 1989), as amended by 12 U.S.C. 5301 - 5641 (Dodd-Frank Wall Street Reform and Consumer Protection Act)

The August 23, 2018 public notice and the October 3, 2018 certification of adoption order both state that this action is not expected to require an increased appropriation. Therefore, a fiscal note under AS 44.62.195 is not required.

We note that the agency has requested an effective date of January 1, 2019 for these

regulations. Accordingly, we request the regulations be filed on or before Friday, November 30, 2018.

We have made some technical corrections to conform the regulations in accordance with AS 44.62.125. The corrections are shown on the attached copy of the regulations.

SCW

cc w/enc:

David M. Derry, Chair
Board of Certified Real Estate Appraisers
(through e-mail via Jun Maiquis)

Linda Mattson, Regulations Contact
Department of Commerce, Community, and Economic Development

Jun Maiquis, Regulations Specialist
Division of Corporations, Business, and Professional Licensing
Department of Commerce, Community, and Economic Development

Sher Zinn, Regulations Specialist
Division of Corporations, Business, and Professional Licensing
Department of Commerce, Community, and Economic Development

Renee Hoffard, Licensing Examiner
Division of Corporations, Business, and Professional Licensing
Department of Commerce, Community, and Economic Development

Joan M. Wilson, Assistant Attorney General
Commercial, Fair Business, and Child Support Section

FIRST JUDICIAL DISTRICT

My commission expires: with my office

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY, & ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS, & PROFESSIONAL LICENSING

BOARD OF CERTIFIED REAL ESTATE APPRAISERS

MINUTES OF THE BOARD MEETINGS

Monday, September 24, 2018

These are DRAFT minutes prepared by the staff of the Division of Corporations, Business, and Professional Licensing.

These minutes have not been reviewed or approved by the Board.

By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Certified Real Estate Appraisers was held at the Robert B. Atwood Building, 550 W. 7th Ave, Suite 1560, Anchorage, Alaska on Friday, May 11, 2018. .

Agenda Item #1 **Call to Order/Roll Call**

The meeting was called to order at 9:09 a.m. by David Derry, Chair.

Those present, constituting a quorum of the Board:

David Derry, Chair, Certified General Real Estate Appraiser
Wendy Lawrence, Certified Residential Real Estate Appraiser
Robert Tracy, Certified Residential Real Estate Appraiser
Renee Piszczek, Mortgage Lending Member
Donald Faulkenbury, Public Member – via teleconference

Division Staff present at the meeting:

Tracy Wiard, Occupational Licensing Examiner
Renee Hoffard, Records and Licensing Supervisor
Greg Francois, Chief Investigator
Amber Whaley, Senior Investigator
Shyla Consalo, Investigator III
Melissa Dumas, Administrative Officer II – via teleconference
Marylene Wales, Accountant III – via teleconference
Marilyn Zimmerman, Paralegal II – via teleconference

Agenda Item #2 **Ethics Disclosure/Review Ethics**

Wendy Lawrence stated she had a complaint about an appraiser forwarded to her and she stated she was not sure how to handle it. Chair Derry advised she contact the person reporting the

On a motion made by Robert Tracy, seconded by Wendy Lawrence, and passed unanimously, it was: **RESOLVED** to **APPROVE** the revision of the existing division policy regarding work sample requests to request a minimum of 2 work product samples at the time of approval as opposed to waiting for the applicant to take and pass the exam.

TASK: OLE Wiard to update FAQ to include new process regarding work product samples being submitted before the applicant takes the exam.

Supervisor Renee Hoffard and OLE Tracy Wiard to look at all applicants that have been approved since the 1st of the year and see who has taken the exam. Send updates and request work products as needed.

Board went off record for lunch at 11:55 A.M.

Board returned on the record at 1:09 P.M.

Agenda Item #10 Public Comment

There was no public comment for the board.

Agenda Item #9 New Business

Investigative Disciplinary Matrix

The board reviewed disciplinary matrixes that are currently used by other boards within the division. The board discussed the pros and cons of utilizing a disciplinary matrix. Currently disciplinary sanctions and consent agreements are drafted for the AG by utilization of board precedent. The board opted not to utilize or create a disciplinary matrix for sanctions or consent agreements. The board did note the use of the continuing education disciplinary matrix that is utilized by the paralegal for continuing education sanctions and consent agreements.

Regulations Projects

The board received a public comment e-mail from ASC Executive Director, James Park regarding the current regulations listed for public comment under Title 12, chapter 70 that are in the regulation change process. Mr. Parks suggested that board change vague language currently being proposed to include the use of specific language indicating the board selects a minimum of 2 work products from the appraisal log submitted by the applicant and that the applicant does not get to pick their own work sample for submission.

The second comment from Mr. Park indicated that the AQB and the IDECC are not responsible for submitting recertification documents for course recertification. The comment indicated the recertification documents are required to be submitted by the course provider. The board discussed the public comment suggestions and discussed motions to divide the regulations being changed into two sections. One section to be approved as drafted and one for further revision.

On a motion made by Robert Tracy, seconded by Wendy Lawrence, and passed unanimously, it was: RESOLVED to ACCEPT the proposed amendments as written to the following regulations and forward them to the Lieutenant Governor for signature:
12 AAC 70.100

301 12 AAC 70.115
302 12 AAC 70.125
303 12 AAC 70.200(d)
304 12 AAC 70.210

305
306 The board discussed the wording of the regulations requesting work samples from the appraisal
307 log submitted by applicants. The board agreed that the following language be drafted into the
308 regulations to clarify the work product requirements for 12 AAC 70.105(b)(1)(E), 12 AAC
309 70.111(2) and 12 AAC 70.112(2):

310
311 *Submit a copy of the work product from a minimum of two appraisals performed by the*
312 *applicant, selected by the board, and included in the log of appraisals submitted under 12 AAC*
313 *70.110(a);*

314
315 For the regulation change to 12 AAC 70.113(2) the following wording was discussed to be used:

316
317 *Submit a copy of a non-residential work product from a minimum of two appraisals performed*
318 *by the applicant, selected by the board, and included in the log of appraisals submitted under 12*
319 *AAC 70.110(a);*

320
321 The board also agreed to add a new subsection 12 AAC 70.200(e)(1) to read:

322
323 *The department will update the course or seminar expiration date if the course provider submits*
324 *recertification documents, but will not update the course or seminar expiration date if the AQB*
325 *or IDECC recertification exceeds three years from the date of initial approval;*

326
327 **On a motion made by Renee Piszczek, seconded by Robert Tracy, and passed unanimously,**
328 **it was: RESOLVED to change the wording as the board discussed to the following**
329 **regulations and forward them to the regulations specialist for further public comment as**
330 **required.**

331 12 AAC 70.105(b)(1)(E)
332 12 AAC 70.111(2)
333 12 AAC 70.112(2)
334 12 AAC 70.113(2)
335 12 AAC 70.200(e)(1)

336
337 ***TASK: Supervisor Renee Hoffard to e-mail a new certification document to Chair Derry for***
338 ***signature.***

339
340 **Agenda Item #11** **Administrative Business**

341
342 **Correspondence**

343 The board had one correspondence item from Claire Brooks who is the policy manager at ASC.
344 The board was asked to schedule a face to face meeting with Ms. Brooks. They will schedule a
345 time to meet with ASC on the agenda of the August 2, 2019 Board Meeting.

346
347 ***TASK: OLE Wiard to add in person meeting time with ASC to agenda on 8/2/2019 board***
348 ***meeting in Anchorage.***

Notice of proposed changes relating to certification or licensure requirements, application for trainee appraiser to transition as a certified real estate appraiser, education requirements, approval as a trainee appraiser, courses and seminars, and continuing education requirements in the regulations of the Board of Certified Real Estate Appraisers

BRIEF DESCRIPTION: The Board of Certified Real Estate Appraisers proposes to update various regulations addressing application for licensure or certification requirements, establish application for trainee appraiser to transition as a certified real estate appraiser, education requirements, approval as a trainee appraiser, and continuing education requirements.

The Board of Certified Real Estate Appraisers (Board) proposes to adopt regulation changes in Title 12, Chapter 70 of the Alaska Administrative Code including the following:

1. **12 AAC 70.100. Application for general real estate appraiser certification by examination**, is proposed to be changed to amend the requirements for certification by examination to practice as a general real estate appraiser.
2. **12 AAC 70.105. Application for residential real estate appraiser certification by examination**, is proposed to be changed to amend the requirements for certification by examination to practice as a residential real estate appraiser.
3. **12 AAC 70.111. Application for trainee appraiser to residential real estate appraiser certification**, is a proposed new section that establishes application for a trainee appraiser to transition as a certified residential real estate appraiser.
4. **12 AAC 70.112. Application for trainee appraiser to general real estate appraiser certification**, is a proposed new section that establishes application for a trainee appraiser to transition as a certified general real estate appraiser.
5. **12 AAC 70.113. Application for residential real estate appraiser to general real estate appraiser certification**, is a proposed new section that establishes application for a certified residential appraiser to transition as a certified general real estate appraiser.
6. **12 AAC 70.115. Education requirements for real estate appraiser certification**, is proposed to be changed to amend the education requirements for real estate appraiser certification.
7. **12 AAC 70.125. Application for approval as a trainee appraiser**, is proposed to be changed to add a citation to conform to the education requirements.
8. **12 AAC 70.200. Application for continuing education course or seminar approval**, is proposed to be changed to amend the provisions related to continuing education courses and seminars approval.
9. **12 AAC 70.210. Approved continuing education courses and seminars**, is proposed to be changed to amend the requirements for approved continuing education courses and seminars.

You may comment on the proposed regulation changes, including the potential costs to private persons of complying with the proposed changes, by submitting written comments to Jun Maiquis, Regulations Specialist, Division of Corporations, Business and Professional Licensing, P.O. Box 110806, Juneau, AK 99811-0806. Additionally, the Board will accept comments by facsimile at (907) 465-2974 and by electronic mail at RegulationsAndPublicComment@alaska.gov. Comments may also be submitted through the Alaska Online Public Notice System by accessing this notice on the system at <http://notice.alaska.gov/191141>, and using the comment link. **The comments must be received not later than 5:00 p.m. on September 21, 2018.** Comments received after this deadline will not be considered by the Board.

You may submit written questions relevant to the proposed action to Jun Maiquis, Regulations Specialist, Division of Corporations, Business and Professional Licensing, P.O. Box 110806, Juneau, AK 99811-0806 or by e-mail at RegulationsAndPublicComment@alaska.gov. **The questions must be received at least 10 days before the end of the public comment period.** The Board will aggregate its response to substantially similar questions and make the questions and responses available on the Alaska Online Public Notice System and on the Board's website at <https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/RealEstateAppraisers.aspx>. The Board may, but is not required to, answer written questions received after the 10-day cut-off date and before the end of the comment period.

If you are a person with a disability who needs a special accommodation in order to participate in this process, please contact Jun Maiquis at (907) 465-2537 or RegulationsAndPublicComment@alaska.gov not later than September 14, 2018 to ensure that any necessary accommodation can be provided.

A copy of the proposed regulation changes is available on the Alaska Online Public Notice System and by contacting Jun Maiquis at (907) 465-2537 or RegulationsAndPublicComment@alaska.gov, or go to <https://www.commerce.alaska.gov/web/portals/5/pub/APR-0418.pdf>.

After the public comment period ends, the Board will either adopt the proposed regulation changes or other provisions dealing with the same subject, without further notice, or decide to take no action. The language of the final regulation may be different from that of the proposed regulation. **You should comment during the time allowed if your interests could be affected.** Written comments and questions received are public records and are subject to public inspection.

Statutory Authority: AS 08.87.020; AS 08.87.110; AS 08.87.120; AS 08.87.310

Statutes Being Implemented, Interpreted, or Made Specific: AS 08.87.020; AS 08.87.110; AS 08.87.120; AS 08.87.310

Fiscal Information: The proposed regulation changes are not expected to require an increased appropriation.

DATE:

8/22/18



Jun Maiquis, Regulations Specialist
Division of Corporations, Business and
Professional Licensing

For each occupation regulated under the Division of Corporations, Business and Professional Licensing, the Division keeps a list of individuals or organizations who are interested in the regulations of that occupation. The Division automatically sends a Notice of Proposed Regulations to the parties on the appropriate list each time there is a proposed change in an occupation's regulations in Title 12 of the Alaska Administrative Code. If you would like your address added to or removed from such a list, send your request to the Division at the address above, giving your name, either your e-mail address or mailing address (as you prefer for receiving notices), and the occupational area in which you are interested.

ADDITIONAL REGULATION NOTICE INFORMATION
(AS 44.62.190(d))

1. **Adopting agency:** Board of Certified Real Estate Appraisers – Department of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional Licensing.
2. **General subject of regulation:** Application for general and residential real estate appraiser certification by examination, application for trainee appraiser to transition as a certified real estate appraiser, education requirements, approval as a trainee appraiser, courses and seminars, and continuing education requirements.
3. **Citation of regulation:** 12 AAC 70.100, 12 AAC 70.105, 12 AAC 70.111, 12 AAC 70.112, 12 AAC 70.113, 12 AAC 70.115, 12 AAC 70.125, 12 AAC 70.200, and 12 AAC 70.210.
4. **Department of Law file number:** To be assigned.
5. **Reason for the proposed action:** Update and clarification of current regulations; compliance with state statute.
6. **Appropriation/Allocation:** Corporations, Business and Professional Licensing – #2360.
7. **Estimated annual cost to comply with the proposed action to:**
A private person: None known.
Another state agency: None known.
A municipality: None known.
8. **Cost of implementation to the state agency and available funding (in thousands of dollars):**
No costs are expected in FY 2019 or in subsequent years.
9. **The name of the contact person for the regulation:**
Dawn Dulebohn, Licensing Examiner
Board of Certified Real Estate Appraisers
Division of Corporations, Business and Professional Licensing
Telephone: (907) 465-3811
E-mail: dawn.dulebohn@alaska.gov
10. **The origin of the proposed action:** Board of Certified Real Estate Appraisers.
11. **Date:** 8/22/18

Prepared by: _____

Jun Maiquis
Jun Maiquis
Regulations Specialist
(907) 465-2537

ANCHORAGE DAILY NEWS

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STATE OF ALASKA
THIRD JUDICIAL DISTRICT

Joleesa Stepetin

being first duly sworn on oath deposes and says that he/she is a representative of the Anchorage Daily News, a daily newspaper. That said newspaper has been approved by the Third Judicial Court, Anchorage, Alaska, and it now and has been published in the English language continually as a daily newspaper in Anchorage, Alaska, and it is now and during all said time was printed in an office maintained at the aforesaid place of publication of said newspaper. That the annexed is a copy of an advertisement as it was published in regular issues (and not in supplemental form) of said newspaper on

August 23, 2018

and that such newspaper was regularly distributed to its subscribers during all of said period. That the full amount of the fee charged for the foregoing publication is not in excess of the rate charged private individuals.

Signed

Joleesa Stepetin
Joleesa Stepetin

Subscribed and sworn to before me
this 23rd day of August, 2018

Britney Thompson

Notary Public in and for
The State of Alaska.
Third Division
Anchorage, Alaska

MY COMMISSION EXPIRES

2/23/2019

Notary Public
BRITNEY L. THOMPSON
State of Alaska
My Commission Expires Feb 23, 2019

Notice of proposed changes relating to certification or licensure requirements, application for trainee appraiser to transition as a certified real estate appraiser, education requirements, approval as a trainee appraiser, courses and seminars, and continuing education requirements in the regulations of the Board of Certified Real Estate Appraisers

The Board of Certified Real Estate Appraisers (Board) proposes to adopt regulation changes in Title 12, Chapter 70 of the Alaska Administrative Code including the following:

1. **12 AAC 70.100. Application for general real estate appraiser certification by examination**, is proposed to be changed to amend the requirements for certification by examination to practice as a general real estate appraiser.
2. **12 AAC 70.105. Application for residential real estate appraiser certification by examination**, is proposed to be changed to amend the requirements for certification by examination to practice as a residential real estate appraiser.
3. **12 AAC 70.111. Application for trainee appraiser to residential real estate appraiser certification**, is a proposed new section that establishes application for a trainee appraiser to transition as a certified residential real estate appraiser.
4. **12 AAC 70.112. Application for trainee appraiser to general real estate appraiser certification**, is a proposed new section that establishes application for a trainee appraiser to transition as a certified general real estate appraiser.
5. **12 AAC 70.113. Application for residential real estate appraiser to general real estate appraiser certification**, is a proposed new section that establishes application for a certified residential appraiser to transition as a certified general real estate appraiser.
6. **12 AAC 70.115. Education requirements for real estate appraiser certification**, is proposed to be changed to amend the education requirements for real estate appraiser certification.
7. **12 AAC 70.125. Application for approval as a trainee appraiser**, is proposed to be changed to add a citation to conform to the education requirements.
8. **12 AAC 70.200. Application for continuing education course or seminar approval**, is proposed to be changed to amend the provisions related to continuing education courses and seminars approval.
9. **12 AAC 70.210. Approved continuing education courses and seminars**, is proposed to be changed to amend the requirements for approved continuing education courses and seminars.

You may comment on the proposed regulation changes, including the potential costs to private persons of complying with the proposed changes, by submitting written comments to Jun Maiquis, Regulations Specialist, Division of Corporations, Business and Professional Licensing, P.O. Box 110806, Juneau, AK 99811-0806. Additionally, the Board will accept comments by facsimile at (907) 465-2974 and by electronic mail at RegulationsAndPublicComment@alaska.gov. Comments may also be submitted through the Alaska Online Public Notice System by accessing this notice on the system at <http://notice.alaska.gov/191141>, and using the comment link. **The comments must be received not later than 5:00 p.m. on September 21, 2018.** Comments received after this deadline will not be considered by the Board.

You may submit written questions relevant to the proposed action to Jun Maiquis, Regulations Specialist, Division of Corporations, Business and Professional Licensing, P.O. Box 110806, Juneau, AK 99811-0806 or by e-mail at RegulationsAndPublicComment@alaska.gov. **The questions must be received at least 10 days before the end of the public comment period.** The Board will aggregate its response to substantially similar questions and make the questions and responses available on the Alaska Online Public Notice System and on the Board's website at <https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/RealEstateAppraisers.aspx>. The Board may, but is not required to, answer written questions received after the 10-day

STATE OF ALASKA)
FIRST JUDICIAL DISTRICT) ss.

**AFFIDAVIT OF NOTICE OF PROPOSED REGULATION
AND FURNISHING OF ADDITIONAL INFORMATION**

I, Jun Maiquis, Regulations Specialist, of the Department of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional Licensing, being sworn, state the following:

As required by AS 44.62.190, notice of the proposed adoption of changes to 12 AAC 70.100 through 12 AAC 70.210, dealing with application for general and residential real estate appraiser certification by examination, application for trainee appraiser to transition as a certified real estate appraiser, education requirements, approval as a trainee appraiser, courses and seminars, and continuing education requirements, has been given by being

1. published in a newspaper or trade publication;
2. furnished to every person who has filed a request for notice of proposed action with the state agency;
3. furnished to appropriate state officials;
4. furnished to interested persons;
5. furnished to the Department of Law, along with a copy of the proposed regulation;
6. furnished electronically to incumbent State of Alaska legislators;
7. posted on the Alaska Online Public Notice System as required by AS 44.62.175(a)(1) and (b) and 44.62.190(a)(1).

As required by AS 44.62.190, additional regulation notice information regarding the proposed adoption of the regulation changes described above has been furnished to persons in (2), (4), and (6) of the list above. The additional regulation notice information also has been posted on the Alaska Online Public Notice System.

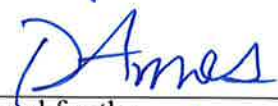
DATE: 9/25/18
Juneau, Alaska



Jun Maiquis, Regulations Specialist

SUBSCRIBED AND SWORN TO before me this 25 day of Sept, 2018.




Notary Public in and for the
State of Alaska
My commission expires: 12/31/2020

STATE OF ALASKA

FIRST JUDICIAL DISTRICT


)
)
) **SS.**

AFFIDAVIT OF AGENCY RECORD OF PUBLIC COMMENT

I, Jun Maiquis, Regulations Specialist for the Department of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional Licensing, being duly sworn, state the following:

In compliance with AS 44.62.215, the Board of Certified Real Estate Appraisers has kept a record of its use or rejection of factual or other substantive information that was submitted in writing as public comment and that was relevant to the accuracy, coverage, or other aspect of the Board of Certified Real Estate Appraisers regulations on dealing with application for general and residential real estate appraiser certification by examination, application for trainee appraiser to transition as a certified real estate appraiser, education requirements, approval as a trainee appraiser, courses and seminars, and continuing education requirements.

DATE: 9/25/18
Juneau, Alaska


Jun Maiquis, Regulation

Jun Maiquis, Regulations Specialist

SUBSCRIBED AND SWORN TO before me this 25 day of Sept, 2018.



James
Notary Public in and for the
State of Alaska
My commission expires: w/o office