STATE OF ALASKA RFP NUMBER 2019-1200-4054
ADDENDUM NUMBER TWO

RETURN THIS ADDENDUM TO THE ISSUING OFFICE AT:

DEPARTMENT OF PUBLIC SAFETY
ADMINISTRATIVE SERVICES
PROCUREMENT SECTION
4805 DR. MARTIN LUTHER KING JR. AVENUE
ANCHORAGE, ALASKA 99507

THIS IS NOT AN ORDER **DATE ADDENDUM ISSUED: September 7, 2018**

RFP TITLE: Outsourcing DNA Analysis of Sexual Assault Kits (SAKs)

BID OPENING DATE IS CHANGED TO: September 12, 2018 @ 1:30 p.m. local Alaska time

The RFP for the above project is amended as follows (All other terms and conditions remain the same):

Bidders must acknowledge receipt of this addendum, prior to the hour and date set for the bid opening by one of the following methods:
Via email, or hand delivered, or U.S. mail or any delivery service to the above address.

1. Questions and Answers:

   Q1: On average, how many body swabs are present per kit?

   A1: In present kits, about 12 are possible, and about half are typically collected. In older kits, the number could be higher or lower.

   Q2: If duplicate swabs are present, does the vendor have to Y-screen both swabs?

   A2: No.

   Q3: Would you accept a dry down method other than DNA stable?

   A3: Yes, if it meets these conditions: 1) must be room temperature stable. 2) Extracts must be stored inside their respective kits – no new items of evidence or extracts sent separately 3) product must be demonstrated to not interfere with subsequent re-hydration and amplification with GlobalFiler.

   Q4: Does the vendor need to amplify up to 2 if negative?

   A4: Assuming at least two extracts meet the lab's minimum criteria for amplification, based on quantity, quality, and/or male to female ratio, the vendor should choose up to the best two to amplify – if both those are negative, no need to amplify extracts with a smaller chance of success. If no extracts meet the lab's minimum criteria – for example, in a case with a male suspect there are no questioned extracts with detected male DNA, then it is not necessary to amplify any extracts.

   Q5: In regard to section 3.01 Scope of Work #18. Would it be acceptable for the vendor to use half reaction volume for STR amplifications of reference samples, upon approval by the SCDL Technical Leader of the validation?

A5: Yes.

Q6: In regard to section 3.01 Scope of Work #25. Is it acceptable to have more than one reagent blank for each sample type per extraction batch?

a. If yes, would it be acceptable to then amp only one reagent blank sample type per batch?

A6: Yes.

a. Yes.

Q7: In regard to section 3.03 Documentation and Deliverables #5, f, iv: "Documentation of all interpretation of questioned samples, including major/minor determination and deduction based on known contributor. Preference will be given to vendors who can provide questioned sample documentation in both bench notes and a GMID-X 1.5 project." Could you please provide clarification on what documentation will need to be provided from GMIDX?

A7: Ideally, the vendor lab would provide GMID-X projects so that control samples, including reagent blanks, positive and negative amplification controls, and allelic ladders, could be reviewed electronically. If that is not possible, the vendor must provide printouts of all applicable controls, including ILS.

Q8: In regard to section 4.05 Proposal Format and Content – Quality Assurance. "Vendor must supply a copy of their DNA analytical procedures, interpretation guidelines, and quality assurance manuals with their bid response." Would it be acceptable to only provide the quality assurance manual at time of bid response and all other documents at time of award?

A8: Yes.

Q9: In regard to section 4.06 Proposal Format and Content – References-Experience and Qualifications. "Offerors must provide a narrative description of the organization of the project team and a personnel roster that identifies each person who will actually work on the contract and provide the following information about each person listed." Due to the number of employees assigned to work on the project and in an attempt conform to the request from the state that the bid not be overly lengthy; would it be acceptable to provide CV's of key personnel at time of bid response and all additional employees at time of award?

A9: Yes.

Q10: In regard to attachment 5: Cost Proposal.

a. Could you please provide clarification if "Cost to provide analysis of additional reference sample" is for STR only?
b. Could you please provide clarification on "Cost to provide expedited processing"? What expedited turnaround time is the SCDL interested in?

A10:
a. Yes.
b. If Department of Law requires a report that requires moving a case out of its place in your queue, that expectation would be for a report to be issued 1-2 months from the time of notification.

Q11: Do you require any additional STR pricing for additional testing?

A11: Yes. See Revised Attachment 5 – Cost Proposal

Q12: SEC. 4.05 Quality Assurance states the following: The vendor must supply a copy of their DNA analytical procedures, interpretation guidelines, and quality assurance manuals with their bid proposal. Since these documents are voluminous will it be acceptable if the Offeror provides these items on a CD ROM in each of the

four (4) copies of the technical proposal or would the agency rather received this documentation from the awarded Offeror after notice of award?

A12: It is sufficient to submit Quality Assurance manual at the time of bid, with other documents provided upon bid award.

Q13: Will Statements of Qualifications for participating scientific staff be accepted in place of resumes?

A13: Yes.

Q14: Are there specific key line items on the Cost Proposal that will be used for comparison in order to score offers or will it be a matter of comparing the totals of all line items combined?

A14: It will be a matter of comparing the totals of all line items combined.

Q15: Is there a preference for the number of references?

A15: At least three, up to five. Contact information is sufficient – letters are not necessary.

Q16: In regard to staffing changes described in SEC 3.14 Contract Personnel would the agency accept that this requirement be limited to key personnel such as the technical leader, project manager(s), QC manager, etc.?

A16: No. This will need to be for all personnel.

Q17: Can the agency estimate the percentage of cases that will contain underwear?

A17: Probably under half the kits contain underwear, but cannot guess with any certainty.

Q18: Will it be necessary to test underwear in cases where one or more of the body swabs or another higher priority evidence item has screened positive and/or produced a profile not common to the victim?

A18: Not necessary to test underwear if swabs yielded a profile foreign to the victim.

Q19: Will the agency consider allowing the service provider to offer alternatives to the DNA Stable LD system?

A19: Yes, if it meets these conditions: 1) must be room temperature stable. 2) Extracts must be stored inside their respective kits – no new items of evidence or extracts sent separately 3) product must be demonstrated to not interfere with subsequent re-hydration and amplification with GlobalFiler.

Q20: What percentage of cases does the agency estimate will require expert witness services?

A20: Not sure, but almost certainly under 10%.

Q21: The current delivery time is 8:00 AM on Monday, September 10. Realistically this means proposals will need to be shipped in the middle of the prior week to be delivered no later than Friday September 7. Would the agency consider shifting the due date and time to 8:00 AM Tuesday September 11 or Wednesday September 12 to make up for the Labor Day Holiday and to provide Offerors a small extra margin of flexibility to make certain their bids have been delivered before the deadline?

A21: Yes. The proposal due date is **September 12, 2018 @ 1:30 p.m. local Alaska time.**

Q22: SEC. 1.05 Required Review provides guidance on how to address defects and questionable or objectionable material in the solicitation. What is the procedure for identifying sections of the solicitation

where the Offeror might want to take an exception, suggest alternative language or possibly identify topics for negotiation after award? Should this information be included as part of the proposal?

A22: Identify the sections of the RFP where the Offeror might want an exception, suggest alternative language or possibly identify topics for negotiation. Include this with your proposal.

Q23: Are Offerors to provide one (1) copy of the cost proposal or four (4) copies?

A23: Four.

Q24: Please confirm we are correct in our understanding that currently the only standard form that must be returned is Attachment 5 Cost Proposal.

A24: That is correct.

Q25: The following line item appears on the Cost Proposal Attachment:
Cost per hour for travel status and testimony in person.
In providing this price point are Offerors allowed to consider billing for all the time (hours or days) traveling to and from the trial?

A25: Yes. Include the total cost for all the time required for travel to and from the trial.

Q26: Can you please send us the pricing for your existing DNA Contract?

A26: Yes. See C120974 Appendix D attached.

Q27: I was wondering if it would be possible to receive a copy of the proposal submissions for the previous DNA contract.

A27: Yes. See C120974 Appendix F attached.

Signature: _____
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END OF ADDENDUM NUMBER TWO