

Byron Mallott
Lieutenant Governor
State Capitol
Juneau, Alaska 99811
907.465.3520
WWW.LTGOV.ALASKA.GOV



530 West 7th Ave, Suite 1700
Anchorage, Alaska 99501
907.269.7460
LT.GOVERNOR@ALASKA.GOV

**OFFICE OF THE LIEUTENANT GOVERNOR
ALASKA**

M E M O R A N D U M

TO: Melissa McCormick
Department of Education and Early Development

FROM: Scott Meriwether, Office of the Lieutenant Governor 465.4081 

DATE: July 9, 2018

RE: Filed Permanent Regulations: Board of Education and Early Development

State Board of Education and Early Development regulations re: Uniform Chart of Accounts and Account Code Descriptions for Public School Districts (4 AAC 06.120(a)(2))

Attorney General File:	2018200217
Regulation Filed:	7/7/2018
Effective Date:	8/6/2018
Print:	227, October 2018

cc with enclosures: Linda Miller, Department of Law
Judy Herndon, LexisNexis

ORDER CERTIFYING THE CHANGES TO
REGULATIONS OF THE DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT

The attached one page of regulations, regarding revisions to the *Uniform Chart of Accounts and Account Code Descriptions for Public School Districts*, is certified to be a correct copy of the regulation changes that the State Board of Education and Early Development adopted at its March 20, 2018 meeting, under the authority of AS 14.07.020, AS 14.07.030, AS 14.07.060, AS 14.07.170, and AS 14.14.050 and after compliance with the Administrative Procedure Act (AS 44.62), specifically including notice under AS 44.62.190 and 44.62.200 and opportunity for public comment under AS 44.62.210.

This action is not expected to require an increased appropriation.

On the record, in considering public comments, the State Board of Education and Early Development paid special attention to the cost to private persons of the regulatory action being taken.

The regulation changes described in this order take effect on the 30th day after they have been filed by the lieutenant governor, as provided in AS 44.62.180.

Date: June 21, 2018



Sana Efird, Deputy Commissioner

FILING CERTIFICATION

I, Byron Mallott, Lieutenant Governor for the State of Alaska, certify that on June 17, 2018 at 9:54 a.m., I filed the attached regulations according to the provisions of AS 44.62.040 - 44.62.120.



Lieutenant Governor

Effective: August 6, 2018

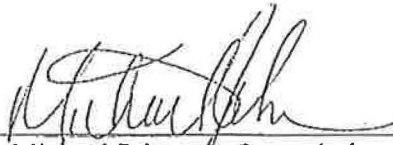
Register: 227, October 2018

AFFIDAVIT OF NOTICE OF PROPOSED REGULATION
AND FURNISHING OF ADDITIONAL INFORMATION

DELEGATION OF AUTHORITY

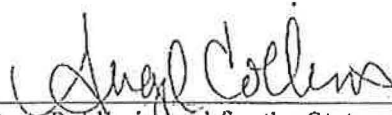
Under AS 44.17.010, the authority and responsibility for adopting regulations of the Department of Education & Early Development under the Alaska Administrative Procedure Act are delegated to Sana Efird, Deputy Commissioner.

Date: 12/13/16

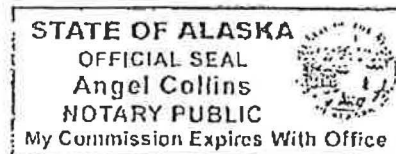


Dr. Michael Johnson, Commissioner

Subscribed and sworn to before me at Juneau, AK on
December 13, 2016.



Notary Public in and for the State of Alaska

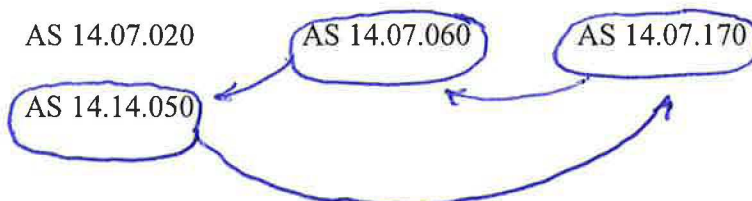


4 AAC 06.120(a)(2) is amended to read:

(2) [FOR FISCAL YEARS BEGINNING ON OR AFTER JULY 1, 2001 AND
ENDING BEFORE JULY 1, 2013, THE ALASKA DEPARTMENT OF EDUCATION (AND EARLY DEVELOPMENT)
UNIFORM CHART OF ACCOUNTS AND ACCOUNT CODE DESCRIPTIONS FOR
PUBLIC SCHOOL DISTRICTS, 2000 EDITION;] for fiscal years beginning on or after July 1,
2013, and ending before July 1, 2014, the Alaska Department of Education and Early
Development Uniform Chart of Accounts and Account Code Descriptions for Public School
Districts, 2012 Edition; for fiscal years beginning on or after July 1, 2014, and ending before
July 1, 2018, the Alaska Department of Education and Early Development Uniform Chart of
Accounts and Account Code Descriptions for Public School Districts, 2014 Edition; for fiscal
years beginning on or after July 1, 2018, the Alaska Department of Education and Early
Development Uniform Chart of Accounts and Account Code Descriptions for Public School
Districts, 2018 Edition;

(Eff. 1/1/76, Register 56; am 1/22/81, Register 77; am 8/2/81, Register 79; am 2/10/83, Register
85; am 3/24/85, Register 93; am 8/29/85, Register 95; am 4/12/86, Register 97; am 6/28/87,
Register 102; am 12/23/88, Register 108; am 8/5/90, Register 115; am 12/20/97, Register 144;
am 5/17/2001, Register 158; am 3/23/2006, Register 177; am 12/02/2012, Register 204; am
7/25/2014, Register 211; am 8 / 6 / 2018, Register 227)

Authority: AS 14.07.020



MEMORANDUM

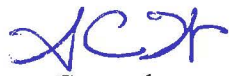
State of Alaska
Department of Law

To: Hon. Byron Mallott
Lieutenant Governor

Date: July 6, 2018

File No.: 2018200217

Tel. No.: 465-3600

From: Steven C. Weaver 
Sr. Assistant Attorney General
and Assistant Regulations Attorney
Legislation and Regulations Section

Re: State Board of Education and Early
Development regulations re: Uniform
Chart of Accounts and Account Code
Descriptions for Public School
Districts (4 AAC 06.120(a)(2))

We have reviewed the attached regulations from the State Board of Education and Early Development against the statutory standards of the Administrative Procedure Act. I have reviewed this project under a specific delegation dated July 6, 2018 from the Regulations Attorney. The regulations update the adopted-by-reference Uniform Chart of Accounts and Account Code Descriptions for Public School Districts.

We find no legal problems with the regulations. This memorandum constitutes the written statement of approval under AS 44.62.060(b) and (c) that authorizes your office to file the rest of the attached regulations.

The February 18, 2018 public notice and the June 21, 2018 certification of adoption order both state that this action is not expected to require an increased appropriation. Therefore, a fiscal note under AS 44.62.195 is not required.

Hon. Byron Mallott, Lieutenant Governor
Our file: 2018200217

July 6, 2018
Page 2

We have made some technical corrections to conform the regulations in accordance with AS 44.62.125. The corrections are shown on the attached copy of the regulations.

SCW

cc w/enc: (via email)

Hon. Dr. Michael Johnson, Commissioner
Department of Education and Early Development

Melissa McCormick, Regulations Contact
Department of Education and Early Development

April Simpson, Notary Administrator
Department of Education and Early Development

Luann E.B. Weyhrauch, Assistant Attorney General
Labor and State Affairs Section

MEMORANDUM

State of Alaska Department of Law

TO: Hon. Byron Mallott
Lieutenant Governor

DATE: July 6, 2018

FILE NO.: 2018200217

TELEPHONE NO.: (907) 465-3600

FROM: Susan R. Pollard *SRP*
Chief Assistant Attorney General
and Regulations Attorney
Legislation/Regulations Section

SUBJECT: Specific delegation of authority
regarding regulations review on
State Board of Education and
Early Development regulations
regarding Uniform Chart of
Accounts and Account Code
Descriptions for Public School
Districts (4 AAC 06.120(a)(2))

By this memorandum, I am delegating my authority as Regulations Attorney under AS 44.62 to Assistant Attorney General Steven C. Weaver for the above-referenced regulations project. Under this delegation of authority, Steven Weaver has my full authority under AS 44.62 to conduct the legal review under AS 44.62 and take necessary actions on this regulations project.

If you have questions, please let me know.

SCW

cc w/enc: Scott C. Meriwether, AAC Coordinator
Office of the Lieutenant Governor

April Simpson, Notary Administrator
Office of the Lieutenant Governor

Steven C. Weaver
Sr. Assistant Attorney General and
Assistant Regulations Attorney
Legislation/Regulations Section

NOTICE OF PROPOSED CHANGES TO
UNIFORM CHART OF ACCOUNTS AND ACCOUNT CODE DESCRIPTIONS
IN THE REGULATIONS OF
THE DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT

BRIEF DESCRIPTION: The proposed amendments would modernize, update, and clarify the Uniform Chart of Accounts adopted by reference in 4 AAC 06.120(a)(2).

The Department of Education and Early Development proposes to adopt regulation changes in Title 4 of the Alaska Administrative Code dealing with the chart of accounts, including the following:

4 AAC 06.120(a)(2), with proposed changes, would (1) update and clarify the Uniform Chart of Accounts and Account Descriptions for Public School Districts; (2) amend and create descriptions to clarify how to report technology-related activities and expenditures for consistency among districts; and (3) amend and bring the account codes and descriptions into conformity with Governmental Accounting Standards Board (GASB) statements.

The Department of Education and Early Development invites the public to submit written comments during the written comment period, which begins with the date of this notice and ends on March 17, 2018, at 4:30 p.m. The written comment period closes in advance of the meeting of the State Board of Education and Early Development at which the board will consider the adoption of the proposed regulations. This allows the Department of Education and Early Development an opportunity to prepare changes based on written comment and to distribute any proposed changes to the board for its consideration prior to the meeting.

You may comment in writing on the proposed regulation changes, including the potential costs to private persons of complying with the proposed changes, by submitting written comments to the Commissioner's Office, Department of Education and Early Development, Attn: Regulations Review, 801 West Tenth Street, Suite 200, PO Box 110500, Juneau, Alaska 99811-0500.

You also may submit written comments by facsimile at (907) 465-4156; by electronic mail to melissa.mccormick@alaska.gov; and online at the website of the Department of Education and Early Development at <https://education.alaska.gov/regs/comment.cfm>. Written comments also may be submitted through the Alaska Online Public Notice System by accessing this notice on the system and using the comment link.

All written comments must be received not later than 4:30 p.m. on March 17, 2018.

After the written comment period has ended, you may submit oral comments to the State Board of Education and Early Development at a hearing to be held by the board on March 19, by audio-conference or in person. The hearing will be held from 11:10 a.m. to 12:10 p.m. but may be extended to accommodate those present before 11:00 a.m. who have not had an opportunity to comment before 12:10 p.m.

You may submit oral comments at this hearing, during this time only, via the Legislative Information Office streaming by calling 1-844-586-9085 if you are outside of Juneau or

Anchorage. For participation from Juneau, call 586-9085. For participation from Anchorage, call 563-9085.

You also may submit oral comment by visiting your local Legislative Information Office (LIO). The following LIO's will participate: Anchorage, 716 W 4th Ave., Suite 100; Bethel, 301 Willow St.; Fairbanks, 1292 Sadler Way, Suite 308; Juneau, Room 111 Terry Miller Bldg.; Kenai, 145 Main St. Loop, Suite 217; Ketchikan, 1900 First Ave., Suite 310; Kodiak, 305 center Ave., Suite 1; Mat-Su, 600 E Railroad Ave.; Nome 103 Front St.; Seward, 302 Railway Suite 107; and Sitka, 201 Katlian St., Suite 103.

You may also submit oral comments in person at 801 West 10th Street in the first floor State Board Room in Juneau, Alaska.

This meeting will be streamed through the Legislative Information Office over <http://www.akl.tv/> beginning at 11:00 a.m. March 19, 2018 (audio only). You may submit written questions relevant to the proposed action to Melissa McCormick at melissa.mccormick@alaska.gov or the Department of Education and Early Development, Attn: Melissa McCormick, 801 West 10th Street, Suite 200, PO Box 110500, Juneau, Alaska 99811-0500. If a question is relevant to the proposed change in the regulations and the question is received by March 8, which is ten days before the end of the public comment period, the department will make a good-faith effort to answer the question before the end of the public comment period. The Department of Education and Early Development will aggregate its response to substantially similar questions and make the questions and responses available on the Alaska Online Public Notice System and on the website of the Department of Education and Early Development at <https://education.alaska.gov/regs/comment.cfm>.

If you are a person with a disability who needs a special accommodation in order to participate in this process, please contact Melissa McCormick at 907-465-2802 or melissa.mccormick@alaska.gov not later than March 14, 2018 to ensure that any necessary accommodation can be provided.

Copies of the proposed regulation changes are available on the Alaska Online Public Notice System, on the website of the Department of Education and Early Development at <https://education.alaska.gov/regs/comment.cfm>, and by contacting Melissa McCormick at melissa.mccormick@alaska.gov or 907-465-2802.

After the public comment period ends, the Department of Education and Early Development will either adopt the proposed regulation changes or other provisions dealing with the same subject, without further notice, or decide to take no action. The language of the final regulation may be different from that of the proposed regulation. You should comment during the time allowed if your interests could be affected.

Statutory authority: AS 14.07.020, AS 14.07.060

Statutes being implemented, interpreted, or made specific: AS 14.07.170, AS 14.14.050

Fiscal information: The proposed regulation changes are not expected to require an increased appropriation.

ADDITIONAL REGULATION NOTICE INFORMATION
(AS 44.62.190(d))

1. Adopting agency: Department of Education & Early Development
2. General subject of regulation: Uniform Chart of Accounts
3. Citation of regulation (may be grouped): 4 AAC 06.120(a)(2)
4. Department of Law file number, if any: To be assigned.

5. Reason for the proposed action:

- () Compliance with federal law or action (identify):
() Compliance with new or changed state statute
() Compliance with federal or state court decision (identify):
(X) Development of program standards
() Other (identify):

6. Appropriation/Allocation: None

7. Estimated annual cost to comply with the proposed action to:

A private person: none.

Another state agency: none.

A municipality: none.

8. Cost of implementation to the state agency and available funding (in thousands of dollars): none

	Initial Year FY <u>18</u>	Subsequent Years
Operating Cost	\$ <u>0</u>	\$ <u> </u>
Capital Cost	\$ <u>0</u>	\$ <u> </u>
1002 Federal receipts	\$ <u>0</u>	\$ <u> </u>
1003 General fund match	\$ <u>0</u>	\$ <u> </u>
1004 General fund	\$ <u>0</u>	\$ <u> </u>
1005 General fund/ program	\$ <u>0</u>	\$ <u> </u>
Other (identify)	\$ <u>0</u>	\$ <u> </u>

9. The name of the contact person for the regulation:

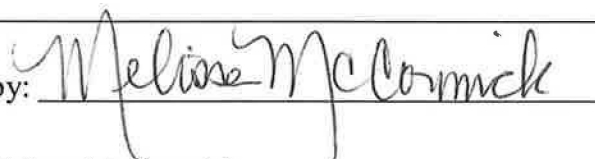
Name: Heidi Teshner
Title: Administrative Services Director
Address: 801 W. 10th Street, Suite 200, Juneau, Alaska
Telephone: 907-465-2875
E-mail address: heidi.teshner@alaska.gov

10. The origin of the proposed action:

☒ Staff of state agency
☐ Federal government
☐ General public
☐ Petition for regulation change
☐ Other (identify): _____

11. Date: April 10, 2018

Prepared by:



Name: Melissa McCormick
Title: Regulations Contact
Telephone: 907-465-2802

AFFIDAVIT OF NOTICE OF PROPOSED REGULATION
AND FURNISHING OF ADDITIONAL INFORMATION

I, Melissa McCormick, Executive Secretary for the Department of Education and Early Development, being sworn, state the following:

As required by AS 44.62.190, notice of the proposed regulation changes to 4 AAC 06.120(a)(2) regarding revisions to the *Uniform Chart of Accounts and Account Code Descriptions for Public School Districts* has been given by being

- (1) published in a newspaper or trade publication;
- (2) furnished to interested persons;
- (3) furnished to appropriate state officials;
- (4) furnished to the Department of Law, along with a copy of the proposed regulation;
- (5) furnished electronically to incumbent State of Alaska legislators;
- (6) furnished to the Legislative Affairs Agency, Division of Legal and Research Services;
- (7) posted on the Alaska Online Public Notice System as required by AS 44.62.175(a)(1) and (b) and 44.62.190(a)(1);
- (8) furnished electronically, along with a copy of the proposed regulation, to the Legislative Affairs Agency, the chair of the Education Committee of the Alaska Senate and House of Representatives, the Administrative Regulation Review Committee, and the legislative council.

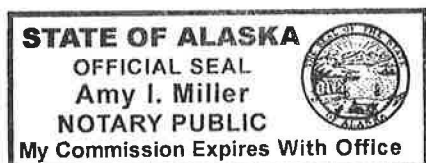
As required by AS 44.62.190, additional regulation notice information regarding the proposed adoption of the regulation changes described above has been furnished to interested persons and those in (5) and (6) of the list above. The additional regulation notice information also has been posted on the Alaska Online Public Notice System.

Date: 4/9/18

Melissa McCormick
Melissa McCormick, Executive Secretary

Subscribed and sworn to before me at Juneau, Alaska on April 9, 2018.

Amy I. Miller
Notary Public in and for the State of Alaska



AFFIDAVIT OF ORAL HEARING

I, Melissa McCormick, Executive Secretary for the Department of Education and Early Development, being sworn, state the following:

On March 19, 2018, at 11:10 a.m. by audio conference and in the state board room at 801 West 10th Street, Juneau, Alaska, a public hearing was held under AS 44.62.210 for the purpose of taking oral testimony in connection with the adoption of regulations regarding revisions to the *Uniform Chart of Accounts and Account Code Descriptions for Public School Districts* and via telephone by 1-844-586-9085, 907-563-9085, and 907-586-9085, and through the following LIO sites: Anchorage, 716 W 4th Ave., Suite 100; Bethel, 301 Willow Street; Fairbanks, 1292 Sadler Way, Suite 308; Juneau, Suite 111, Terry Miller Building, State Capitol; Kenai, 145 Main Street Loop, Suite 217; Ketchikan, 1900 First Avenue, Suite 310; Kodiak, 305 Center Ave., Suite 1; Mat-Su, 600 East Railroad Ave.; Nome, 103 Front Street; Seward, 302 Railway, Suite 107; and Sitka, 201 Katlian Street, Suite 103.

Date: _____

4/9/18

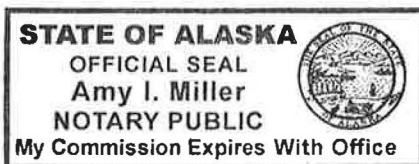
Melissa McCormick
Melissa McCormick, Executive Secretary

Subscribed and sworn to before me at _____ on _____.

Juneau, Alaska

April 9, 2018

Amy I. Miller
Notary Public in and for the State of Alaska



AFFIDAVIT OF AGENCY RECORD OF PUBLIC COMMENT

I, Melissa McCormick, Executive Secretary for the Department of Education and Early Development, being sworn, state the following:

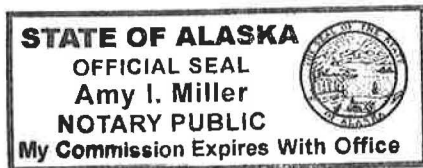
In compliance with AS 44.62.215, the Department of Education and Early Development has kept a record of its use or rejection of factual or other substantive information that was submitted in writing as public comment and that was relevant to the accuracy, coverage, or other aspect of the Department of Education and Early Development regulations regarding revisions to the *Uniform Chart of Accounts and Account Code Descriptions for Public School Districts*. The Department of Education and Early Development did not receive any factual or other substantive information that was submitted orally as public comment and that was relevant to the accuracy, coverage, or other aspect of the Department of Education and Early Development regulations regarding revisions to the *Uniform Chart of Accounts and Account Code Descriptions for Public School Districts*.

Date: 4/9/18

Melissa McCormick
Melissa McCormick, Executive Secretary

Subscribed and sworn to before me at Juneau, Alaska on April 9, 2018.

Amy I. Miller
Notary Public in and for the State of Alaska



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0001417047
\$512.96

AFFIDAVIT OF PUBLICATION

STATE OF ALASKA

THIRD JUDICIAL DISTRICT

Joleesa Stepetin
being first duly sworn on oath deposes and
says that he/she is a representative of the
Anchorage Daily News, a daily newspaper.
That said newspaper has been approved
by the Third Judicial Court, Anchorage,
Alaska, and it now and has been published
in the English language continually as a
daily newspaper in Anchorage, Alaska, and
it is now and during all said time was
printed in an office maintained at the
aforesaid place of publication of said
newspaper. That the annexed is a copy of
an advertisement as it was published in
regular issues (and not in supplemental
form) of said newspaper on

February 18, 2018

and that such newspaper was regularly
distributed to its subscribers during all of
said period. That the full amount of the fee
charged for the foregoing publication is not
in excess of the rate charged private
individuals.

Signed

Joleesa Stepetin

Subscribed and sworn to before me
this 19th day of February, 2018

Britney Thompson

Notary Public in and for
The State of Alaska.
Third Division
Anchorage, Alaska
MY COMMISSION EXPIRES

Notary Public
BRITNEY L. THOMPSON
State of Alaska
My Commission Expires Feb 23, 2019

NOTICE OF PROPOSED CHANGES TO UNIFORM CHART OF ACCOUNTS AND ACCOUNT CODE DESCRIPTIONS IN THE REGULATIONS OF THE DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT

BRIEF DESCRIPTION: The proposed amendments would modernize, update, and clarify the Uniform Chart of Accounts adopted by reference in 4 AAC 06.120(a)(2).

The Department of Education and Early Development proposes to adopt regulation changes in Title 4 of the Alaska Administrative Code dealing with the chart of accounts, including the following:

4 AAC 06.120(a)(2), with proposed changes, would (1) update and clarify the Uniform Chart of Accounts and Account Descriptions for Public School Districts; (2) amend and create descriptions to clarify how to report technology-related activities and expenditures for consistency among districts; and (3) amend and bring the account codes and descriptions into conformity with Governmental Accounting Standards Board (GASB) statements.

The Department of Education and Early Development invites the public to submit written comments during the written comment period, which begins with the date of this notice and ends on March 17, 2018, at 4:30 p.m. The written comment period closes in advance of the meeting of the State Board of Education and Early Development at which the board will consider the adoption of the proposed regulations. This allows the Department of Education and Early Development an opportunity to prepare changes based on written comment and to distribute any proposed changes to the board for its consideration prior to the meeting. You may comment in writing on the proposed regulation changes, including the potential costs to private persons of complying with the proposed changes, by submitting written comments to the Commissioner's Office, Department of Education and Early Development, Attn: Regulations Review, 801 West Tenth Street, Suite 200, PO Box 110500, Juneau, Alaska 99811-0500.

You also may submit written comments by facsimile at (907) 465-4156; by electronic mail to melissa.mccormick@alaska.gov; and online at the website of the Department of Education and Early Development at <https://education.alaska.gov/regs/comment.cfm>. Written comments also may be submitted through the Alaska Online Public Notice System by accessing this notice on the system and using the comment link.

All written comments must be received not later than 4:30 p.m. on March 17, 2018.

After the written comment period has ended, you may submit oral comments to the State Board of Education and Early Development at a hearing to be held by the board on March 19, by audio-conference or in person. The hearing will be held from 11:10 a.m. to 12:10 p.m. but may be extended to accommodate those present before 11:00 a.m. who have not had an opportunity to comment before 12:10 p.m.

You may submit oral comments at this hearing, during this time only, via the Legislative Information Office streaming by calling 1-844-586-9085 if you are outside of Juneau or Anchorage. For participation from Juneau, call 586-9085. For participation from Anchorage, call 563-9085.

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You may also submit oral comments in person at 801 West 10th Street in the first floor State Board Room in Juneau, Alaska.

This meeting will be streamed through the Legislative Information Office over <http://www.akli.tv/> beginning at 11:00 a.m. March 19, 2018 (audio only). You may submit written questions relevant to the proposed action to Melissa McCormick at melissa.mccormick@alaska.gov or the Department of Education and Early Development, Attn: Melissa McCormick, 801 West 10th Street, Suite 200, PO Box 110500, Juneau, Alaska 99811-0500. If a question is relevant to the proposed change in the regulations and the question is received by March 8, which is ten days before the end of the public comment period, the department will answer the question before the end of the public comment period.

REQUEST FOR PROPOSAL
ASD PROJECT NO. 380017 -
TOILET RENOVATIONS -
ITB 2018-807
4919 Van Buren Street
Anchorage, Alaska 99517

ESTIMATED CONSTRUCTION COST:
Between \$100,000 - \$500,000

An On-site Pre-bid Conference
will be held at 2:00 p.m. Local Time
February 23, 2018 at Turnagain
Elementary School, 3500
N.W. 11th St., Anchorage, Alaska

2008 Subaru Impreza 4DR
nice ride, \$4,950. Call: 561-0013.
12-8pm, Ray or Richard
showroom condition Super deluxe, very
A.W.D., leather, sun roof, much new,
Volvo V70 XC cross country wgm.

AFFIDAVIT OF BOARD ACTION

I, Melissa McCormick, Executive Secretary for the Department of Education and Early Development, being sworn, state the following:

The attached motion regarding revisions to the *Uniform Chart of Accounts and Account Code Descriptions for Public School Districts* was passed by the State Board of Education and Early Development during its March 20, 2018, meeting.

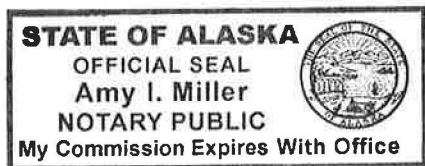
Date: 4/9/18

Melissa McCormick
Melissa McCormick, Executive Secretary

Subscribed and sworn to before me at Juneau, Alaska on

April 9, 2018

Amy I. Miller
Notary Public in and for the State of Alaska



State Board of Education and Early Development Meeting

March 20, 2018

Excerpt from Unapproved Minutes

Member Himschoot moved, and Member Van Diest seconded the following motion: After considering all public comment, I move the State Board of Education & Early Development adopt 4 AAC 06.120(a)(2), *Chart of Accounts* effective dates; and proposed amendments to the Uniform Chart of Accounts and Account Code Descriptions for Public School Districts. The motion passed unanimously.