

**Alaska Department of
Environmental Conservation
Division of Water**

**Informal Request for Proposal 180000086
Cruise Ship Wastewater Discharge Records Data
Project
AMENDMENT 1**

Date of Issue: March 1, 2018

Amendment 1 to Cruise Ship Wastewater Discharge Records Data Project IRFP serves to respond to inquiries and to provide a summary of the Pre-Proposal Conference.

This amendment includes responses to inquiries received from proposers. The inquiries and responses begin and end on page 2 of this Amendment. The Pre-Proposal Conference minutes begin on page 3 and end on page 4. This Amendment is hereby made part of the IRFP and is a total of 4 pages.

Issued by:
Laurel Shoop, Procurement Specialist I
907-465-5037

Item 1: Below are the inquiries received by DEC. Following each inquiry is the DEC response.

Inquiry 1: How many ships are participating in this exercise?

Response 1: For Task 5 and 6 there will be 18 ships in 2018. Tasks 2, 3 and 4 will use one month of discharge records from six ships.

Inquiry 2: It is clear that Task 5 is required for ALL cruise ships operating in AK during 2018. Task 6 is unclear if it applies to ALL cruise ships or not. Neither of these tasks are clear as to how many voyages for each vessel they apply to.

Response 2: Task 6 applies to all ships that discharge in Alaska waters, in 2018 that will be 18 ships. These ships will have a combined total of 314 voyages in Alaska in 2018.

Inquiry 3: Does Task 6 apply to every cruise ship operating in AK waters during 2018, or some subset? If a subset, what would that be?

Response 3: Task 6 applies to those large cruise ships discharging wastewater in Alaska and required to submit discharge records, this will be 18 ships in 2018.

Inquiry 4: Do both Task 5 & Task 6 apply to EVERY voyage of every cruise ship operating in AK during 2018 (or to every voyage of the subset if that is the answer to #1)?

Response 4: Task 5 and Task 6 apply only to those ships discharging and submitting discharge record books; this will be a maximum of 18 ships with a total of 314 Alaska voyages in 2018. Task 5 and 6 apply to every voyage of the 18 ships. Voyages range from 4 to 14 days.

Item 2 Pre-Bid Conference Notes

The Items below were discussed during the Pre-Bid Conference on Tuesday, February 27, 2018 1:30pm Alaska Time via teleconference. The following is a list of those in attendance which includes their name, agency represented, and email address:

Jason Ginter, Nortech, jginter@nortechengr.com
Brett Farrell, Marine Exchange of Alaska, BrettFarrell@mxak.org
Jen Karnik, Marine Exchange of Alaska, JenKarnik@mxak.org
Shawn Maulbin, Marine Exchange of Alaska, ShawnMaulbin@mxak.org
Ed White, DEC, Edward.White@alaska.gov
Albert Faure, DEC, Albert.Faure@alaska.gov
Laurel Shoop, DEC, Laurel.Shoop@alaska.gov

Laurel Shoop is the Procurement Officer point of contact for the State of Alaska Department of Environmental Conservation Informal Request for Proposal 180000086.

A review of the IRFP proceeds, highlighting important sections of the solicitation, including:

Page 1, Section 1 Purpose of the IRFP
Page 2, Section 3 Scope of Work

Any section or subsection prefaced with “ME” is designated as Mandatory Evaluated. Please include a description of how each subsection designated ME shall be accomplished, to include a description of experience and capability to perform each element, service, or task. If a proposal does not address each Mandatory Evaluated criteria, that proposal may be rejected as non-responsive.

The anticipated budget for this IRFP is a not to exceed amount of \$60,000. Funding for the contract resulting from this IRFP is subject to legislative appropriation.

Page 3, Section 3.2 (ME) Phase 1, Tasks 1 through 4
Page 12, Section 6 Point of Contact

Direct any and all communication about this IRFP to Laurel Shoop whose contact information is in this section.

Page 13, Section 7 Deliverables

Discusses the project deliverables and deadlines for the contract resulting from this IRFP.

Page 14, Section 8 IRFP and Project Schedule

Amendment 1
IRFP 180000086 Cruise Ship Wastewater Discharge Records Data Project

Proposals are due on Wednesday, March 14, 2018 no later than 3:00pm Alaska Standard Time. DEC hopes to have a contract award issued by April 2nd.

Page 14, Section 9 Proposal Requirement

There will be two parts to a proposal: a technical proposal and a cost proposal. Send your proposal to the Procurement Officer with the title of the IRFP clearly noted on the outside of the envelope. Proposals can be submitted via email, mail, or hand delivery.

Cost proposals shall be provided in a separate, sealed envelope within the proposal package. No cost data is allowed to be included in the technical proposal.

Cost Proposals shall be a fully burdened rate and submitted using Appendix C. The price for the contract will remain firm and will not fluctuate for the entire term of the contract. DEC will award Tasks 1 through 4 and may award Tasks 5 and 6 at its discretion.

Page 15 and 16, section 9.1 Evaluation

Table showing the points available for each section of the IRFP.

Page 16 through 20 shows Attachments

These are examples of discharge logs from various ships that the Contractor will be working with.

Deadline to submit written questions is 10am AKST on Wednesday, February 28, 2018.