

## **How to Log into Our WebEx Meeting**

### **To participate via the web and listen via teleconference:**

- To participate online in the 2/7/2018 – Advisory Board Meetings WebEx – use this link:  
<https://stateofalaska.webex.com/stateofalaska/e.php?MTID=ma228d64c4154185a25e05a6c8d908e75>
- Click on the JOIN Meeting button.
- Type your Name and Email Address in the appropriate fields and click on the OK button. Your computer may need to download a temporary application or software. Be sure to allow ActiveX to do this.
- Click on the “I Will Call In” button to get your Attendee #:
  - Call in number: (907) 269-3000
  - Meeting Number / Access Code: 809 838 994 #
  - Attendee Number: (type number that is displayed and #)
- Please make a note of this information – you will need it to call in to the teleconference part of the meeting. Then dial in on your phone to hear the audio.

### **To participate using an iPad, iPhone, Android Phone or Android Tablet:**

iPad or iPhone: Please go to iTunes and download the free App for

- WebEx for iPad

Android Phone or Tablet: Please go to Android Market and download the free App for:

- Cisco WebEx Meetings
  - Open the App on your Device
  - Select - Join by Meeting Number
  - Type in the Meeting Number: 809 838 994
  - Type in your Name
  - Select - Join Meeting
  - If you would like to PARTICIPATE in the Audio portion of the meeting, please use a telephone & call in using the below audio teleconference number / codes.
  - If you would like to LISTEN to the Audio portion of the meeting –
    - Select “Call Using iPad” or
    - Select “Connect Using the Internet”
  - If you are using your iPad in the Conference Room where the Meeting is Taking Place – Please CANCEL the Audio Portion of the Meeting to prevent Audio Feedback.

### **To participate in the TELECONFERENCE ONLY:**

Please use the following information:

- Call in number: (907) 269-3000
- Meeting Number / Access Code: 809 838 994 #
- Attendee Number: #