

**STATE OF ALASKA
ANNUAL FACILITIES SERVICES FINANCIAL STATEMENT
AND REVIEW**

RFP No. 2518H039

ATTACHMENT 6	PROPOSAL CHECKLIST
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This checklist is provided to assist both the offeror and the State in identifying the RFP requirements within the proposal. There may be additional requirements beyond those listed on this checklist.

Offerors are responsible for thoroughly reviewing the RFP to make sure that they have met all the requirements and have provided all necessary information.

Offeror: _____

REQUIREMENTS:	Indicate proposal page number(s) where evidence of the requirements has been provided:
Minimum Prior Experience evidence per Section 1.04	
References per Section 1.04	
Authorized Signature per Section 1.08 (a)	
Offeror's Certification per Section 1.08 (b)	
Vendor Tax ID per Section 1.08 (c)	
Conflict of Interest Statement per Section 1.08 (d)	
Identification of Federal Requirements per Section 1.08 (e)	
The complete name and address of offeror's firm and the name, mailing & email address, and telephone number of the person the state should contact regarding the proposal per Section 4.02	
Narrative statements on Project Understanding per Section 4.03	
Narrative statements on Project Methodology per Section 4.04	
Narrative statements on Management Plan per Section 4.05	
Organizational Chart per Section 4.06	
Alaska Business License at time of award per Section 6.02	
Proposal not qualified or restricts the rights of the State per Section 7.05	
	✓ below
One original and three (3) copies per Section 1.07	<input type="checkbox"/> YES
One (1) copy of Cost Proposal Worksheet in sealed separate envelope per Section 1.07	<input type="checkbox"/> YES