

**STATE OF ALASKA RFP 2018-0500-3758**  
**AMENDMENT NUMBER 01**



Department of Education and Early Development  
Division of Education Support Services  
801 W Tenth Street Suite 200  
PO Box 110500  
Juneau, Alaska 99811-0500

**THIS IS NOT AN ORDER**  
**DATE AMENDMENT ISSUED: Wednesday, August 09, 2017.**

**RFP TITLE: SPECIAL EDUCATION STATE PERFORMANCE PLAN AND ANNUAL PROGRESS REPORT**

**RFP OPENING DATE AND TIME: 4:00 PM on Thursday, August 17, 2017**

This amendment is for informational purposes only and need not be returned to the State

A. The following questions have been asked, answers follow each question. Questions and answers from the pre-proposal teleconference are included in this list.

- (1) Is the minimum of one (1) year experience providing consulting services to an Alaskan based educational entity to ensure experience of working in Northern contexts or specifically with local education institutions?

**Answer:** The required experience is with Alaska based education entities, not just similar contexts.

- (2) On numbered page 4, the RFP states "...is soliciting proposals for a contractor to gather data, complete technical reports including and pertaining to the state performance plan and annual progress report and serve as an expert for issues related to the Office of Special Education Programs." What are the expectations for gathering data on the part of the contractor?

**Answer:** Although there may be exceptions, data is gathered from department resources that are tasked with collecting the data from districts.

Follow-up question from teleconference: What format is that data provided in?

**Answer:** Typically MS Excel.

- (3) Is the proposal to write the Part B AND Part C SPP/APR or only one or the other?

**Answer:** Part C is not associated with this position with the exception of data provided from part C may be incorporated into some reports.

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- (4) What does the State anticipate the contractor's involvement will be in the collection and writing of the SSIP (Indicator 17)?

**Answer:** The AK SSIP is currently in Phase III. Addressing issues in writing the SSIP would require the vendor to become familiar with the state's Phases I and II, as well as the Phase III submission (pending OSEP approval). Involvement would be substantial.

- (5) Is there an incumbent vendor?

**Answer:** Yes.

Follow-up question from teleconference: What is the name of the incumbent vendor?

**Answer:** Doutré Consulting, LLC.

The following questions were standalone questions from the pre-proposal teleconference. The approximate time of the answer on the recording is also provided.

- (6) @7:22

Please clarify §3.01, what does supportive indicators refer to?

Answer: Generally, this would be defense of the narrative, if necessary. The narrative is in our reporting to OSEP. The other would be the expectation to give any necessary presentations on the material that DEED staff do not have time to provide.

- (7) @8:54

Who is the audience at the annual training?

Answer: That can range from webinars with open invitations to a select group for specific issues as well as other stakeholders including OSEP. The training and other presentations do not need to be tailored to the different audiences.

- (8) @10:50

What is Alaska's current determination level?

Answer: "Needs assistance" and this is not our first year.

B. The recording of the WebEx is available by using the following links:

- (1) Streaming recording link:

<https://stateofalaska.webex.com/stateofalaska/ldr.php?RCID=ac36e50a88c068d470eb67b678508011>

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(2) Download recording link:

<https://stateofalaska.webex.com/stateofalaska/lr.php?RCID=b1aa34d5e9a4f996dd32ca638fe4a3bf>

<End of Amendment 01>



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Robert Roys  
Procurement Officer