Byron Mallott Lieutenant Governor State Capitol Juneau, Alaska 99811 907.465.3520 465.5400 Fax WWW.LTGOV.ALASKA.GOV



530 West 7th Ave, Suite 1700 Anchorage, Alaska 99501 907.269.7460 269.0263 LT.GOVERNOR@ALASKA.GOV

OFFICE OF THE LIEUTENANT GOVERNOR ALASKA

MEMORANDUM

TO:	Eric Fry Department of Education & Early Development	
FROM:	Scott Meriwether, Office of the Lieutenant Governor 465.4081	
DATE:	January 30, 2017	
RE:	Filed Permanent Regulations: Board of Education & Early Development State Board of Education and Early Development regulations re: repeal of provisio regarding the minimum expenditure for instruction and update to provisions regard budget review (4 AAC 09.115; 4 AAC 09.120)	

Attorney General File:	JU2016200784	
Regulation Filed:	1/30/2017	
Effective Date:	3/1/2017	
Print:	221, April 2017	

cc with enclosures:

Linda Miller, Department of Law Judy Herndon, LexisNexis

ORDER CERTIFYING THE CHANGES TO REGULATIONS OF THE STATE BOARD OF EDUCATION AND EARLY DEVELOPMENT

The attached two pages of regulations, dealing with minimum expenditure for instruction and budget review are certified to be a correct copy of the regulation changes that the State Board of Education and Early Development adopted at its December 8, 2016, meeting under the authority of AS 14.07.020, AS 14.07.170, AS 14.17.900, AS 14.07.060, AS 14 17.505, AS 14.17.910, AS 14.07.070, AS 14.17.920, and after compliance with the Administrative Procedure Act (AS 44.62), specifically including notice under AS 44.62.190 and 44.62.200 and opportunity for public comment under AS 44.62.210.

This action is not expected to require an increased appropriation.

On the record, in considering public comments, the State Board of Education and Early Development paid special attention to the cost to private persons of the regulatory action being taken.

The regulation changes described in this order take effect on the 30th day after they have been filed by the lieutenant governor, as provided in AS 44.62.180.

Junegu, Alaska Date:

Sana Efird, Deputy Commissioner Department of Education and Early Development

FILING CERTIFICATION

I, Byron Mallott, Lieutenant Governor for the State of Alaska, certify that on

, 2017 at SOMA.m., I filed the attached regulations according to the

provisions of AS 44.62.040 - 44.62.120.

Leutenant Governor Byron Mallott.

Effective: <u>March 1, 20</u>17 Register: <u>221 April, 20</u>17

DELEGATION OF AUTHORITY

Under AS 44.17.010, the authority and responsibility for adopting regulations of the Department of Education & Early Development under the Alaska Administrative Procedure Act are delegated to Sana Efird, Deputy Commissioner.

Date: 12 13/10

Dr. Michael Johnson, Commissioner

Subscribed and sworn to before me at _____ unear, on December 13, 2016

Notary Public in and for the State of Alaska

STATE OF ALASKA OFFICIAL SEAL Angel Collins NOTARY PUBLIC My Commission Expires With Office

Register 221, April 2017

4 AAC 09.115 is repealed:

4 AAC 09.115. Minimum expenditure for instruction. THE DEPARTMENT WILL CALCULATE EACH DISTRICT'S REQUIRED MINIMUM EXPENDITURE FOR INSTRUCTION UNDER AS 14.17.520 BASED UPON THE DISTRICT'S SCHOOL OPERATING FUND EXPENDITURES REPORTED UNDER THE UNIFORM CHART OF ACCOUNTS REOURED UNDER 4 AAC 06.120. THE INSTRUCTIONAL COMPONENT OF A DISTRICT'S BUDGET CONSISTS OF EXPENDITURES IN THE FOLLOWING FUNCTIONAL UNIFORM CHART OF ACCOUNTS CATEGORIES?

-(1) 100 - INSTRUCTION: 7

(2) 200 - SPECIAL EDUCATION INSTRUCTION ?

(3) 220 - SPECIAL EDUCATION SUPPORT SERVICES - STUDENT

(4) 300 - SUPPORT SERVICES - STUDENTS

(5) 350 - SUPPORT SERVICES - INSTRUCTION: AND

(6) 400 - SCHOOL ADMINISTRATION Repealed. (Eff. 7/22/99, Register 151; am

Repealed 3/1/2017

7/1/2000, Register 154; repealed 3 /1 /2017, Register 22()

4 AAC 09.120 is repeated:

AAC 09, 120(b) 4 AAC 09.120. Budget review. (a) THIS SECTION APPLIES TO A BUDGET SUBMITTED reach: UNDER 4 AAC 09.110 FOR A SCHOOL YEAR BEGINNING ON OR AFTER JULY 1, 2000. B) After reviewing a budget submitted under 4 AAC 09.110, the department will either

approve the budget[,] or reject a budget that [IS]

(1) is not in the form required by the department;

(2) is not balanced;

(3) does not meet the local effort provisions of AS 14.17; or

(4) does not otherwise meet the requirements of AS 14.17.910 [MINIMUM

EXPENDITURE FOR INSTRUCTION PROVISION OF AS 14.17.520].

EDUCATION AND EARLY DEV.

(4 Publisher; Existing 4 AAC 39.120(c) is unchanged.)) [(C)] (b) The department will notify each district of its determination made under [(B)] (a) of this section by September 1. Notification will include either an approval or a rejection of the budget submission. Notification that a budget is rejected under this section will include the department's specific reasons for the rejection. A budget rejected under this section must be resubmitted within 20 days of the 9 date of the department's mailing of the notice of rejection. " lowercase II) 4 AAC 09.120 (d) is ownerded to read: (1) (D) (C) A district that has had its budget rejected under [(B)(1), (2) OR (3) of] this section is not E. Cops eligible for state aid under AS 14.09 or AS 14.17 until the district has submitted a revised budget that has been approved by the department. [A DISTRICT THAT HAS HAD ITS BUDGET REJECTED UNDER (a lovercase II) (" lowercuse))) (B)(4) OF THIS SECTION MAY REVISE ITS BUDGET IN ACCORDANCE WITH (C) OF THIS SECTION TO COMPLY WITH AS 14.17.520 AND SUBMIT IT TO THE DEPARTMENT FOR APPROVAL UNDER THIS SECTION OR REQUEST A WAIVER IN ACCORDANCE WITH AS alloweriese))) 14.17.520(D).] 4 AAC 09.120(e) is amended to read; (E)](E)](d) A budget of a district that contains a prior year fund balance as revenue will be reviewed again by the department upon receipt of the <u>district's</u> prior year audit <u>under 4 AAC 09.130</u>. If an audited fund balance less than the amount budgeted is found, the budget will be deemed to be out of ((.)) (d)) balance and the procedures in (b) [(C)] and (c) [(D)] of this section will apply. (Eff. 5/24/81, Register 78; am 1/15/87, Register 101; am 12/13/87, Register 104; am 8/5/90, Register 115; am 12/5/99, Register 152; am 3 / 1 /2017, Register 22() Authority: AS 14.07.020 AS 14.07.170 AS 14.17.900

AS 14.07.060AS 14.17.505AS 14.17.910AS 14.07.070[AS 14.17.520]AS 14.17.920

2

MEMORANDUM

To: Hon. Byron Mallott Lieutenant Governor

From:

Steven C. Weaver

Sr. Assistant Attorney General and Assistant Regulations Attorney Legislation and Regulations Section

State of Alaska Department of Law

Date: January 25, 2017

File No.: JU2016200784

Tel. No.: 465-3600

Re: State Board of Education and Early Development regulations re: repeal of provisions regarding the minimum expenditure for instruction and update to provisions regarding budget review (4 AAC 09.115; 4 AAC 09.120)

We have reviewed the attached regulations from the State Board of Education and Early Development against the statutory standards of the Administrative Procedure Act. I have reviewed this project under a specific delegation dated January 24, 2017 from the Regulations Attorney. Reflecting the repeal of AS 14.17.520 (minimum expenditure for instruction) under sec. 22, ch. 54, SLA 2016, the regulations repeal 4 AAC 09.115, the corresponding regulatory section on the former minimum expenditure for instruction, and make conforming and other changes to 4 AAC 09.120, the regulatory section addressing budget reviews.

We find no legal problems. This memorandum constitutes the written statement of approval under AS 44.62.060(b) and (c) that authorizes your office to file the attached regulations.

The October 4, 2016 public notice and the December 16, 2016 certification of adoption order both state that this action is not expected to require an increased appropriation. Therefore, a fiscal note under AS 44.62.195 is not required.

Hon. Byron Mallott, Lieutenant Governor Our file: JU2016200784 January 25, 2017 Page 2

We have made some technical corrections to conform the regulations in accordance with AS 44.62.125. The corrections are shown on the attached copy of the regulations.

SCW

cc w/enc: (via email)

Hon. Dr. Michael Johnson, Commissioner Department of Education and Early Development

Eric Fry, Regulations Contact Department of Education and Early Development

Luann E.B. Weyhrauch, Assistant Attorney General Labor and State Affairs Section

MEMORANDUM

TO: Hon. Byron Mallott Lieutenant Governor



FROM: Susan R. Pollard Chief Assistant Attorney General & Regulations Attorney Legislation/Regulations Section

State of Alaska **Department of Law**

DATE: January 24, 2017

FILE NO.: JU2016200784

TELEPHONE NO.: 465-3600

SUBJECT: Specific delegation of authority regarding regulations review on State Board of Education and Early Development regulations re: minimum expenditure for instruction and re: budget review (4 AAC 09.115; 4 AAC 09.120)

By this memorandum, I am delegating my authority as Regulations Attorney under AS 44.62 to Assistant Attorney General Steven C. Weaver for the above-referenced regulations project. Under this delegation of authority, Steven Weaver has my full authority under AS 44.62 to conduct the legal review under AS 44.62 and take necessary actions on this regulations project.

If you have questions, please let me know.

SCW

cc w/enc:

Scott C. Meriwether, AAC Coordinator Office of the Lieutenant Governor

Steven C. Weaver Sr. Assistant Attorney General and Assistant Regulations Attorney Legislation/Regulations Section

AFFIDAVIT OF BOARD ACTION

I, Eric Fry, Regulations Contact for the Department of Education and Early Development, being duly sworn, state the following:

The attached motion dealing with minimum expenditure for instruction and budget review was passed by the State Board of Education and Early Development during its December 8, 2016, meeting.

Date: 12-14-76

Eric Fry, Regulations Contact

Subscribed and sworn to before me at _

12/14/16

Junean.

Notary Public in and for the State of Alaska



on

State Board of Education and Early Development Meeting December 8, 2016 Excerpt from Unapproved Minutes

Sue Hull moved and Rebecca Himschoot seconded the following motion: After considering all public comment, I move the State Board of Education and Early Development adopt the proposed amendments to 4 AAC 09.115 Minimum expenditure for instruction and 4 AAC 09.120 Budget review. The motion passed unanimously.

AFFIDAVIT OF NOTICE OF PROPOSED REGULATION AND FURNISHING OF ADDITIONAL INFORMATION

I, Eric Fry, Regulations Contact for the Department of Education and Early Development, being sworn, state the following:

As required by AS 44.62.190, notice of the proposed change to minimum expenditure for instruction and budget review has been given by being

- (1) published in a newspaper or trade publication;
- (2) furnished to interested persons;
- (3) furnished to appropriate state officials;
- (4) furnished to the Department of Law, along with a copy of the proposed regulation;
- (5) furnished electronically to incumbent State of Alaska legislators;
- (6) furnished to the Legislative Affairs Agency, Division of Legal and Research Services;
- (7) posted on the Alaska Online Public Notice System as required by AS 44.62.175(a)(1) and (b) and 44.62.190(a)(1);
- (8) furnished electronically, along with a copy of the proposed regulation, to the Legislative Affairs Agency, the chair of the Education Committee of the Alaska Senate and House of Representatives, the Administrative Regulation Review Committee, and the legislative council.

As required by AS 44.62.190, additional regulation notice information regarding the proposed adoption of the regulation changes described above has been furnished to interested persons and those in (5) and (6) of the list above. The additional regulation notice information also has been posted on the Alaska Online Public Notice System.

Date: 12-14-16	En 73	
	Eric Fry, Regulations Contact	
Subscribed and sworn to before me at	Juneau Ak	on
	Notary Public in and for the State of Alaska	
	STATE OF ALASKA OFFICIAL SEAL Angel Collins NOTARY PUBLIC My Commission Expires With Office	

AFFIDAVIT OF ORAL HEARING

I, Eric Fry, Regulations Contact for the Department of Education and Early Development, being sworn, state the following:

On December 8, 2016, at 9:15 a.m. in an audioconference originating in the state board room at 801 West 10th Street, Juneau, Alaska, a public hearing was held under AS 44.62.210 for the purpose of taking oral testimony in connection with the adoption of changes to minimum expenditure for instruction and budget review, and via telephone by 1-844-586-9085, and through the following LIO sites: Anchorage, 716 W 4th Ave., Suite 100; Bethel, 301 Willow Street; Fairbanks, 1292 Sadler Way, Suite 308; Juneau, Suite 111, Terry Miller Building, State Capitol; Kenai, 145 Main Street Loop, Suite 217; Ketchikan, 1900 First Avenue, Suite 310; Kodiak, 305 Center Ave., Suite 1; Mat-Su, 600 East Railroad Ave.; Nome 103 Front Street; Seward, 302 Railway, Suite 107; and Sitka, 201 Katlian Street, Suite 103.

Date: 12-14-16

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Eric Fry, Regulations Contact

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Subscribed and sworn to before me at

on

12/14/16

Notary Public in and for the State of Alaska



AFFIDAVIT OF AGENCY RECORD OF PUBLIC COMMENT

I, Eric Fry, Regulations Contact for the Department of Education and Early Development, being duly sworn, state the following:

In compliance with AS 44.62.215, the Department of Education and Early Development has kept a record of its use or rejection of factual or other substantive information that was submitted in writing as public comment and that was relevant to the accuracy, coverage, or other aspect of the Department of Education and Early Development regulations on minimum expenditure for instruction and budget review. The Department of Education and Early Development did not receive any factual or other substantive information that was submitted orally as public comment and that was relevant to the accuracy, coverage, or other aspect of the Department of Education and Early Development regulations on minimum expenditure for instruction and budget review.

AMOO

Date: 12-14-16

Eric Fry, Regulations Contact

Subscribed and sworn to before me at 12/14/16

Notary Public in and for the State of Alaska

on



NOTICE OF PROPOSED CHANGES TO REQUIRED MINIMUM EXPENDITURE FOR INSTRUCTION IN THE REGULATIONS OF THE DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT

BRIEF DESCRIPTION

In its 2016 session, the legislature repealed AS 14.17.520, which required each school district to spend a minimum of 70 percent of its budget for instruction. The proposed revisions will conform the regulations to the statutory change.

The Department of Education and Early Development proposes to adopt regulation changes in Title 4 of the Alaska Administrative Code dealing with the required minimum expenditure for instruction, including the following:

- 1. 4 AAC 09.115 is proposed to be repealed, as no longer necessary. 4 AAC 09.115 explains how the minimum expenditure for instruction was calculated under AS 14.17.520, which was repealed by the 2016 legislature.
- 2. The proposed amendments of 4 AAC 09.120 remove the minimum expenditure for instruction requirement and the possible waiver of that requirement from the department's review of school district budgets. Under 4 AAC 09.120, as amended, the department will continue to review district budgets for compliance with other budget review standards.

The Department of Education and Early Development invites the public to submit written comments during the written comment period, which begins with the date of this notice and ends on November 4, 2016, at 4:30 p.m. The written comment period closes in advance of the meeting of the State Board of Education and Early Development at which the board will consider the adoption of the proposed regulations. This allows the Department of Education and Early Development an opportunity to prepare changes based on written comment and to distribute any proposed changes to the board for its consideration prior to the meeting.

You may comment in writing on the proposed regulation changes, including the potential costs to private persons of complying with the proposed changes, by submitting written comments to the Commissioner's Office, Department of Education and Early Development, Attn: Regulations Review, 801 West Tenth Street, Suite 200, PO Box 110500, Juneau, Alaska 99811-0500.

You also may submit written comments by facsimile at (907) 465-4156; by electronic mail to <u>eric.fry@alaska.gov</u>; and online at the website of the Department of Education and Early Development at <u>https://education.alaska.gov/regs/comment.cfm</u>. Written comments also may be submitted through the Alaska Online Public Notice System by accessing this notice on the system and using the comment link.

All written comments must be received not later than 4:30 p.m. on November 4, 2016.

After the written comment period has ended, you may submit oral comments to the State Board of Education and Early Development at a hearing to be held by the board on December 8, 2016, by audioconference originating from the Department of Education and Early Development at 801 West 10th Street in Juneau, Alaska. The hearing will be held from 8:15 a.m. to 9:00 a.m. but may be extended to accommodate those present before 7:55 a.m. who have not had an opportunity to comment before 9:00 a.m.

You also may submit oral comments at this hearing, during this time only, via the Legislative Information Office streaming by calling 1-844-586-9085 if you are outside of Juneau. For participation from Juneau, call 586-9085.

This meeting will be streamed through the Legislative Information Office over <u>http://www.alaskalegislature.tv/</u> beginning at 8:00 a.m. December 8, 2016, and 8:30 a.m. December 9, 2016 (audio only).

You also may submit oral comments at this hearing via the following Legislative Information Offices: Anchorage, 716 W 4th Ave., Suite 100; Bethel, 301 Willow Street; Fairbanks, 1292 Sadler Way, Suite 308; Juneau, Suite 111, Terry Miller Building, State Capitol; Kenai, 145 Main Street Loop, Suite 217; Ketchikan, 1900 First Avenue, Suite 310; Kodiak, 305 Center Ave., Suite 1; Mat-Su, 600 East Railroad Ave.; Nome 103 Front Street; Seward, 302 Railway, Suite 107; and Sitka, 201 Katlian Street, Suite 103.

You may submit written questions relevant to the proposed action to Eric Fry at <u>eric.fry@alaska.gov</u> or the Department of Education and Early Development, Attn: Eric Fry, 801 West 10th Street, Suite 200, PO Box 110500, Juneau, Alaska 99811-0500. If a question is relevant to the proposed change in the regulations and the question is received by October 25, 2016, which is 10 days before the end of the public comment period, the department will make a good-faith effort to answer the question before the end of the public comment period. The Department of Education and Early Development will aggregate its response to substantially similar questions and make the questions and responses available on the Alaska Online Public Notice System and on the website of the Department of Education and Early Development at <u>https://education.alaska.gov/regs/comment.cfm</u>.

If you are a person with a disability who needs a special accommodation in order to participate in this process, please contact Ms. Angel Collins at (907) 465-2800 or <u>angel.collins@alaska.gov</u> not later than November 30, 2016, to ensure that any necessary accommodation can be provided.

Copies of the proposed regulation changes are available on the Alaska Online Public Notice System, on the website of the Department of Education and Early Development at <u>https://education.alaska.gov/regs/comment.cfm</u>, and by contacting Eric Fry at <u>eric.fry@alaska.gov</u> or 907-465-2851.

After the public comment period ends, the Department of Education and Early Development will either adopt the proposed regulation changes or other provisions dealing with the same subject, without further notice, or decide to take no action. The language of the final regulation may be different from that of the proposed regulation. You should comment during the time allowed if your interests could be affected.

Statutory authority: AS 14.07.020, AS 14.07.060, AS 14.17.920.

Statutes being implemented, interpreted, or made specific: AS 14.07.070, AS 14.07.170, AS 14.17.505, AS 14.17.900, AS 14.17.910.

Fiscal information: The proposed regulation changes are not expected to require an increased appropriation.

ADDITIONAL REGULATION NOTICE INFORMATION (AS 44.62.190(d))

- 1. Adopting agency: Department of Education & Early Development
- 2. General subject of regulation: Repeal of required minimum expenditure for instruction
- 3. Citation of regulation (may be grouped): 4 AAC 09.155, 4 AAC 09.120
- 4. Department of Law file number, if any: JU2016200784
- 5. Reason for the proposed action:
 - () Compliance with federal law or action (identify):
 - (X) Compliance with new or changed state statute
 - () Compliance with federal or state court decision (identify):
 - () Development of program standards
 - () Other (identify):
- 6. Appropriation/Allocation: None
- 7. Estimated annual cost to comply with the proposed action to:

A private person: none. Another state agency: none. A municipality: none

8. Cost of implementation to the state agency and available funding (in thousands of dollars): none

	Initial Year	Subsequent
	FY <u>17</u>	Years
Operating Cost	\$_0	\$
Capital Cost	\$_0	\$
1002 Federal receipts	\$_0	\$
1003 General fund match	\$_0	\$
1004 General fund	\$_0	\$
1005 General fund/		
program	\$_0	\$
Other (identify)	\$_0	\$

9. The name of the contact person for the regulation:

Name: Elizabeth Nudelman Title: Director, School Finance and Facilities Address: 801 W. 10th Street, Suite 200, Juneau, Alaska Telephone: 907-465-8679 E-mail address: Sondra.meredith@alaska.gov

elizabeth, nudelman

10. The origin of the proposed action:

X Staff of state agency

_____ Federal government

General public

Petition for regulation change

Other (identify):

11. Date: October 4, 2016

~ En en Prepared by: _

Name: Eric Fry Title: Information Officer/Regulations Contact Telephone: 907-465-2851 Alaska Department of Education & F Development

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OCT 1 1 2016

Commissioner's Office

AFFIDAVIT OF PUBLICATION

2.

STATE OF ALASKA

THIRD JUDICIAL DISTRICT

Emma Dunlap

being first duly sworn on oath deposes and says that he/she is a representative of the Alaska Dispatch News, a daily newspaper. That said newspaper has been approved by the Third Judicial Court, Anchorage, Alaska, and it now and has been published in the English language continually as a daily newspaper in Anchorage, Alaska, and it is now and during all said time was printed in an office maintained at the aforesaid place of publication of said newspaper. That the annexed is a copy of an advertisement as it was published in regular issues (and not in supplemental form) of said newspaper on

October 04, 2016

and that such newspaper was regularly distributed to its subscribers during all of said period. That the full amount of the fee charged for the foregoing publication is not in excess of the rate charged private individuals.

Signed

Subscribed and sworn to before me

this 5th day of October, 2016

BRITNEY L. THOMPSON State of Alaska My Commission Expires Feb 23, 2019

Notary Public in and for The State of Alaska. Third Division Anchorage, Alaska MY COMMISSION EXPIRES NOTICE OF PROPOSED CHANGES TO REQUIRED MINIMUM EXPENDITURE FOR INSTRUCTION IN THE REGULATIONS OF THE DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT

BRIEF DESCRIPTION In its 2016 session, the legislature repealed AS 14.17.520, which required each school district to spend a minimum of 70 percent of its budget for instruction. The proposed revisions will conform the regulations to the statutory change.

The Department of Education and Early Development proposes to adopt regulation changes in Title 4 of the Alaska Administrative Code dealing with the required minimum expenditure for instruction, including the following:

- 4 AAC 09.115 is proposed to be repealed, as no longer necessary. 4 AAC 09.115 explains how the minimum expenditure for instruction was calculated under AS 14.17.520, which was repealed by the 2016 legislature.
- The proposed amendments of 4 AAC 09.120 remove the minimum expenditure for instruction requirement and the possible waiver of that requirement from the department's review of school district budgets. Under 4 AAC 09.120, as amended, the department will continue to review district budgets for compliance with other budget review standards.

The Department of Education and Early Development invites the public to submit written comments during the written comment period, which begins with the date of this notice and ends on November 4, 2016, at 4:30 p.m. The written comment period closes in advance of the meeting of the State Board of Education and Early Development at which the board will consider the adoption of the proposed regulations. This allows the Department of Education and Early Development an opportunity to prepare changes based on written comment and to distribute any proposed changes to the board for its consideration prior to the meeting.

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All written comments must be received not later than 4:30 p.m. on November 4, 2016.

After the written comment period has ended, you may submit oral comments to the State Board of Education and Early Development at a hearing to be held by the board on December 8, 2016, by audioconference originating at the Department of Education and Early Development at 801 West 10th Street in Juneau, Alaska. The hearing will be held from 9:15 a.m. to 10:00 a.m. but may be extended to accommodate those present before 8:55 a.m. who have not had an opportunity to comment before 10:00 a.m.

Part-Time Bric-A-Brac Sorter

SELVETION ARMY ADULT REHABILITATION CENTER (Anchorage, Alaska)

If interested, inquire at 907-562-5408, fax resume to 907-567-5049, or fill out an application at 660 E. 48th Avenue in Anchorage. Contact person: Katharine Wien, Human in Anchorage. Email: katharine.wien@usw.salvationarmy.org.

Must be 21 y/o, have a HS diploma or equivalent and valid driver's license, plus 1 yr. experience in retail and previous management experience. Responsible for pricing turniture and other large items for shipment to stores. Able to do minor repairs, cleaning and assembly of fiems for shipping. Prepares shipments for delivery. Supervises loading of trucks and ensures proper handling of merchandise. Also inakes sure that safety procedures are maintained at all times. Excellent benefits package including health, vision, fx, and dental, paid vacation and holidays, and pension plan.

(Anchorage, Alaska) is seeking a FT Warehouse Shipper