

**STATE OF ALASKA RFP NUMBER 2017-0004-0009**  
**AMENDMENT NUMBER FIVE**



Department of Revenue  
Administrative Services Division  
333 Willoughby Avenue, 11<sup>th</sup> Floor  
PO Box 110410  
Juneau, Alaska 99811-0410

**THIS IS NOT AN ORDER**

**DATE AMENDMENT ISSUED: January 26, 2017**

**RFP TITLE: NSTAR REPLATFORM PROJECT**

**IMPORTANT NOTE TO OFFERORS:** This amendment serves to amend RFP 2017-0400-0009 to include an Offerors Certification sheet and extend the RFP closing date and time. In order for your proposal to be considered responsive, this amendment must be signed and the Offerors Certification attached. These documents must be received by the Department of Revenue, ASD prior to the amended RFP closing date and time. If a proposal has already been sent in, there is no need to resend the proposal.

**ISSUED**

**BY:**

  
Dorie Choquette, Procurement Officer  
Phone: (907) 465-2313

**NAME OF**

**COMPANY:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

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**AMENDED RFP CLOSING DATE AND TIME: 3:00 pm, Alaska Time, Monday February 6, 2017**



### Offeror's Certification

Acknowledge the following statements, condition, and information by clearly marking the space provided. Failure to comply with these items may cause the proposal to be determined nonresponsive and the proposal may be rejected or the state may terminate the contract or consider the contractor in default.

#	CONDITION/CERTIFICATION	RESPONSE
1	Submitted the complete proposal no later than the deadline date and time	<input type="checkbox"/> YES
2	<p>By signature on their proposal, the offeror certifies that the offeror is not established and headquartered or incorporated and headquartered in a country recognized as Tier 3 in the most recent United States Department of State's Trafficking in Persons Report.</p> <p>The most recent United States Department of State's Trafficking in Persons Report can be found at the following website: <a href="http://www.state.gov/j/tip/">http://www.state.gov/j/tip/</a></p> <p>Failure to comply with this requirement will cause the state to reject the proposal as non-responsive, or cancel the contract.            (RFP 1.06)</p>	<input type="checkbox"/> YES
3	<p>Subcontractors may be used to perform work under this contract. If an offeror intends to use subcontractors, the offeror must identify in the proposal the names of the subcontractors and the portions of the work the subcontractors will perform.            (RFP 1.15)</p>	<input type="checkbox"/> YES
4	By signature on the proposal, offerors certify that they comply with (a) through (n) and will comply with (o) & (p) of section (RFP 1.17)	<input type="checkbox"/> YES
5	<p>Each proposal shall include a statement indicating whether or not the firm or any individuals working on the contract has a possible conflict of interest (e.g., currently employed by the State of Alaska or formerly employed by the State of Alaska within the past two years) and, if so, the nature of that conflict. The Commissioner, Department of Revenue, reserves the right to <b>consider a proposal non-responsive and reject it or</b> cancel the award if any interest disclosed from any source could either give the appearance of a conflict or cause speculation as to the objectivity of the program to be developed by the offeror. The Commissioner's determination regarding any questions of conflict of interest shall be final. (RFP 1.18)</p>	<input type="checkbox"/> YES
6	<p>The State of Alaska has always maintained an alcohol and drug-free workplace. Offeror must agree to abide by the <b>FY-17 Certification Regarding Drug-Free Workplace Requirements</b> (Attachment I). Proposals must contain a section that states this agreement. Failure to include this statement will cause the proposal to be disqualified. (RFP 1.26)</p>	<input type="checkbox"/> YES
7	<p>All proposals must include the complete name and address of offeror's firm and the name, mailing address, and telephone number of the person the state should contact regarding the proposal. Proposal must be signed by an individual authorized to bind the offeror to the provisions of the RFP. Proposals must remain open and valid for at least ninety (90) days from the date set as the deadline for receipt of proposals. (RFP 2.01)</p>	<input type="checkbox"/> YES
8	<p>In order for offers to be considered responsive, offerors must meet the minimum prior experience requirements outlined below.</p> <p>1. Offerors must have a minimum experience with one or more successful conversions of an ADABAS/NATURAL Mainframe based system to a MS</p>	<input type="checkbox"/> YES



	<p>SQL/.NET based system hosted on Windows servers.</p> <p>2. Proposed project Lead personnel must have a minimum of five (5) years of experience in Information Technology Project Management. All experience must be clearly defined as specified in Section 6.06 of this RFP and supported by verifiable resumes. (RFP 2.08)</p>	
9	<p>Offeror certifies that offeror has a valid Alaska business license if requesting the Alaska Bidders Preference. (RFP 2.12)</p>	<input type="checkbox"/> YES
10	<p>Provided a Cost Proposal that does not exceed the maximum specified in the RFP in a separate, sealed envelope labeled appropriately or in a separate attachment if proposal submitted electronically.</p>	<input type="checkbox"/> YES
11	<p>Offerors must provide an organizational chart specific to the personnel assigned to accomplish the work called for in this RFP; illustrate the lines of authority and lines of communication with corresponding instruments; designate the individual responsible and accountable for the completion of each component and deliverable of the RFP.</p> <p>Offerors must provide a narrative description of the organization of the project team and a personnel roster that identifies each person who will actually work on the contract and provide the following information about each person listed</p> <ul style="list-style-type: none"> <li>a. title,</li> <li>b. resume- no more than 3 pages long,</li> <li>c. location(s) where work will be performed,</li> <li>d. itemize the total cost and the number of estimated hours for each individual named above.</li> </ul> <p>Offerors must provide three (3) reference names and phone numbers for similar projects the offeror has completed.</p>	<input type="checkbox"/> YES