

STATE OF ALASKA RFP 2017-0500-3589

AMENDMENT NUMBER 05



Department of Education and Early Development
Division of Education Support Services
801 W Tenth Street Suite 200
PO Box 110500
Juneau, Alaska 99811-0500

THIS IS NOT AN ORDER
DATE AMENDMENT ISSUED: Wednesday, December 14, 2016.

RFP TITLE: SCHOOL LIBRARY CONSULTANT TO ASSIST ALASKA'S SCHOOL LIBRARY STAFF

RFP OPENING DATE AND TIME: 4:00 PM on Thursday, December 27, 2016

This amendment is for informational purposes only and need not be returned to the State. Numbering continues from Amendment 04.

H. The following changes and corrections have been made to the RFP:

(1) The second paragraph in §3.08 has been changed as follows (emphasis added):

"The contractor should include in their price proposal: transportation, lodging, and per diem costs sufficient to pay for one person **to attend the biennial American Association of School Librarians National Conference. The next AASL conference is November 9-12, 2017 in Phoenix, Arizona.** Travel to other locations will not be required.";

(2) The deadline for receipt of proposals is now 4:00 PM on Tuesday, December 27, 2016.

Calendar dates within the RFP have been changed to reflect the new deadline; and

(3) Footer has been changed to "Version: Amendment 5."

I. We have received the following questions, answers follow each question. Numbering of questions continues from Amendment 04.

(10)How do I submit an amended proposal? Do I need to submit the entire thing again?

Answer: Amendments to proposals are covered in §1.11. Amendments to the proposal may be submitted in the form that the offeror deems most expedient that are submitted in compliance with the requirements of the RFP in §1.07. They can be a new proposal document, replacement pages, or a statement of which portions of the submitted proposal have been changed and what those changes are.

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(11)§4.11 seems to require that we include the itemized total cost and the number of estimated hours for each individual named in the proposal. How do we do that if we are to keep the costs separated in the cost portion as required in §4.12?

Answer: §3 of §4.12 instructs offerors to “Submit only one Cost Proposal in a separate, sealed envelope. No portion of the cost proposal shall be included within the body of the proposal. If submitting a proposal by e-mail, the costs proposal must be a separate attachment from the main proposal document.” Itemized costs should be included in the separate, sealed envelope or with the separate attachment.

<End of Amendment 05>



Robert Roys
Procurement Officer