



FY17 General Relief Provider Agreement

Senior and Disabilities
Services

What is a Provider Agreement?

- The provider agreement creates a business relationship between DHSS and a business so that DHSS can obtain needed goods or services outside of a state agency.
- Once executed, DHSS and the provider must follow the terms of the agreement.
- Provider agreements specify the kind of product, service or work needed.

General Relief Provider Agreement

- The General Relief Program has had a provider agreement for many years.
- Signing a provider agreement has always been a requirement of General Relief providers.
- An active provider agreement is required to be paid for General Relief services.

What is new

- In the past, the agreement was generated from the General Relief Unit, now it has moved to Grants and Contracts for administration.
- This helps to ensure the agreements are executed equally and fairly, that the agreement is available widely to the community and that both DHSS and providers are following all of the rules related to the provider agreement.

How will GR know I am a provider? Who do I bill?

- Grants and Contracts will send the General Relief Unit a copy of all of the completed and executed provider agreements.
- You will still send invoices for payment to the General Relief Unit for processing.
- General Relief will only be able to approve payment for providers who have a current and active provider agreement.

When is it due?

- A provider agreement must be completed and turned into Grants and Contracts by 11/2/2016.
- Your active provider status will expire on 11/2/16 and you will not be able to bill for services if you do not complete the agreement by this date.

Where can I find it?

- The agreement and attachments are on the State of Alaska Online Public Notice System.
- <https://aws.state.ak.us/OnlinePublicNotices/Notices/Attachment.aspx?id=105243>

Review of the Agreement

- What is different?
- What is the same?
- Please hold questions to the end. We will have time for Q&A after the agreement is reviewed.

Who do I send it to?

- The completed provider agreement and all attachments need to be e-mailed to:
 - Nancy Brooks at nancy.brooks@alaska.gov
 - She can also be contacted with questions at the email above or 465-2835.