November 5, 2015

To: All Health Care Practitioners
Letter of Interest (LOI) for a Mental Health Clinician in the Sex Offender Management Program (SOMP) in Bethel, Alaska

The Department of Corrections is seeking a qualified State of Alaska licensed Mental Health Clinician to provide sex offender treatment in the Bethel area. Qualified applicants must be or be eligible to become a Department of Corrections Approved Provider.

The contractor will be responsible to provide clinical services related to assessing, treating, and managing the sex offender to include consultation and coordination with other DOC personnel and other agencies, and training to pertinent stakeholders.

General Responsibilities Include:

Assessment:

The contractor will be responsible for assessing the offender’s amenability and motivation for treatment, level of risk to the community and treatment targets for change through the integration of physiological, psychological, historical and demographic information.

The contractor will:

- Conduct thorough review of documentation including legal documents and prior clinical assessments, and make collateral contacts if possible.
- Conduct an offender interview including mental status examination and other clinical techniques such as family/social/sexual history.
- Determine the need for other assessments such as psychological testing, mental health assessment, substance abuse assessment, plethysmograph/Able assessment and make appropriate referrals.
- Complete a written intake assessment for DOC staff.
- Perform ongoing assessments of offender progress in programing, including changes in risk and make recommendation to assist in management as appropriate.
Diagnosis:

The contactor is responsible for the diagnosis of mental health, sexual disorders, psychiatric disorders, and related health status. This diagnostic process includes critical thinking, differential diagnosis, and the integration and interpretation of various forms of data. The contactor will:

- Identify both typical and atypical presentations of psychiatric disorders and related health problems.
- Differentiate psychiatric presentations of medical conditions from psychiatric disorders and arranges appropriate evaluation and follow-up.
- Diagnose psychiatric disorders.
- Differentiate between exacerbation and reoccurrence of a chronic psychiatric disorder and signs and symptoms of a new mental health problem or a new medical or psychiatric disorder.
- Diagnose commonly occurring complications of mental health and psychiatric disorders, including physical health problems.
- Evaluate potential abuse, neglect, and risk of danger to self and others, such as suicide, homicide, and other self-injurious behaviors, and assists in securing the least restrictive environment for ensuring safety.

Treatment:

The objectives of planning and implementing therapeutic interventions are to assist the offender in managing high risk situations to lower their risk of re-offending. The contactor will:

- Prepare amenable offenders for entry into the program, explain the program and review the treatment contract.
- Design content of offense-specific programing for the sex offender that address reducing offender’s denial and defensiveness; decreasing and/or managing offender’s deviant sexual urges and recurrent deviant fantasies; educating about the potential for re-offending and an offender’s specific risk factors; identifying and treating the offender’s thoughts, emotions, and behaviors that facilitate sexual re-offenses or other victimization or assaultive behaviors; and other issues significant to re-offense potential as outlined in the DOC Standards of Care for Sexual Offender Programs.
- Work with offenders to develop a written relapse prevention plan
- Provide treatment referrals as indicated for offenders with co-existing issues such as mental health, medical, pharmacological, substance abuse and/or domestic violence issues, or other disabilities
- Develop and maintain Safety Net members for offenders
- Develop an appropriate treatment plan identifying specific goals to be met by the offender.
- Incorporate polygraph assessments into protocols for treatment.
- Conduct individual and group therapy
Staff Collaboration & Consultation:

The contactor will work as part of an interdisciplinary team including Probation Officers, CRC staff, Polygrapher, and other sex offender treatment providers.

Qualifications & Experience:

- Have a current professional license, in good standing, issued under AS 08, as a psychiatrist, psychologist, psychological associate, social worker, marital and family therapist, or professional counselor
- Agree to abide by the Standards of Care set out in 22 AAC 30.200.
- Master’s degree or Doctorate degree in the behavioral sciences
- License in the State of Alaska to provide services.

Interested parties not meeting these qualifications and experience or have any questions are encouraged to contact the program manager.

Service Schedule:

Normal work hours will be from 8:00 a.m. to 4:30 p.m., Monday through Friday, however this time frame maybe flexible. Work will not be required on observed state or federal holidays.

Required Documents: (if interested)

- Resume/Vitae (current)
- References
- Summary of any current or past litigation
- Conflict of Interests (if applicable)

Other Documentation Requirements:

Copies of these documents are required before a contract can be awarded, but not limited to.

- Alaska Business License
- Professional License
- Required Insurances

All services and hours are subject to change and may be flexible.

If you are interested please send a copy of a current resume along with the other the required documents list above no later than December 15, 2015 by email (preferred) to Edward.webster@alaska.gov or by mail to: 550 W. 7th Ave Suite 1800 Anchorage, AK 99501
If you are not interested but know someone who may be interested in providing this service please forward this LOI on to them.

Your services would be greatly appreciated.

After receipt of responses to this inquiry, the Department may seek written proposals from all qualified and interested parties. This letter is not an offer or a guarantee that the State of Alaska will contract with any agency or firm. This letter is for the purpose of seeking responses from qualified vendors who would be interested in providing the stated services.

Thank You,

Edward Webster