

**Chapter 62. Board of Professional Counselors.**

(Words in **boldface and underlined** indicate language being added; words [CAPITALIZED AND BRACKETED] indicate language being deleted. Complete new sections are not underlined.)

12 AAC 62 is amended by adding a new section to read:

**12 AAC 62.360. Application for continuing education course approval.** (a) Except as provided in 12 AAC 62.320, to be approved by the board to meet the continuing education requirements of 12 AAC 62.310, an applicant for continuing education course approval shall apply to the board, not less than 90 days before the proposed program presentation date,

- (1) a completed application on a form provided by the department;
- (2) the continuing education course approval fee specified in 12 AAC 02.325;
- (3) the name of the course provider;
- (4) a complete course description including the course title and a description of the learning objectives;
- (5) a course syllabus; and
- (6) an outline of the major topics covered by the course and the number of classroom hours allowed for each topic.

(b) Approval of a continuing education course under this section is valid until December 31 of the next odd-numbered year.

(c) A sponsor who has a change in a condition required under (a)(3) – (6) of this section during the approval period described in (b) of this section must

- (1) reapply to the board for continuing education approval; and
- (2) submit the continuing education course reapproval fee specified in

12 AAC 02.325.

(d) Notwithstanding the provisions of (a) of this section, the board may retroactively award continuing education credit for attendance at a course or seminar that has not previously been approved by the board if the course or seminar meets the requirements of 12 AAC 62.320 and if the applicant submits supporting documentation to the board with the application for credit. The amount of credit awarded, if any, will be determined by the board on an individual basis.

(e) Falsification of any written evidence submitted to the board under this section is unprofessional conduct and constitutes grounds for reprimand or license suspension or revocation. (Eff. \_\_\_\_/\_\_\_\_/\_\_\_\_, Register \_\_\_\_)

**Authority:** AS 08.29.020