



# State of Alaska

Department of Public Safety  
Division of

## Administrative Services

Sean Parnell, Governor  
Gary Folger, Commissioner

**TO: Bidders**

**DATE: July 11, 2014**

**FROM: Frank D. Whittington**  
Facilities Manager

**STATEMENT OF WORK**  
**Anchorage HQ Secure Entrance**  
**Anchorage, Alaska**  
**Project # 12-133406F**  
**DPS/SUPPLY**

**SW-1 SCOPE:** The work to be completed by this project consists of installing a Level III secure entrance to the Anchorage Alaska State Trooper Headquarters in Anchorage, Alaska. This work will address public safety issues. This conversion is being completed for the Facility Management Office, Department of Public Safety, 524 E. 48<sup>th</sup> Avenue, Anchorage, Alaska 99503.

**SW-2 LOCATION:** The work site is located at the Department of Public Safety, Alaska State Trooper Facility located at 5700 Tudor Road, Anchorage, Alaska 99507.

**SW-3 PRIMARY ITEMS OF WORK:** The primary work required is that the contractor will provide all labor, tools, equipment, materials, permitting and supervision to demo and install two (2) level 3 bullet resistant window with voice port and a document pass through, install level 3 bullet resistant panels in the walls of the upper landing of the entryway and a double (1) bullet resistant entry doors with all hardware. Option # 1 will be installing magnetic locks and all accessories on the lower entrance double doors with two unlock control buttons on the two work stations at top of entrance.

**Primary Work: Provide and install a level 3 bullet resistant entry into Anchorage Headquarters.**

- The contractor will be required to remove and replace the two (2) large double slider type windows 48" wide x 44" H and replace with level three (III) Transaction window w/bullet resistant glass with document pass through drawer option. Replacement window size = 48"W x 42"H (Example Pacific Bulletproof Company Transaction Window Part # PBISSFTW with Deal Drawer 1616), Voice

Transmission Hardware (Example Pacific Bulletproof Company Natural Acrylic Talk Thru # PBNATT- Level 3) all required trim inside and out.

- Inner Doors - (Half Vision Bullet Resistant Steel Door) will be rated as Level III security door with Level III (3) View window (Example Pacific Bulletproof Company Part # PBSB – level 3). (Qty. 2) Top Entry Doors to be installed with magnetic locks with accessories to allow AST work station to remotely open doors. Walkthrough will provide the information on which station to have control.
- The contractor will remove the drywall on the inside wall in which the windows set from corner to corner to install bullet resistant panels from floor to ceiling. Ceiling height is eight (8) feet wall length is 21' 4" wide (including doors) across both work stations. All receptacles including light switches along the interior window wall will remain in the walls and all trimmed or extended to be reset flush with new wall surface. (AST workstation – 2 outlets/phone/data – 29" countertop height) – Info work station – 1 outlet/phone/data – 28.5" countertop height)
- Replace existing countertop (both work stations to ADA heights and make necessary modification to be ADA compliant & transaction drawer installation.
- The contractor will install level three (3) ballistic paneling with overlapping joints as required by manufactures at the seams to be covered by one layer of 1/2 inch drywall mudded & taped to finish with texture to match the remainder of the entry way landing (top of stairs). The contractor will then seal the drywall with a latex primer sealer, and paint with two coats of latex water based paint to match color and style (satin, semi-gloss or gloss) to match the remainder of the entryway. Appropriate fasteners according to manufactures requirements will be used to attach ballistic panels to structure of the facility. The contractor will install all trim as necessary to match (color, size and style) the remainder of the entryway. Both side walls at top of landing are approx. 12'L x 8'H. Trim out of the different wall thicknesses going down stairs will be discussed upon award. It is expected that there will be a vertical trim piece on top left staircase.
- The contractor will be required to remove all demo materials including drywall and properly dispose of them in an environmentally safe manor and leave the public areas in clean safe conditions at the end of each day. Dumpster for debris disposal will be the responsibility of the awarded contractor but DPS will show where placement of temporary container to be located.
- **Plan the Demo and rebuild to include leaving one side open to the public at all times as this is a vital area for DPS to remain functional at all times. Safety barriers, dust control and access to be maintained during this project.**
- The contractor will clean the entire work area (both sides Public & DPS access areas) on a daily basis and not leave clutter around. **Contractor will provide dust control to prevent dust from getting in and on any office furniture or equipment.**
- The contractor will then trim the entry way (both sides Public & DPS access areas) with a 4 inch cove base to match the remainder of the facility (Existing is light blue color). All electrical switch devices or outlets will be furred out so that they are flush with the new wall surfaces.
- Remove existing 12' x 21'2"W carpet on top landing to replace with tile and logo.
- Install a 6'x6' AST logo in floor tile at top of landing. DPS will provide logo & tile. (See attached photo)





- Items that require submittals prior to starting work and ordering materials:
  - Ballistic Windows (Level 3)
  - Ballistic doors (Level 3) (two steel w/ view window)
  - Ballistic Panels and procedures to fasten the panels (Level 3)
  - Paint to be used
  - Primer to be used
  - Cove base and trims to be used
- Submittals will be required and provided to Mr. D. Whittington, Facilities Manager upon award of this project.
- The contractor will provide a proposed schedule for review upon award of contract and a complete project schedule within 14 days of material arrival on site. This will allow coordination between DPS affected personnel and the contractor's crew.
- The contractor is responsible for all dust control and cleanup pertaining to this work area to include vacuuming. The contractor is responsible for protecting and all surfaces that are not being worked from dust and paint. The workstations are data & communications center & must be protected from dust or debris.
- Contractor will limit the amount of work interference to the facility during the project.
- Contractor to provide signed waiver (provided by DPS) for all personnel who will be working on this project for security background check by DPS to be allowed access to building.

- **Option # 1** Public outer double door to have magnetic locks and accessories with access control button on the AST work stations at top of entrance.



**SW-4 TOUR OF JOB SITE:** Site tour will be conducted on Thursday, July 24, 2014 at 10 a.m. at 5700 Tudor Road, Anchorage, Alaska 99707. Confirmation of participation must be arranged prior to this time by July 21, 2014, at 11:00 a.m. No other contractors may be accepted after this time. You must contact Mr. Frank D. Whittington, Facilities Manager at (907) 561-1092 Ext. 223, or with an email ([frank.whittington@alaska.gov](mailto:frank.whittington@alaska.gov)) with the following information:

Business Name:  
Business Point of Contact:  
Business address:  
Business Phone Number:  
Business Fax Number:  
Business email address:

**SW-5 SPECIFICATIONS:** Contractors must comply with OSHA safety standards. All work is to be performed in accordance with industry Standards and all applicable codes. Contractor will provide all labor, materials, tools, equipment, permits and supervision to complete this work. All materials removed during project will be the responsibility of the contractor to remove from job site for proper disposal.

**The contractor will be required to submit product submittals prior to purchase or installation on award of the project.** Contractor and employees working this project are required to have background check to be allowed to work on any DPS facility.

**SW-6 BID DEADLINE:** You must contact Mr. Frank D. Whittington, Facilities Manager at (907) 561-1092 Ext. 223, or Fax: 907-561-9178 or email ([frank.whittington@alaska.gov](mailto:frank.whittington@alaska.gov)) with your bid. **The Bid Deadline for this project will be Monday, August 04, 2014 at 1:00 p.m.**