

## ATTACHMENT A: COST PROPOSAL FORM

Offerors must provide a cost proposal inclusive of all tasks and activities described Section 3, Scope of Work. The costs offered must be inclusive of all direct and indirect costs associated with the performance of this contract including, but not limited to, travel, transportation, lodging, per diem, taxes, insurance, labor, overhead, and profit.

Offerors **must complete and submit this Cost Proposal** form for the purpose of proposal scoring. Failure to do so will result in the proposal being declared non-responsive and rejected. No costs shall be included in the body of the proposal.

### PART ONE: Lump Sum Task Cost Offered

**Instructions:** In the space provided below for Tasks 1 -4, enter the offered Lump Sum cost to complete each task. See Section 3.02 of the RFP for additional information relating to each task.

Task	Description	Total Cost Offered
One	Training	
Two	End User Procedures	
Three	Customized Reporting	
Four	AIAS Operations	

### PART TWO: Project Manager Hourly Rate Services

**Instructions:** In the space provided below, enter the hourly rate charged by the Offeror for Project Management Services. The hourly rate offered below will only apply if additional services beyond those described for each task above is requested by the state and a contract amendment is fully executed by the parties.

Description	Estimated Hours	Hourly Rate Offered	Total Extended Cost
Project Manager Hourly Rate	30		

### SUMMARY

**Instructions:** In the space provide below, enter the total offered costs for each Task from the above tables and add them together to equal the Total Evaluated Cost.

Task	Description	Total Offered Cost
Part 1 - Task One	Training	
Part 1 - Task Two	End User Procedures	
Part 1 - Task Three	Customized Reporting	
Part 1 – Task Four	AIAS Operations	
Part 2	Project Manager Services	
<b>TOTAL EVALUATED COST</b>		