

STATE OF ALASKA RFP NUMBER 2520H003
AMENDMENT NUMBER FOUR

AMENDMENT ISSUING OFFICE:



Department of Transportation & Public Facilities
Statewide Procurement Office
P.O. Box 112500
(3132 Channel Drive, Room 350)
Juneau, Alaska 99811-2500

THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: September 5, 2019

RFP TITLE:
DISADVANTAGED BUSINESS ENTERPRISE DISPARITY STUDY

The RFP due date is being extended to allow proposers time to review the attached Correction #1 information and to process and include the attached Submittal Checklist with their proposal packet.

REVISED DUE DATE: Friday September 13, 2019 at 2:00pm prevailing Alaska Time

This is a mandatory return Amendment. *Your proposal may be considered non-responsive if this signed amendment is not received [in addition to your proposal] by the date and time proposals are due.*

State Signature

Signature:

James A. Woods

Date:

9/5/19

Name:

James A. Woods

Title:

Procurement Specialist IV

Vendor Signature

Business Name:

Date:

Printed Name:

Signature:

Title:

Correction #1: Within the previously issued Amendment Number Three, Question and Answer #3, that is provided below, there were some bulleted items that included inaccurate or omitted information. The corrected response to those bulleted items appears in **red font** below:

- 3) **Question:** Has the DOT tracked the following prime data? Please respond separately for each bulleted item. Please indicate if the data vary by the type of contract: General construction services, Professional Services, Supplies and Manufactured items:

Answer: All construction and PSA contracts are monitored throughout the entire design/construction process. Dollar amounts and associated work categories are included in this tracking.

- Prime contract identification number - Yes
- Prime contract name - Yes
- Dollar amount of payment(s) to prime contractor for the study period (inclusive of all Change Orders) - Yes
- Original dollar amount of prime contract award - Yes
- Funding source (FTA/ FHWA/ FAA) - FHWA
- Contract start date - Yes
- Contract end date - Yes
- Contract status (open/closed) - Closed
- Business name of prime contractor - Yes
- General description of services performed, or goods supplied under prime contract -Yes
- DBE or non- DBE status of prime contractor (including race, ethnicity, and sex) -Yes
- Prime contractor address, telephone number and email address -Yes
- Prime contractor contact person and title – Yes
- Six-digit NAICS code(s) and/ or detailed description of work performed on the contract – Yes, certified under various NAICS and Primes listed with available NAICS. Detailed descriptions of contract work performed can be provided upon request.
- Is there a DBE goal on the contract?- Circumstantial, by region and funding entity .
- Indicator for whether or not prime contract has subcontracts (first tier minimum; if other tiers, clearly designate) - Yes

RFP SUBMITTAL CHECKLIST

This checklist is an integral part of this RFP and the related proposal. The checklist MUST be included with the proposal. Signature on the checklist indicates that you have read the requirements stipulated by this RFP, and that the required information is submitted with your proposal. A binding officer of the proposing firm must sign the checklist.

Proposal Transmittal (Section A)

- ☐ Offerors must submit three (3) hard copies of their proposal, in writing, and one (1) electronic (flash drive) to the procurement officer in a sealed package. The cost proposal included with the package must be sealed separately from the rest of the proposal and must be clearly identified.
- ☐ Proposal Submittal Letter (Section 4.) (see minimum information below for requirements)
 - ☐ Authorized signature (Section 1.07 (a))
 - ☐ Offeror's Certification A-H (Section 1.07 (b))
 - ☐ Vendor Tax ID proof OR Vendor Tax ID number (Section 1.07 (c))
 - ☐ Conflict of Interest Disclosure (Section 1.07 (d))
 - ☐ Federal Requirements (Section 1.07 (e))
 - ☐ Subcontractors Information (Section 3.09)
 - ☐ Review Insurance Requirements (Section 3.15)
 - ☐ Complete name and address of offeror's firm and the name, mailing address, and telephone number of the person the State should contact regarding the proposal (Section 4.02)
 - ☐ Valid Business License Proof (Section 6.02)
 - ☐ Review & Agree to Standard Contract Provisions (Section 7.01)
 - ☐ Disclosure of Proposal Contents (Section 7.08)
 - ☐ RFP Amendments: All amendments issued for this RFP, that require acknowledgement, must be signed and included with the proposal [enclose only required signed amendments].
 - ☐ RFP Submittal Checklist: The checklist is an integral part of the RFP, it must be signed by a binding officer of the proposing firm and be included in the Proposal Transmittal Section.

Proposal Technical Component (Section B)

Overall Technical Proposal –

The technical proposal must include the information outlined in Section 1.03 Prior Experience, Section 4.05 Management Plan, Section 4.06 Description of the Business, Experience, and Qualifications. All proposals will be evaluated against Section 5 of this RFP. At a minimum, the following sections must be addressed within the Technical Proposal. No cost information may be included in the technical proposal.

- Section 1.03 - Prior Experience Evidence
- Section 4.05 – Management Plan
- Section 4.06 – Description of the Business, Experience, and Qualifications
 - ☐ Title Page
 - ☐ Table of Contents
 - ☐ Prior Experience Evidence (Section 1.03)
 - ☐ Management Plan for the Project (Section 4.05)
 - ☐ Experience and Qualifications (Section 4.06)

Cost Proposal (Section C)

- ☐ Cost Proposal, Attachment 2 (**Separate envelope addressed to the Procurement Officer**) (Section 4.07 and Section 8.01)

RFP# 2520H003

Title: Disadvantaged Business Enterprise Disparity Study

Proposal Due Date: September 13, 2019 at 2:00 p.m. [Alaska Time]

Company Name

Printed Name of Binding Official

Signature / Date