

**STATE OF ALASKA RFP NUMBER 2520H0003
AMENDMENT NUMBER TWO**

AMENDMENT ISSUING OFFICE:



Department of Transportation & Public Facilities
Statewide Contracting & Procurement
P.O. Box 112500
(3132 Channel Drive, Room 350)
Juneau, Alaska 99811-2500

THIS IS NOT AN ORDER


DATE AMENDMENT ISSUED: August 26, 2019

RFP TITLE:
DISADVANTAGED BUSINESS ENTERPRISE DISPARITY STUDY

PREVIOUSLY REVISED DUE DATE: SEPTEMBER 5, 2019 at 2:00pm prevailing Alaska Time

State Signature

Signature:


Name: James A. Woods

Date:


Title: Procurement Specialist IV

The following questions have been submitted by the vendor community in response to this RFP. The state has provided answers to each question below.

1. **Question:** How does the DOT track contract data? Is it tracked electronically, an, if so, what system is utilized?

Answer: Contract data follows several different paths during the project life. The many aspects are tracked electronically through various State of Alaska software systems which include: IRIS, MRS, Alder, BizTrak and in the future, through the AASHTOWare Project contracting system.

2. **Question:** What information does Alaska Department of Transportation & Public Facilities have about prime and subcontractors (DBEs and non-DBEs) involved in its own FHWA-, FTA- and FAA-funded contracts during the study period? In what form (hard copy or electronic) is this information maintained.

Answer: Project information is no longer being held in hardcopy, it is being converted to digital storage.

3. **Question:** What information does Alaska Department of Transportation & Public Facilities have about prime and subcontractors (DBEs and non-DBEs) involved in sub recipients' federal funded contracts during the study period? In what form (hard copy or electronic) is this information maintained?

Answer: All project information is held in BizTrak, with grant/funding found in both IRIS and MRS State of Alaska software systems. Information is in electronic format.

4. **Question:** Was there a reason that the study scope does not include non-federally-funded contracts? Would the Department consider including those contracts in the study?

Answer: This study is funded by the FHWA and looks at population disparities as a determinant of DBE participation in federal contracts across the State.

5. **Question:** Please provide the map of the census area boundaries for Alaska mentioned in Section 3.03 Deliverables, E.

Answer: The following is a link to the Alaska DOT&PF's interactive state map which defines the regions to be researched in the study: <http://dot.alaska.gov/regions-portal.shtml>

6. **Question:** Section 6.02 — Alaska Business License and Other Required Licenses states, "Prior to the award of a contract, an offeror must hold a valid Alaska business license." Please confirm that an offeror may obtain a license during contract negotiation and that a business license is not required prior to the proposal deadline.

Answer: The selected offeror must hold a valid business license prior to award of a contract. A business license is not required at the time proposals are due.

Alaska Statute 36.30.210(e) The offeror shall have a valid Alaska business license at the time the contract is awarded.

7. **Question:** Section 1.06 — Return Instruction states that offerors must submit three hard copies of their proposal. Please confirm if the number of copies applies to the separately sealed cost proposal (e.g., offerors must submit three hard copies of the technical proposal and three hard copies of the cost proposal).

Clarification: Technical Proposal: three (3) hard copies. Price Proposal: one (1) hard copy

8. **Question:** Pages 21-22, Section 4.06 Experience and Qualifications, requests the *itemized cost and the number of estimated hours for each individual named*, but the RFP indicates the cost should be included in a separate document, not with the technical proposal. Please clarify where you would like this requirement (itemized cost) to be included.

Answer: The Cost Proposal, shown on page number 39 of the RFP, shows separate lines for each position/individual followed by columns for the hourly rates and the hours allocated for each position/individual. Please submit the Cost Proposal with your proposal packet.

9. **Question:** Should we repeat positions and hourly rates for optional deliverables, or will it be assumed that the same positions and rates will apply to any optional services the DOT &PF choose to invoke?

The language immediately below, as it appears in the RFP, related to question #9.

SEC. 3.04 DELIVERABLES – OPTIONAL

If the Contracting Agency determines this is in the best interest of the State and funds are available to add the option below, a contract amendment will be negotiated and executed, based upon the hourly rate provided in the Successful Offeror's Cost Proposal. The entities listed below, have twelve (12) months from the effective date of any subsequent contract, to invoke this option and enter into an agreement with the Contractor, at the hourly rates specified in the Appendix D Payment Schedule of such contract.

Answer: Yes, the same positions and hourly rates will apply to any optional services.

10. **Question:** Page 24, Section 5.05 Contract Cost states that cost is worth 30% of the evaluation point, but the section also states, "Overall, a minimum of 40% of the total evaluation points will be assigned to cost." Please clarify.

Answer: Page 24, Section 5.05 has been corrected to read:

Section 5.05 Contract Cost (30%)

Overall, a minimum of 30% of the total evaluation points will be assigned to cost.

11. **Question:** The example to calculate cost to point on page 28 (Section 6.11) also uses a 40% weight instead of 30%. Please clarify.

Answer: 6.11 is for example purposes only. Cost is 30%.

12. **Question:** Page 36, Section 5.04 states "100 Points X 5 percent = 25 Points". Please clarify.

Answer: Page 36, Section 5.04 has been corrected to read:

100 Points X 25 percent = 25 Points