

**STATE OF ALASKA IRFP NUMBER 190000060**  
**AMENDMENT NUMBER 1**



Department of Natural Resources  
Support Services Division  
Procurement Section  
550 W. 7<sup>th</sup> Avenue, Suite 1330  
Anchorage, Alaska 99501

**THIS IS NOT AN ORDER**

**DATE AMENDMENT ISSUED: December 20, 2018**

**IRFP TITLE: Janitorial Services at Palmer Forestry Facilities**

**IRFP DEADLINE FOR RECEIPT OF PROPOSALS: 2:00 p.m. on January 3, 2019 (No Change)**

1. This Informational Only amendment addresses information briefed during the December 17, 2018 pre-proposal conference and questions asked by potential offerors as of December 19, 2018.
2. **Procurement Officer comments** during the Pre-Proposal Conference:
  - a. Offerors are reminded this is an Informal Proposal process and not a Request for Quotations or Invitation to Bid. Cost is only one of the factors that points will be awarded for during the proposal evaluation process.
  - b. Offerors must submit both a Technical and Cost proposal. Cost proposal must be submitted on the Cost Proposal form in the IRFP. Technical proposal may be submitted on the state's forms attached to the IRFP; an offeror generated proposal; or a combination of both. Proposal requirements, evaluation criteria, and information on submitting proposals are listed in the IRFP.
3. **CHANGE the contract start and end dates** in the IRFP from January 15, 2019 to December 31, 2019 to February 1, 2019 through January 31, 2020.
4. **Question:** The IRFP states floors are to be stripped and waxed yearly between December 15<sup>th</sup> and December 31<sup>st</sup>. Would the new contractor be able to strip and wax the floors initially to bring the floors into compliance with the contract requirements and then do them again in December of the initial contract year? If so, where do you want this cost to be identified?

**Response:** Yes, the new contractor would be able to strip and wax the floors initially, subject to approval of, and coordination with, the DNR Forestry Project Manager. If approved, the contractor would be paid the cost for the annual cleaning agreed to in the accepted Cost Proposal.

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5. There are no further changes to this IRFP at this time. This amendment is for informational purposes only and need not be returned to the State.

//SIGNED COPY ON FILE//

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<b>FOR STATE USE ONLY - THIS AMENDMENT COVERS IRFP# 190000060</b>
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