

**STATE OF ALASKA RFP NUMBER 2518S068
AMENDMENT NUMBER ONE**

AMENDMENT ISSUING OFFICE:



Department of Transportation & Public Facilities
Statewide Contracting & Procurement
P.O. Box 112500
(3132 Channel Drive, Room 310)
Juneau, Alaska 99811-2500

THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: June 8, 2018

RFP TITLE: TERMINAL MANAGEMENT SERVICES IN PRINCE RUPERT BRITISH COLUMBIA, CA
--

REVISED DUE DATE: June 28, 2017 at 2:00PM

This is a mandatory return Amendment. *Your proposal may be considered non-responsive if this signed amendment is not received [in addition to your proposal] by the date and time proposals are due.*

Signature: _____

A handwritten signature in blue ink, appearing to read "Tom Mayer".

Date: _____

A handwritten date "6/8/18" in blue ink.

Name: _____

Tom Mayer

Title: _____

Procurement Specialist III

Vendor Signature

Business Name: _____

Date: _____

Printed Name: _____

Signature: _____

Title: _____

The following questions have been submitted by the vendor community in response to this RFP. The state has provided answers below each question.

Question 1: Does the terminal still use a cash drawer as stated in Section 3.05, Item 2 (d)?

Answer 1: No, a cash drawer is no longer in use at this terminal. **Delete this section in its entirety and replace with the following**

SEC. 3.08 DESCRIPTION OF WORKSITE AND EQUIPMENT

The following contains details relating to the worksite and equipment needed to perform the required services.

1. The work site in Prince Rupert is located at 2100 Park Avenue, two miles southwest of downtown Prince Rupert and adjacent to the B.C. Ferry offices. The site includes a ticket office, staging area for vehicles, US and Canadian customs and immigration offices, a fenced compound for customs cleared traffic, as well as a dock and transfer bridge for the berthing of vessels and the transfer of traffic to and from the vessel.
2. State furnished equipment at this site includes:
 - a. Office equipment;
 - b. Computer terminals; and,
 - c. Printers for reservations ticketing and communication purposes.
3. The AMHS will provide postage for schedules and/or reservations information that is sent to customers by the contractor.
4. The contractor will also be issued a credit card for necessary supplies. All purchases made with the state issued Credit Card must have the prior approval of the AMHS Terminal Operations Manager.
5. The AMHS will supply hand held communication equipment to be used for communications between vessel and terminal personnel during docking and vehicle loading operations.

Question 2: *Who is responsible for providing the hand held communication equipment used by the contractor's personnel during docking and vehicle loading operation, the state of the contractor.*

Answer 2: *Please see item 5 in response to question one above.*

Question 3: *Will the state consider removing Section 3.17, Prompt Payment for State Purchases?*

Answer 3: *Delete section 3.17 in its entirety.*

Question 4: *Will the state consider extending the proposal due date?*

Answer 4: *The proposal due date has been extended to June 28, 2018 at 2:00pm prevailing Alaska Time as seen on the front page of this amendment.*

Other Changes:

In addition to the above, the following changes are hereby made to this RFP.

Change 1: *Delete Section 1.08 (f) in its entirety and replace with the following:*

1.08 (f) Bonding Requirements

Surety Bond

The successful offeror must obtain and submit to the state a Surety Bond in the amount of **\$50,000** from a bonding company. The Surety Bond must be provided to the state within 30 days of the state's request. An offeror's failure to provide the Surety Bond, within the required time, shall cause the state to reject the proposal as non-responsible.

If the successful offeror (principal) fails to satisfactorily perform the contract, the bonding company that provided the bond will be required to obtain and deliver timely performance of the contract. The bond shall cover any and all claims by the state against the principal for:

- breach of contract;
- labor, including payroll benefits, and;
- taxes due the federal and provincial governments.

The State of Alaska, Department of Transportation & Public Facilities, Alaska Marine Highway System shall be listed as the obligee of the Surety Bond. The bond shall remain in effect for the full term of the contract.