

Attachment F**PROPOSAL CHECKLIST**

This checklist is provided to assist both the offeror and the State in identifying the RFP requirements within the proposal. *There may be additional requirements beyond those listed on this checklist. Offerors are responsible for thoroughly reviewing the RFP to make sure that they have met all the requirements and have provided all necessary information.*

This checklist **must be completed and returned** with the Offerors Proposal.

Name of Offeror: _____

Deadline for Receipt of Proposals: Per Section 1.03, proposals must be received by the state no later than 2:00 pm prevailing Alaska Time on June 14, 2018

REQUIREMENT	Included	Page Locations
Narrative statements demonstrating at least three years of experience performing similar tasks per Section 1.04 (a)	<input type="checkbox"/> YES	
Narrative statements demonstrating at least one year of experience working with US and Canadian customs per Section 1.04 (b)	<input type="checkbox"/> YES	
Organization chart and resumes for the Terminal Manager and the Assistant Terminal manger per Section 1.04 (c)	<input type="checkbox"/> YES	
Copy of an MFSO certificate for at least one of the staff listed on the Organizational Chart per Section 1.04 (d)	<input type="checkbox"/> YES	
At least one, but no more than two letters of reference per Section 1.04 €	<input type="checkbox"/> YES	
One original and one copy of the proposal per Section 1.07	<input type="checkbox"/> YES	
Cost Proposal Worksheet in sealed separate envelope per Sections 1.07	<input type="checkbox"/> YES	
Authorized Signature per Section 1.08 (a)	<input type="checkbox"/> YES	
Offerors certification per Section 1.08 (b)	<input type="checkbox"/> YES	
Vendor Tax ID per Section 1.08 (c)	<input type="checkbox"/> YES	
Conflict of Interest Statement per Section 1.08 (d)	<input type="checkbox"/> YES	
Identification of Federal Requirements per Section 1.08 (e)	<input type="checkbox"/> YES	
Surety and Fidelity Bonds upon request per Section 1.08 (f)	<input type="checkbox"/> YES	
Authorized Signature and information required per Section 1.08 (a)	<input type="checkbox"/> YES	
Confirming introductory cover letter per signed by a company officer empowered to bind the company per Section 4.02	<input type="checkbox"/> YES	
Comprehensive Narrative statements illustrating the Offerors Project Understanding per Section 4.03	<input type="checkbox"/> YES	
Comprehensive Narrative statements illustrating the Offerors Project Methodology per Section 4.04	<input type="checkbox"/> YES	
Comprehensive Narrative statements illustrating the Offerors Management Plan per Section 4.05	<input type="checkbox"/> YES	
Narrative description of the organization of the project team per Section 4.06	<input type="checkbox"/> YES	
Attachment E, Cost Proposal per Section 4.07	<input type="checkbox"/> YES	
Objections to the Provision in Appendix A per Section 7.01	<input type="checkbox"/> YES	