

STATE OF ALASKA ITB NUMBER 10-001-18
AMENDMENT NUMBER 1



Department of Natural Resources
Support Services Division
Procurement Section
550 W. 7th Avenue, Suite 1330
Anchorage, Alaska 99501

THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: April 13, 2018

ITB TITLE: Battery Creek Fish Passage, Battery Creek Road

ITB CLOSING DATE AND TIME: 2:00 p.m. on April 20, 2018

This amendment addresses questions asked by a potential bidder as of April 11, 2018. **This amendment is for informational purposes only and need not be returned to the State.**

1. Reference Paragraph 7.b. Establish and maintain a current list of minority and female recruitment sources, provide written notification to minority and female recruitment sources and to community organizations when the Contractor or its unions have employment opportunities available, and maintain a record of the organizations' responses.

Question: Are there suggested/specific recruitment sources we should use for advertising?

Response: DNR has no suggested / specific recruitment sources you should use for advertising. We recommend you keep complete and accurate documentation of your good faith effort to comply with this requirement.

2. Reference Paragraph 7.c. Maintain a current file of the names, addresses and telephone numbers of each minority and female off-the street applicant and minority or female referral from a union, a recruitment source or community organization and of what action was taken with respect to each such individual. If such individual was sent to the union hiring hall for referral and was not referred back to the Contractor by the union or, if referred, not employed by the Contractor, this shall be documented in the file with the reason therefor, along with whatever additional actions the Contractor may have taken.

Question: Since we are a small town, what happens if we don't get any response to these advertisements, therefore don't have a record to submit?

Response: We recommend you keep complete and accurate documentation of your good faith effort to comply with this requirement.

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3. Question: When do we need to meet/begin the recruitment requirements, i.e. putting out hiring ads, recording applicants, etc.? Before we bid or after the bid is awarded?

Response: The only EEO requirement in the bid package is that bidders complete and submit the EEO-1 Certification form 25A-304DNR with their bid.

4. There are no further changes to the ITB at this time.

5. **This amendment is for informational purposes only and need not be returned to the State.**



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